

**GOLF COMMISSION
REGULAR MEETING
OCTOBER 14, 2015**

The Golf Commission held their Regular Meeting on Wednesday, October 14, 2015 at the Orchards Golf Course, in the clubhouse. Chairman Austin called the meeting to order at 5:30 p.m.

I. Roll Call

Commission Members Present

R. Austin
G. Amato
M. Blake
D. Worroll
R. Peruzzi
J. O'Connell
W. Healey

Also Present

J. Fabrizio, Tournament Turf Care
J. Smith, Tournament Turf Care
K. Dawid, Orchards Golf Course
Ald. R. Vitali (BOA liaison)

II. Public Comment - none

III. Consideration of Minutes

Commissioners' O'Connell and Amato made and seconded a motion to approve the minutes of the Regular Meeting held on September 9, 2015 as presented. Motion carried unanimously.

IV. Chairman's Report

Chairman Austin stated there was not a lot to report. He stated the course is in great shape. He also reported a representative from the cart manufacturer was at the course and addressed the maintenance of the carts.

Mr. Smith stated he would speak with Mr. Mar.

Chairman Austin also reported he had a few yards of top soil delivered for the tees. He also reported he paid the first quarter water bill, which was just over \$14,000. Compared to last year there was only a \$1,000 difference.

V. Committee Reports

(a) Planning Committee: Commissioner Healey reported regarding the parking lot re-design and that it had been completed. He stated there are now 82 parking spaces and 4 handicapped spaces. Commissioner Healey also reported the roof work has been completed and that the fascia board was replaced as well. He pointed out

they did a great job cleaning up. Commissioner Healey reported he had conservation with Kate Orrechio regarding the tree that was cut down on the Kozlowski side of the course. He reported they the Tree Commission did not have a tree to replace at this time, but they were able to talk and work out some resolve.

Commissioner Healey also reported the Planning Committee met with Bill Silver, Ms. Dawid, and Commissioner Amato. He stated he was pleased to report the current bathrooms in the clubhouse are handicap accessible and code compliant. He stated he was looking for approval to put \$90,000 into a Fund 40 account for upgrades. He stated the planning committee would like to take some of the money out of the Fund 18, but that he did not believe they would be able to take any monies from the open space account. He stated the Fund 18 currently has \$100,000, but that he would like to take \$60,000. Commissioner Healey explained the Golf Commission would need to go to the Board of Finance and Board of Aldermen for their approval. He stated the goal is to start work in December when the course is closed.

Commissioner Worroll spoke about the process of transferring the funds. A brief discussion ensued.

Commissioners' Amato and Peruzzi made and seconded a motion to approve the planning committee to move forward with clubhouse renovations and seek the approval for funding from the Boards of Finance and Aldermen.

Commissioner O'Connell asked if the funds needed were available in the accounts.

Commissioner Worroll replied yes.

Commissioner Healey stated the planning committee would be preparing an RFP to bring forward to the commission for approval. A brief discussion ensued.

Motion carried unanimously.

(b) Financial Report - Commissioner Worroll reported the financials as follows: repair/maintenance account \$20,892, secretarial fees \$450.00, water account \$23,397, Fund 18 \$124,395 , Fund 18 (non-appropriated) \$127,339.00, and Fund 40 \$9,563.00.

VI. Unfinished business

- a) (a) Update: Tour of course with Open Space Agent - Commissioner O'Connell spoke regarding the report created by Mr. Johnson, Milford's Open Space Agent, after the tour of the course and concerns with the amount of invasive species. Commissioner O'Connell deferred to Mr. Johnson for his report.

Mr. Johnson provided the Commission members with his written report. He proceeded to review his report with the Commission.

Commissioner Healey asked about costs involved in getting the work done.

Mr. Fabrizio stated he would likely be done in-house.

Commissioner Healey suggested some of the open space monies be transferred to an account for the upkeep of the property.

Mr. Johnson stated the upkeep and preservation of the course is valuable. He also spoke of the importance of the habitat and also enhancing that habitat. Discussion ensued

- (b) Updated: Repairs to clubhouse roof – reported above under “Planning Committee.”
- b) (c) Update: Contract with management company- Commissioner Worroll reported the sub-committee would be meeting in the next week.

VII. Management Report

Mr. Fabrizio reported everything has been sprayed and that overall the course is in good shape. He also reported the bunker sand is in.

VII. New Business

- (a) Report on rounds - Mr. Fabrizio reported rounds are slightly above last year overall. Pull carts and electric carts are up as well.

Commissioner Healy asked about the requirement showing proof of residency and if management has seen a difference as to resident versus non-resident play. A brief discussion ensued.

Commissioner O'Connell reported a gentlemen from Don's Landscaping came out and walked the course with Commissioner s' Peruzzi, Worroll and himself. He explained some recommendations were made for some additional trees and a proposal for some dead trees.

Commissioner Healey commented this was another example of why it would be beneficial to have those monies

Commissioner O'Connell gave due credit to management for keeping the course in the shape it is and keeping the water bill down during such a dry summer.

Being no further business to discuss, Commissioners' O'Connell and Peruzzi moved to adjourn. Motion carried unanimously.

The Commission adjourned at 5:44 p.m.

Respectfully submitted,

Kathleen A. Kennedy
Recording Secretary