

**GOLF COMMISSION
REGULAR MEETING
JUNE 8, 2016**

The Golf Commission held their Regular Meeting on Wednesday, June 8, 2016 at the Orchards Golf Course, in the clubhouse's new meeting area. Chairman Austin called the meeting to order at 5:30 p.m.

I. Roll Call

Commission Members Present

D. Austin
G. Amato, Jr.
R. Peruzzi
W. Healey
J. O'Connell
D. Worroll
M. Blake

Also Present

J. Smith, Tournament Turf Care
J. Fabrizio Tournament Turf Care
V. Fabrizio, Tournament Turf Care
K. Dawid, Orchards Golf Course
Ald. R. Vitali, Aldermanic Liaison

II. Public Comment

None.

III. Consideration of Minutes

Commissioners' Healey and Blake made and seconded a motion to approve the minutes of the Regular Meeting held May 11, 2016 as presented. Motion carried unanimously.

IV. Chairman's Report

Chairman Austin reported an issue has risen regarding parking in the golf course parking lot. He explained in the lot when there is an event across the street people park in the golf course parking lot.

Mr. Fabrizio stated he would address the issue further during management's report.

Chairman Austin also reported he attended the BOA hearing for the budget. He also reported the golf commission received praise from Ald. German and the chairman.

V. Committee Reports

a) Planning Committee – Commissioner Healey reported the clubhouse project is complete with a few punch-list items still remaining. He stated an issue with the ladies room has been repaired. He also spoke of an issue with the overhead door of the maintenance building, which has also been repaired.

Ms. Dawid also addressed the issue with the overhead door which has been addressed.

b) Financial Advisor –Commissioner Worroll provided the Commission with the balances in each of the golf accounts. He also suggested the Commission be mindful of expenses as the end of the fiscal year is approaching.

VI. Unfinished Business

a) Update: Carts – Commissioner Worroll reported the carts should be delivered to the course next Wednesday or Thursday. He reported both carts total just over \$8,000. He also reported one of the chargers on an existing cart burnt out. He noted the recently purchased carts come with a smaller charger.

Commissioner Peruzzi asked how long a charger generally lasts.

Commissioner Worroll stated approximately 3-4 years.

Commissioner Healy suggested the Commission may wish to consider ordering a spare charger to have at the course, noting all of the carts were purchased at the same time.

VII. Management's Report (Tournament Turf Care, LLC)

Mr. Smith reported they irrigated the course and explained the procedure. He also explained the plan to repair/clean the walls in the next few weeks.

VIII. New Business

a) Report on Rounds – Mrs. Fabrizio distributed the handout summarizing rounds for the month of May. She pointed out the addition to the report which indicates the number of rain dates during the month. She pointed out electric carts up, but pull carts were down.

Mr. Fabrizio stated explained the issue of the parking lot, which includes overflowing parking when events are being held across the street. He also stated vehicles are being left overnight in the lot. Mr. Fabrizio requested the need for signage in the parking lot. He stated all of a sudden cars are being left in the lot overnight. Discussion ensued.

Commission Healey suggested referring the matter to the city attorney's office for specific language.

Vice Chairman Amato stated the Commission needs to put the request in writing to the city attorney's office, including an explanation of the situation. He also suggested an appointment could be set up as well.

Mr. Fabrizio stated there are two issues currently: overflow parking from Eisenhower Park and vehicles being left overnight. Discussion resumed.

Chairman Austin stated he would contact the city attorney.

Mr. Fabrizio recommended to the committee that the alarm company bill not be paid until the equipment is properly running.

Mrs. Blake stated she wished to discuss an issue she witnessed when a patron was told if they were not playing golf, they were not allowed on the course.

Mr. Fabrizio explained it is an insurance concern as to liability. Discussion ensued.

b) Proposal for 3rd green/4th tee clean up – Commissioner O'Connell stated at last month's meeting the Commission talked about looking at the 3rd green and 4th tee. He reported himself, Mr. Mar and Commissioners Peruzzi and Blake toured the area. He explained the estimate for the work and suggested these items be done this fiscal year.

Commissioners' O'Connell and Blake made and seconded a motion to award Bogan's Property Maintenance, LLC to repair the work as per the proposal. Motion carried unanimously.

Commissioner O'Connell also reported he spoke with the Inland Wetlands Compliance Officer. He also suggested doing the spraying now.

Mr. Fabrizio stated when they did the invasive species investigation it was determined the areas that needed to be done.

Commissioners' Amato and Peruzzi made and seconded a motion to allow the maintenance company to complete the spray work at a cost of \$1,500. Motion carried unanimously.

Commissioner Healey reported he spoke with the city's purchasing agent regarding furniture for the new room at the clubhouse. He stated he was looking for the Commission's approval to purchase folding tables and chairs for the room at a cost of approximately \$2,696. He also stated he would be looking to reduce the number of tables in the main clubhouse area.

Commissioners' Healey and Amato made and seconded a motion to purchase the tables and chairs as outlined by Commissioner Healey for the new room in an amount not to exceed \$2,800.

Commissioner O'Connell questioned the durability of the equipment.

Commissioner Healey stated the tables and chairs are solid.

Commissioner O'Connell asked if the management company was comfortable with reducing the number of tables in the main area.

Ms. Dawid replied yes.

Motion carried unanimously.

Being no further business, Commissioners' O'Connell and Worroll made and seconded a motion to adjourn. Motion carried unanimously.

The meeting adjourned at 6:08 p.m.

The next regular meeting of the Golf Commission will be held July 13, 2016 at the **Orchards Golf Course** in the clubhouse, beginning at 5:30 p.m.

Respectfully submitted,

Kathleen A. Kennedy
Recording Secretary