

**FLOOD AND EROSION CONTROL BOARD
REGULAR MEETING
JANUARY 13, 2015**

The Flood and Erosion Control Board held a meeting on Tuesday, January 13, 2015 in Conference Room A of the Parsons Government Complex. Acting Chairman Zabinski called the meeting to order at 7:00 p.m.

I. Roll Call

Board Members Present

Michael Zabinski
Thomas E. Bach
Drew Berndlmaier
John Casey

Also Present

Chris Saley, Public Works Director
Gary Wassmer, City Engineer
Meghan McGaffin, GIS Analyst

Excused: Patrick Tokarz

II. Election of Officers

Mr. Zabinski stated he would be interested in continuing to serve as chairman.

Mr. Bach and Mr. Casey made and seconded a motion to nominate Mr. Zabinski as Chairman.

There being no further nominations, nominations for Chairman were closed.

Motion carried unanimously.

Chairman Zabinski reported Mr. Tokarz would like to continue serving as Vice Chairman.

Mr. Bach and Mr. Berndlmaier made and seconded a motion to nominate Mr. Tokarz as Vice Chairman.

There being no further nominations for Vice Chairman, nominations for Vice Chairman were closed.

Motion carried unanimously.

III. Public Participation

None.

V. Consideration of Minutes of December 9, 2014.

Mr. Bach and Mr. Casey made and seconded a motion to accept the minutes of the December 9, 2014 meeting with the following changes:

p. 1, 2nd paragraph from the bottom should read “*GIS Analyst*”, not GIS Coordinator. In the same paragraph, last sentence should read “spoke of the *CRS rating*”, not ISO rating.

p. 2, 1st paragraph, 2nd sentence should read *CRS*, not CRA.

p. 2, 7th paragraph from the bottom, 2nd sentence should read *representation*, not reprehensive.

Motion carried unanimously with the changes noted above.

VI. Unfinished Business

Chairman Zabinski stated he would entertain a motion to re-order the agenda and bring forward item VI (D).

Mr. Bach and Mr. Casey made and seconded a motion to re-order the agenda to bring forward item VI (D) Adoption of Program for Public Information (CRS Manual). Motion carried unanimously.

D) Update: RE: Adoption of Program for Public Information (CRS Manual) – Ms. McGaffin stated she was here tonight to answer any questions the Board may have regarding the Program for Public Information (CRS Manual). She explained each of the changes as outlined in her January 13, 2015 email.

Mr. Wassmer asked if the adoption of this plan was holding up anything.

Ms. McGaffin replied yes, that if the PPI gets adopted it works as a multiplier for CRS points which will be calculated during an ISO audit. She stated that it would be ideal to have the PPI plan adopted before that audit. She also spoke about the language referring to a Public Information Office (PIO) and pointed out that the CRS manual states that a member of the PPI Committee should be a representative of the Public Information Office, if there is one. She stated the city does not have a Public Information Office, only police and fire departments have people operate as a Public Information Officer.

Chairman Zabinski asked about the dissemination of public information programs and the expectations. A brief discussion ensued.

Mr. Bach and Mr. Casey made and seconded a motion to adopt the Program for Public Information (CRS Manual) as presented January 14, 2015.

Mr. Casey referred the Board to p. 8 of the manual (3rd bullet) expressing concern there could be pushback from property owners and possibly sending up red flags or tainting a property.

Mr. Bach asked if this Board has a vote to say no. Discussion ensued.

Mr. Berndlmaier suggested they should agree as a Board before any action is taken. Discussion resumed.

Mr. Bach and Mr. Casey moved to amend the adoption of the Program for Public Information (CRS Manual), striking bullet #3 on page 8 regarding notification. Motion carried unanimously.

On the main motion, motion carried unanimously.

A) Update: RE: Drainage Projects – Mr. Wassmer reported he is still working on the Merwin Avenue drainage project. He also reported the City received grants from the Department of Housing for 3 of the 4 storm water projects that were applied for.

Mr. Wassmer reported that the Point Beach Drive area project did not receive a grant.

Mr. Saley stated he met with John Milone, of Milone and MacBroom regarding design and explained the Point Beach project was being funded by monies that the City had bonded. He continued with a lengthy explanation as to the project.

Mr. Saley also reported on the Milford Point Road project. He stated they are going to expand the project to include more of Milford Point Beach. Mr. Wassmer also reported the other projects they received grants for were Bayview Beach Area and Calf Pen Meadow/Beachland Avenue. He also reported he would be meeting with DEEP next Tuesday to discuss the possibility of raising Beachland Avenue and also further discussions regarding Milford Point Road. Mr. Saley noted there were not a lot of other options regarding Milford Point Road. Discussion ensued.

Mr. Saley stated the question regarding Calf Pen Meadow Road (near Melba) is the flood gate. Discussion ensued regarding the feasibility of a flood gate. He stated he and Mr. Wassmer would speak with Fuss & O'Neil regarding both projects and get back to the Board.

Mr. Berndlmaier agreed the Board should have a firm do a real analysis and know the full impact. Discussion resumed regarding raising Beachland Avenue.

Mr. Saley stated there is a \$150,000 grant for the study for the towns of Branford, Madison, Guilford and Milford and that an RFQ would be done. He stated each town would receive \$50,000. Mr. Saley stated he felt the focus should be Wildemere and Walnut beach areas. He noted there is a lot of private property. He also pointed out it is important to look at long term fixes. A brief discussion ensued.

B) Update: RE: Coastal Resilience - covered with VI (A)

C) Update: RE: RFQ – Study of Milford's entire oceanfront – Chris stated they will have more information once the four towns get together.

Mr. Casey stated he wished to revisit the Beachland Avenue project and be clear which project they were doing and if they are actually two separate projects.

Mr. Wassmer stated they should sit down with Fuss & O'Neil to discuss it further. Discussion ensued.

Mr. Berndlmaier reiterated they would be raising Beachland as well as looking at the study. Discussion resumed regarding the study.

Mr. Saley explained the construction administration work would be done in-house.

Mr. Bach stated he wished to clarify that the Point Beach project was denied, but the work would be done with bonding monies.

Mr. Saley replied yes. He explained some of the work that has been done to the catch basins which has helped a lot, but that there is still work to be done. A brief discussion ensued.

Mr. Saley stated the Gulf Beach and Rock Road work would be done in-house as well as the golf course area and Carmen Road. He stated he expected to be in better shape in the next 6 months and that he would have a better understanding of where they stand with regard to the monies.

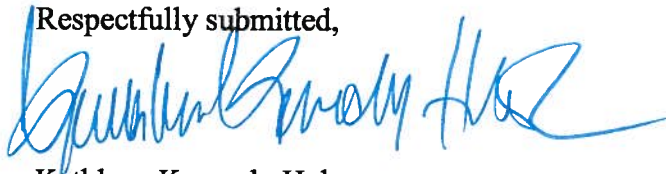
VII. New Business

Chairman Zabinski stated they would add Bylaws revision to the agenda for next month. He asked each Board member to take a look at the model they received

Being no further business, Mr. Bach and Mr. Berndlmaier made and seconded a motion to adjourn. Motion carried unanimously.

The meeting adjourned at 8:29 p.m.

Respectfully submitted,



Kathleen Kennedy Huber
Recording Secretary