

**GOLF COMMISSION  
REGULAR MEETING  
JANUARY 11, 2012**

The Golf Commission held their Regular Meeting on Wednesday, January 11, 2012 at the Parsons Government Center, Conference Room B. Mr. Austin called the meeting to order at 5:30 p.m.

**I. Roll Call**

Commission Members Present

R. Austin  
G. Amato, Jr.  
M. Blake  
R. Peruzzi  
W. Healey  
D. Worroll  
R. Hardiman

Also Present

J. Fabrizio, Tournament Turf Care  
V. Fabrizio  
P. Smith, BOA Liaison  
J. Newlan, Orchards Golf Course

**II. Election of Officers**

Commissioner Worroll stated he wished to nominate Mr. Austin for Chairman and would make that it in the form of a motion.

Commissioners' Worroll and Amato made and seconded a motion to nominate Richard Austin as Chairman.

Hearing no other nominations, nominations for Chairman were closed with the secretary casting one vote.

Motion carried unanimously.

Commissioners' Worroll and Hardiman made and seconded a motion to nominate George Amato, Jr. as the Vice Chairman.

Hearing no other nominations, nominations for Vice Chairman were closed with the secretary casting one vote.

Motion carried unanimously.

Commissioner Healey stated he wished to create a new position of Financial Advisor that and he would recommend Commissioner Worroll to fill that position.

Commissioners' Healey and Peruzzi made and seconded a motion to nominate Daniel Worroll, Jr. as the Financial Advisor to the Golf Commission.

Hearing no other nominations, nominations for Financial Advisor were closed with the secretary casting one vote.

Motion carried unanimously.

### **III. Consideration of Minutes**

A. Commissioners' Healey and Amato made and seconded a motion to approve the minutes of the Regular Meeting held November 9, 2011 as presented. Motion carried unanimously.

B. Commissioners' Healey and Amato made and seconded a motion to approve the minutes of the Special Meeting held November 16, 2011, as presented. Motion carried unanimously.

C. Commissioners' Healey and Amato made and seconded a motion to approve the minutes of the Special Meeting held November 29, 2011, as presented. Motion carried unanimously.

### **IV. Chairman's Report**

Chairman Austin commented creating the position of Finance Advisor was a positive idea for this Commission. He also stated he would like to keep the sub-committee (Commissioners' Healey, Amato and Peruzzi) that worked on the new operating agreement and continue working with the new operator, Tournament Turf Care. Chairman Austin also reported the Commission would move all of its meetings to the clubhouse at the Orchards Golf Course. He explained previously this Commission rotated between the clubhouse and Parsons, but that the new operator suggested holding all meetings at the course. He stated a revised meeting schedule would be forward to the City Clerk's Office and each of the Commissioners. Chairman Austin also reported the Golf Commission would present its budget for FY 12/13 to the Board of Finance on February 23, 2012.

### **V. Unfinished Business**

a) Update –Operating Agreement. Commissioner Healey reported the Operating Agreement with Tournament Turf Care was approved by the Board of Aldermen at their January 9, 2012 meeting. He stated there was a typographical error in the contract which was corrected and some other minor language changes. He stated once there is a fully executed contract he would distribute a copy to all of the Commissioners. Commissioner Healey went on to recap how they arrived where they are today. He also explained the term of the contract which is three (3) years, and then there are five (5) one-year renewals. Commissioner Healey also reported they would like to go to four (4) carts. He stated the fees would remain the same as last year. He also explained the distribution of the pull carts and cart rentals. He also stated a representative from Tournament Turf Care would attend all meetings of the Golf Commission. Commissioner Healey also reported he received a letter from the Recreation Department regarding the sale of gift certificates during the month of December, which totaled \$1,430.00. He stated the Recreation Department would continue to sell the gift certificates throughout the year and report the sales to the Golf Commission on a monthly basis.

Mr. Fabrizio added they would have a link to the Recreation Department's website.

Commissioner Healey stated there were a number of questions from the aldermen regarding the contract, but they were able to address of them.

Ald. P. Smith commented regarding greens fees. She suggested they fees be rounded to the nearest dollar. She also asked why they would limit the number of golf carts.

Mr. Fabrizio addressed the issue of the number of carts. He stressed the importance of maintaining the integrity of the course and that with too many carts you begin to end up with dirt paths where there was once grass. He stated they balance need with damage. A brief discussion ensued.

b) Update – Purchase of new golf carts. Commissioner Worroll reported he received a figure for the purchase of two additional carts from New England Golf Carts in the amount of \$7,482 for a 2009 and 2012 Yamaha cart. He stated the figure included a one-year warranty and free delivery. He stated the model is similar to the two carts they already have at the course.

Commissioners' Healey and Amato made and seconded a motion to purchase two (2) golf carts from New England Golf Carts in the amount of \$7,482.00 for a 2009 Yamaha cart and a 2012 Yamaha cart. Motion carried unanimously.

## **VI. New Business**

Commissioner Worroll reported receipt of a quarterly payment in the amount of \$36,000 and a deposit in the Open Space account of \$31,830.24; and another check for golf carts in the amount of \$2,598.38. He also reported the Board of Aldermen approved the transfer in the amount of \$5,000 for the cleanup of trees. Commissioner Worroll also reported there is \$8,180.45 in the Expense & Repair Account and that the Fund 18 Reserve Account has \$103,159.06.

Chairman Austin re-introduced Joe Fabrizio from Tournament Turf Care for a brief presentation and update regarding the course.

Mr. Fabrizio gave Chairman Austin a bill from the alarm company.

Chairman Austin pointed out they do not pay sales tax.

Mr. Fabrizio also provided the Commission with a quote from J & M Landscaping for snow removal. He also stated they have a proposal to install a camera system, which was deferred to the February meeting. Mr. Fabrizio also provided the insurance binder, which will be forwarded to the City's Risk Manager. He also explained and presented a sample of which monthly reports regarding rounds and how it would be broken down.

Mr. Fabrizio also suggested some signage for the course. He stated the "Orchards Golf Course" signed needed some repair and clean up. He also asked about handicap signs. A brief discussion ensued.

Commissioner Amato stated he would like to see a long range plan for the course put in place and suggested the Commission begin to consider setting aside monies, acquisition of property near the course, etc. He suggested putting together a sub-committee, however after discussion it was decided the current sub-committee in place would continue the work of long range plans for the course.

Commissioner Healey asked Mr. Fabrizio if he purchased the pull carts from International Golf.

Mr. Fabrizio responded yes.

Commissioner Healey asked how many and the cost, to which Mr. Fabrizio responded 16 carts at \$65.00. He stated they were still determining the condition of some of the carts and would report back to the Commission.

Commissioner Worroll commented he looked forward to working with Tournament Turf and felt they would do a great job.

Being no further business, Commissioners' Hardiman and Blake made and seconded a motion to adjourn. Motion carried unanimously. The meeting adjourned at 6:13 p.m.

The next regular meeting of the Golf Commission will be held February 8, 2012 at the **Orchards Golf Course** in the clubhouse, beginning at 5:30 p.m.

Respectfully submitted,

Kathleen K. Huber  
Recording Secretary