

**GOLF COMMISSION
REGULAR MEETING
JANUARY 13, 2016**

The Golf Commission held their Regular Meeting on Wednesday, January 13, 2016 at the Orchards Golf Course, in the clubhouse. Chairman Austin called the meeting to order at 5:30 p.m.

I. Roll Call

Commission Members Present

R. Austin
G. Amato, Jr.
M. Blake
W. Healey
J. O'Connell
R. Peruzzi
D. Worroll

Also Present

J. Smith, Tournament Turf Care
J. Fabrizio, Tournament Turf Care
V. Fabrizio, Tournament Turf Care

II. Election of Officers

Chairman Austin requested nominations for the election of Chairman.

Commissioners Worroll and Healey made and seconded a motion to nominate Richard Austin as Chairman. Motion carried unanimously.

Commissioners Peruzzi and Healey made and seconded a motion to nominate George Amato, Jr. as Vice-Chairman. Motion carried unanimously.

III. Public Comment

None.

IV. Consideration of Minutes

Commissioner O'Connell and Worroll made and seconded a motion to approve the minutes of the Regular Meeting held November 11, 2015. Motion carried unanimously.

V. Chairman's Report

Chairman Austin updated the Commission on the annual budget meeting. He commented that everyone was happy with the budget.

VI. Committee Reports

a) Planning Committee – Commissioner Healey discussed that the clubhouse building had been stripped, an RFP was posted and Total Interiors, LLC was awarded the bid in the amount of \$93,035. The purchase requisition has been given to the mayor to sign and the contracts are under review. The work is expected to be completed by the end of March.

Chairman Austin asked whether the Commission would see the drawings. Commissioner Healey stated there were no drawing yet, but once completed they would be available for the Commission to review.

Commissioner Healey discussed the layout of the clubhouse and what the renovations would include.

Commissioner O'Connell raised a question concerning the RFP and whether the Commission was to vote on the bids. Chairman Austin asked for a motion.

Commissioners Amato and Peruzzi made and second a motion to award the bid to Total Interiors, LLC in the amount of \$93,035.00.

Commissioner O'Connell noted that the Board of Aldermen had discussed 701 North Street in executive session at its last meeting and he felt the Commission should wait on spending money on the renovations to the clubhouse until it was known what the City's intent was in regard to 701 North Street.

Motion carried 6 in favor, 1 against with Commissioner O'Connell voting against.

b) Financial Advisor – Commissioner Worroll reported the amounts in the accounts as of January 13, 2016. He also reported the Fund 18 balance as \$40,000 and Open Space Fund as \$127,339.

Commissioner Worroll commented that the 2 new golf carts had not been ordered as there was no place to store them. Commissioner Healey stated the 2 new golf carts will go in the new building and they can be ordered for April delivery. Chairman Austin tabled the discussion on the carts to next month.

VII. Unfinished Business

a) Update: Report/Proposals of Open Space Agent - None

VIII. Management's Report (Tournament Turf Care, LLC)

None.

IX. New Business

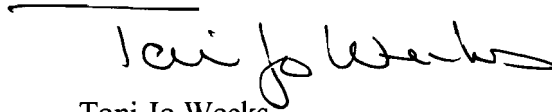
a) Report on Rounds - V. Fabrizio distributed handouts which provided a complete breakdown of rounds played at the course for the months of November and December 2015 as well as cart rentals.

Commissioner O'Connell discussed the amounts received from cart rentals. Commissioner Worroll noted that last year the cart rentals took in over \$10,000 and that the carts are paying for themselves.

Chairman Austin noted that the operating agreement had been signed for another year and commented on the good job done by Tournament Turf Care.

Being no further business, Commissioners Amato and Worroll made and seconded a motion to adjourn. Motion carried unanimously. The meeting adjourned at 6:00 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Toni Jo Weeks", written over a horizontal line.

Toni Jo Weeks
Recording Secretary