

**GOLF COMMISSION
REGULAR MEETING
FEBRUARY 14, 2018**

The Golf Commission held their Regular Meeting on Wednesday, February 14, 2018 at the Orchards Golf Course, in the clubhouse. Vice Chairman Amato called the meeting to order at 5:30 p.m.

I. Roll Call

Commission Members Present

G. Amato, Jr.
M. Blake
R. Peruzzi
W. Healey
D. Worroll

Also Present

J. Smith, Tournament Turf Care
J. Fabrizio, Tournament Turf Care
V. Fabrizio, Tournament Turf Care
Ald. R. Vitali

Excused: D. Austin, J. O'Connell

II. Public Comment

None.

III. Consideration of Minutes

Commissioners' Worroll and Peruzzi made and seconded a motion to approve the minutes of the Regular Meeting held January 10, 2018, as presented. Motion carried unanimously.

IV. Chairman's Report

Vice Chairman Amato reported Chairman Austin was unable to attend due to a matter that came up.

V. Committee Reports

a) Planning Committee – Commissioner Healey reported regarding the HVAC system. He stated the funds had been allocated from the Fund 18 account. He explained the process to date, including negotiations with the contractor and some changes to the unit which would result in a savings overall. He stated it was anticipated the cost would be in the neighborhood of \$29,500; however they were eligible for a rebate from the State of approximately \$500. Commissioner Healey also reported he put a call into Director Saley regarding the hot water heater which was going to be done separately, thus reducing the cost. He explained the type of hot water that would be installed, adding it was energy efficient. Commissioner Healey stated the contractor was looking to start within the next week. He also pointed out the cost included additional duct work.

Vice Chairman Amato stated he would entertain a motion to proceed with the work as presented.

Commissioners' Healey and Blake made and seconded a motion to accept the proposal of Chickos in the amount of \$29,500 for the HVAC system.

Commissioner Peruzzi asked the start date.

Commissioner Healey reiterated the contractor would like to start next week. A brief discussion ensued.

Mr. Fabrizio asked if the old tank would be removed from the site.

Commissioner Healey replied yes.

Mr. Fabrizio asked about the additional duct work which he thought had been done recently.

Commissioner Healey explained the work included a new air handler/filter that would be moved, therefore they would be adding additional insulation which will protect the pipes.

Motion carried unanimously.

Commissioner Healey stated a motion would be needed for the installation of the hot water heater, which was removed from the original proposal for the HVAC system.

Commissioners' Worroll and Peruzzi made and seconded a motion to approve the installation of the hot water heater at a cost NTE \$3,500. Motion carried unanimously.

b) Financial Advisor –Commissioner Worroll reported the amounts in the accounts as of February 14, 2018. He reported financials were as follows: repair/maintenance \$15,162, secretarial fees \$300, water account \$19,795, Fund 18 \$106,566 and Open Space \$68,291.

Commissioner Worroll also reported he attended the Board of Finance budget meeting at which time he presented the Golf Commission's budget and answered questions.

VII. Unfinished Business

- a) Adjacent property – 701 North Street – No report.
- b) Purchase of television – No report.

VIII. Management's Report (Tournament Turf Care, LLC)

Mr. Smith stated he had no report.

Commissioner Blake asked about opening day.

Mr. Fabrizio stated they are hoping for March 17, 2018.

Commissioner Healey asked about the removed of the trees and when that work needed to begin.

Mr. Fabrizio stated there was no reason to rush at this point adding they should wait for the ground to be dryer.

Commissioner Healey asked about the rental of the clubhouse room/addition.

Mr. Fabrizio stated they had two events to date. He state the cost is \$150 for three (3) hours and \$25.00 per hour after the three-hour period.

Commissioner asked about advertising the room, signage, etc.

Commissioner Worroll stated the Recreation Department has a list of building rentals on their website.

IX. New Business

a) Report on Rounds – No report.

Being no further business to discuss, Commissioners' Worroll and Blake made and seconded a motion to adjourn. Motion carried unanimously.

The meeting adjourned at 5:51 p.m.

The next regular meeting of the Golf Commission will be held March 14, 2018 at the **Orchards Golf Course** in the clubhouse, beginning at 5:30 p.m.

Respectfully submitted,

Kathleen A. Kennedy
Recording Secretary