

**GOLF COMMISSION
REGULAR MEETING
SEPTEMBER 12, 2018**

The Golf Commission held their Regular Meeting on Wednesday, September 12, 2018 at the Orchards Golf Course, in the clubhouse. Vice-Chairman Amato called the meeting to order at 5:30 p.m.

I. Roll Call

Commission Members Present

G. Amato
R. Peruzzi
D. Worroll
D. Worroll
W. Healey
J. O'Connell

Also Present

J. Fabrizio, Tournament Turf Care
V. Fabrizio, Tournament Turf Care
J. Smith, Tournament Turf Care
Ald. R. Vitali

Commission Members Absent:

D. Austin
M. Blake

II. Public Comment

None.

III. Consideration of Minutes

Commissioners O'Connell and Healey made and seconded a motion to approve the minutes of the Regular Meeting held August 8, 2018.

Commissioner Worroll pointed out the Chairman's report should read "... Commissioner Worroll would be processing all bills for payment."

Commissioner Worroll pointed out the last sentence on page 2, Committee Reports, the last three words "with the computer" should be deleted.

Motion carried unanimously as corrected.

IV. Chairman's Report

Vice-Chairman Amato reported he spoke with Chairman Austin about the purchase of the TV. There is an issue between the Seller and the City as to the operation. Commissioner Worroll stated he spoke with Fred and it must go through a City vendor. Commissioner Worroll discussed the process for obtaining a purchase order. Vice-Chairman Amato provided a report on the pouring of the pads and indicated the locations had been selected. Commissioner Healey stated he has put a call into Malico Construction and has not heard back.

Commissioner Healey reported on the tree work and that an invoice has not yet been received.

V. Committee Reports

a) Planning Committee –Commissioner Healey reported that previously tree work had been approved not to exceed \$7,000 for Boden's Tree Services. He stated the work had been completed. Commissioner Healey further indicated that he received a report from Tim that a tree was down on #7 and that this work was swaped out for the other tree that is not being done at this time. No invoice has been received as of this meeting.

b) Financial Advisor –Commissioner Worroll reported the financials were as follows: repair/maintenance \$20,854, secretarial fees \$425, water account \$21,481, Open Space \$67,771, and Fund18 \$126,527.

Commissioner Worroll reported that all bills received since the last meeting have been paid.

Commissioner Healey noted the secretarial fees is an odd number. Commissioner Worroll stated he would look into and report back.

VII. Unfinished Business

a) Update: Service Agreement – HVAC - J. Fabrizio suggested staying with Shelton Oil. The contract terms and services were reviewed and it is a pay as you go. He further indicated they would take out the contract and get reimbursed by the City.

VIII. Management's Report (Tournament Turf Care, LLC)

J. Smith stated reported the greens would aerated between October 15 and October 17, weather permitting. He stated they will be using the same contract from used in the Spring.

IX. New Business

a) Report on Rounds–Mrs. Fabrizio distributed the report for the month of August. Rounds are down and electric cart is up. Pull carts for the August are down, but up for the year.

Being no further business to discuss, Commissioners' Worroll and O'Connell made and seconded a motion to adjourn. Motion carried unanimously.

The meeting adjourned at 5:44 p.m.

The next regular meeting of the Golf Commission will be held October 10, 2018 at the **Orchards Golf Course** in the clubhouse.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Toni Jo Weeks". The signature is written in a cursive style with a horizontal line above the first few letters.

Toni Jo Weeks
Recording Secretary