

**Board of Fire Commissioners Regular Meeting
Commissioner's Conference Room
At Eastside Fire Station
980 New Haven Avenue, Milford, CT
Tuesday, March 16, 2021**

1. **Call to Order:** Chief Edo called the meeting to order at 19:17 hours. A quorum was present.

A) **Roll Call:** Commissioners McGrath, Smith, Stein, Brennan, and Weber were present. Also, present was Chief Douglas Edo and Assistant Chief Fabrizi. Commissioner Stanford and Rizo were not in attendance.

2. **Election of Officers:** Chief Edo asked for nominations for the Board of Officers.

Commissioners Stein and Smith made and seconded a motion to nominate Commissioner McGrath as Board Chairman, Motion carried unanimously. Commissioners Stein and Weber made and seconded a motion to nominate Commissioner Smith as Board Secretary, Motion carried unanimously. Commissioners McGrath and Brennan made and seconded a motion to nominate Commissioner Stein as Board Vice-Chairman, Motion carried unanimously.

Chairman McGrath took control of the meeting at 19:20. He thanked the Board for their vote and continued support. He also expressed his condolences to Commissioner Stanford on behalf of the Commission for her recent loss.

3. **Public Statements limited to the function of the Board of Fire Commissioners:**

None.

4. **Consideration of Minutes:**

Regular Meeting – December 15, 2020.

Commissioners Smith and Stein made and seconded a motion to accept the minutes of the December 20, 2020, Regular Meeting as presented. Motion carried unanimously.

5. **Communications:**

Commissioner Smith reported that the Department received the following communications:

i. A donation in remembrance of Elizabeth Brenenstuhl for the help though the years from the Westside Fire Station in the amount of \$1,000.00.

Commissioners Stein and Smith made and seconded a motion to accept the donation and deposit it in the Special Equipment Fund for the Westside Station. Motion carried unanimously.

6. **Chairman's Report:**

Chairman McGrath told the Commission that he had received a directive from the City and the City Health Department not to have in-person Board meetings for the past two months and to proceed with virtual meetings. However, some Board members were not able to remotely participate and therefore January and February's meetings were cancelled. He is hoping to have Board meetings returning to headquarters by May.

Chairman McGrath announced that Board Secretary, Diane Stein, will be leaving and that this was her last meeting. He thanked her for all her years of service.

7. **Committees Reports:**

a) Personnel Committee: Commissioner Stein had nothing to report.
b) Maintenance & Equipment Committee: Commissioner Brennan had nothing to report.

8. **Chief's Report:**

Budget: The budget is moving along and making strides with the City. FEMA has been reimbursing the City for the COVID calls.

New Engine 4: The Engine has been ordered and is on a fast track. The Chief is hoping for a September delivery. It will be a carbon copy of Engine 7.

Covid 19 update: Only one FF is out on quarantine. He stated that tomorrow public schools in Milford are back to a five day in-school schedule. The health department reached out to him to ask for availability of his paramedics and EMT's on Wednesdays (only) to help administer the vaccines through the health department. Prior to this, the school nurses were assisting with the vaccines and are now unavailable due to returning to school.

Fire Station Update: The sink hole at the Westside Station is being repaired by Edo Construction. There is no time frame on the ramp repair yet. The Eastside Station electric panels were installed in the ceiling. The department and the City are looking into solar options for the Eastside station as well.

Tower Repairs: The Tower was struck by an intoxicated person on I-95 when they responded to an accident on the highway and is out for repairs. The repairs are estimated at \$33,000.00.

Quint 5: The transmission is leaking fluid. It is out of service and will be having the transmission rebuilt.

Chief Edo requested the appointment of Asst. Chief Begley to Operations and Asst. Chief Fabrizi to Fire Marshal. Chairman McGrath indicated the Board will take that up under New Business.

9. **New Business:**

Commissioners Stein and Brennan made and seconded a motion to amend the Agenda for the purpose of adding appointment of City Fire Marshal to Agenda under New Business. Motion carried unanimously.

James Matioli 5K Road Race - Chairman McGrath requested the approval from the Board for the annual James Matioli 5K road race which will be virtual this year and is sponsored by the Local 944.

Commissioners Stein and Smith made and seconded a motion to approve the annual James Matioli 5K race. Motion carried unanimously.

Appointment of City Fire Marshal – Chief Edo requested that Asst. Chief Fabrizi be appointed City Fire Marshal in place of Asst. Chief Begley. The Chief explained that AC Fabrizi recently completed his state certifications and AC Begley will return to the position of AC of Operations. AC Fabrizi addressed the Board and discussed the completion of his recent training and certifications.

Commissioners Stein and Brennan made and seconded a motion to appoint Asst. Chief Anthony Fabrizi as the City's Fire Marshal. Motion carried unanimously.

10. **Unfinished Business:**

None

11. **New Equipment:**

None.

12. **Comments and Concerns of the Commissioners:**

Chairman McGrath reminded Board Members that Commission meeting were moved to 7:15 pm several years ago to accommodate the schedule of Commissioner Weber. Chairman McGrath asked Commissioner Weber and the other Commissioners whether that conflict still existed. Commissioner Weber indicated that he could attend earlier meetings. Chairman McGrath asked if the Board wanted to meet earlier in the evening. It was thereafter agreed that the Board would meet at 6:00 PM effective the next meeting.

13. **Adjournment:**

*Commissioners Smith and Stein made and seconded a motion to adjourn at 17:39 hours.
Motion carried unanimously.*

Recorded by Diane Stein