

**Board of Fire Commissioners Regular Meeting**  
**72 New Haven Avenue, Milford, CT**  
**Tuesday, July 18, 2023**

- I. **Call to Order:** Chairman McGrath called the meeting to order at 18:35 hours. A quorum was present.

**Roll Call:** In addition to the Chairman, Commissioners Howard Stein, Richard Smith, Thomas Riso, William Brennan, and Peter Smith were present. Also, present were Alderman Liaison Michele Parente, Acting Chief Anthony Fabrizi, and Assistant Chief Christopher Waiksnoris

**Absent:** None

- II. **Public Statements limited to the function of the Board of Fire Commissioners:**

None

- III. **Consideration of Minutes:**

Special Meeting Minutes – June 5, 2023

Commissioner P. Smith stated he was incorrectly identified as Chairman in II. Executive Session. Commissioner Stein abstained from voting as he was not in attendance.

Commissioners P. Smith and Riso made and second a motion to accept the Special Meeting Minutes of June 5, 2023, with the correction of P. Smith's title and the forementioned abstention.

Regular Meeting Minutes – June 20, 2023

Commissioners R. Smith and P. Smith made and second a motion to accept the Regular Meeting Minutes of June 20, 2023. Motion carried unanimously.

- IV. **Communications:**

Commissioner R. Smith read a card that was hand delivered to the department from Andy & Ginny Bowolick, thanking the department for the response to an alarm with fifty dollars inside.

Commissioners Stein and Riso made and second a motion to except and deposit the \$50 donation into the Good and Welfare account. Motion carried unanimously.

V. **Chairman's Report:**

Chairman McGrath hoped all had a great Fourth of July. He congratulated Firefighter Alex Horning on his retirement on July 8<sup>th</sup>. On behalf of the Commission, he wished him and his family the best. Chairman McGrath stated Commissioner Peter Smith has agreed to head an educational and PR committee. He thanked him for taking on the task. Chairman McGrath stated he and Chief Fabrizi have almost completed visiting all the stations, with a Q & A for staff members. The feedback has been positive. Discussion has been started with the City regarding the funds acquired from the sale of apparatus for purchase and/or repair of apparatus. A tentative agreement was made with the funds from the sale of Quint 9.

VI. **Committee Reports:**

- a) Personnel Committee: None
- b) Maintenance Committee: Commissioner Brennan noted that Chief Fabrizi will inform the board of the topic.
- c) Safety Committee Liaison: Commissioner Brennan stated the Safety Committee meets the first Monday of each month. All concerns are being handled internally.

VII. **Chiefs Report:**

Chief Fabrizi noted the department will end the fiscal year in a deficit due to vacancies, increased Garcia hours, paramedic stipends and the above average number of new recruits attending the Fire Academy. He informed the board on the EMS revenue totals. Commissioner P. Smith questioned if the revenue would increase with the new billing vendor. Assistant Chief Waiksnoris stated the new billing collections vendor fees are 3% lower than the previous vendor, which would increase the revenue. They are also taking on costs of EHR data application software, which is an additional savings to the department. Chief Fabrizi updated the board on current vacancies and gave an update on the most recent testing process. He met with the mayor to regarding the staff vehicle status. He recommended to the board that two vehicles be replaced at the earliest opportunity, pending funding. He stating availability is limited due to a depletion of dealer inventory, the current State bid list process as the demand is so high the process has changed. Commissioner P. Smith questioned electric vehicles; Commissioners Stein suggested police vehicles. Chief Fabrizi stated all options would be investigated. Marine 2 is currently out of service but is expected to be back by next week after the motor is replaced. Tower 1 is at a vendor to get the DOT inspection done, then the pump inspection will be done. This will determine the expense needed to get the top value on the used market. A discussion was had regarding estimated costs associated with the value and repair. The specs for the E-One Quint is ongoing. Quint 5 needs a

turbo replacement, estimated at \$11,000. The board discussed turbo's, apparatus' warming up and response times. Chief Fabrizi stated all new officers continue to do well and are acclimating to their new positions. The new recruits have started on shift and the feedback has been positive.

VIII. **New Business:**

None

IX. **Unfinished Business:**

None

X. **New Equipment:**

None

XI. **Comments and Concerns of the Commissioners:**

Commissioner P. Smith stated he seen the Channel 8 water safety piece and commended Battalion Chief Adam J. Hansen on his public information activities.

XII. **Adjournment:**

Commissioners R. Smith and Riso made a second a motion to adjourn at 19:05.