

East Side Fire Station Building Committee Regular Meeting

Fire Headquarters

72 New Haven Avenue, Milford, CT

Tuesday, December 6, 2011

Call to Order: Chairman Healy called the meeting to order at 1734 hours. A quorum was present.

1. Roll Call

Committee members John Healy, William Brennan, Judith Toohey, Bill Bevan, Alderman Phil Vetro, and Jack Jansen. Also present was Chief Louis LaVecchia; from DeCarlo & Doll, Inc., Emanuel Machado; and from Mr. Sign, Michael Barszczewski.

2. Consideration of Minutes

Regular Meeting - November 30, 2011

Committee Members Toohey and Vetro made and seconded a motion to accept the minutes of the November 30, 2011, regular meeting as presented. Motion carried unanimously.

3. Report of Chairman

Chairman Healy noted that a representative from Mr. Sign was present.

Committee Members Brennan and Bevan made and seconded a motion to add the Mr. Sign presentation to the agenda. Motion carried unanimously.

Mr. Sign proposal

Mr. Barszczewski informed the Committee he was present to clarify the size options for the signage for the new station. He passed out to the Committee a packet of information outlining the size options. He added that he would be able to give a firm price once the size is chosen. Mr. Barszczewski also informed the Committee the price of the bronze plaque is estimated at \$1,800.

The Chairman asked Mr. Barszczewski to leave the information with the Committee for further consideration.

Report of Chairman

Committee Members Brennan and Bevan made and seconded a motion to add executive session to the agenda. Motion carried unanimously.

Committee Members Brennan and Bevan made and seconded a motion to enter executive session to discuss the schedule. Motion carried unanimously.

Chief LaVecchia and Mr. Machado were invited to remain during executive session.

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The Committee entered executive session at 1744 hours.

Committee Members Brennan and Jansen made and seconded a motion to return to open session. Motion carried unanimously.

The Committee returned to open session at 1819 hours.

The Chairman opened the floor for discussion regarding the signage for the new station. He informed the Committee that he had a discussion with Mr. Grzywacz, who had an estimate for an 8x8 stone sign that would sit flush with the side of the station for \$7,895. He noted that this estimate falls within the allowance for the sign. Several of the Committee members indicated their dislike for the aluminum sign option.

Chief LaVecchia noted that the Fire Department patch has changed over the years and asked the Committee to consider using the City of Milford emblem. Committee Member Toohey commented that she likes the idea of the patch being used as a piece of history. Committee Member Brennan said the use of one solid stone would avoid cracking. Mr. Machado said the lettering on the stone has the option to be colored; he added DeCarlo & Doll are checking on price options for the bronze plaque.

Committee Member Vetro suggested speaking with Mr. Dave King regarding the cornerstone for the station.

Chairman Healy suggested the Committee look over the information and discuss this issue at the next meeting.

4. Architect Report

Mr. Machado reported the recent job site meeting dealt with critical path items. He said two truckloads of roof trusses were delivered to the site. He added that the structural steel is complete and there is a crane on the site to erect the roof trusses. Mr. Machado did say, though, that the roof would not be completed by the December 16th date as noted on Salce Contracting's latest construction schedule.

Mr. Machado informed the Committee that the paving is scheduled for next week. Committee Member Brennan commented that the sub-base has not been applied, but that Friday is the deadline because the paver is scheduled for the following week.

Mr. Machado said the windows were specified as all standard sized that can be available within two weeks if they are ordered before December 21st. He stated he does not foresee an issue.

Mr. Machado reported there had been an issue on the overhead doors. He stated there were two different doors from two different manufacturers. He said both options are aluminum with a protective coating painted finish.

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Chief LaVecchia stated the Department is fine with option two for the interior colors, as discussed at the prior meeting.

Committee Members Bevan and Toohey made and seconded a motion to approve option two for the interior colors with the warm beige floor tile. Motion carried unanimously.

Mr. Machado stated the UI pole is presently sitting on the church site waiting to be installed; he added it should be installed by December 19th at the latest.

Mr. Machado informed the Committee he analyzed the current payment application requesting \$198,000; he recommended the Committee approve payment of the application for \$162,000, pending further analysis by DeCarlo & Doll.

Committee Members Vetro and Bevan made and seconded a motion to approve payment of the application, not to exceed \$162,000. Motion carried unanimously.

5. Invoices

Committee Members Brennan and Vetro made and seconded a motion to pay the invoice to Connecticut Material Testing for testing services rendered on December 5 totaling \$4,926.99, from account 0040-4320-5527-4994-0000 (construction). Motion carried unanimously.

Committee Members Jansen and Vetro made and seconded a motion to pay the invoice in the amount of \$50 to Recording Secretary Colleen Birney from account 0040-4320-5527-4168-0000 (secretary). Motion carried unanimously.

Committee Members Jansen and Toohey made and seconded a motion to transfer \$25,000 from account 0040-4320-5527-4993-0000 (architect) to account 0040-4320-5527-4993-0011 (construction administration). Motion carried unanimously.

Committee Members Vetro and Bevan made and seconded a motion to transfer \$45,000 from account 0040-4320-5527-4994-0000 (construction) to account 0040-4320-5527-4993-0011 (construction administration). Motion carried unanimously.

Chairman Healy said there would be a final draft of the construction administration contract to sign at the next meeting.

6. New Business

The Committee decided to meet next on January 4, 2012, at 5:30 pm at Fire Headquarters.

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7. Adjournment

Committee Members Brennan and Vetro made and seconded a motion to adjourn at 1913 hours. Motion carried unanimously.

Recorded by C. Birney