

Board of Fire Commissioners Regular Meeting
Commissioners' Conference Room at Fire Headquarters
72 New Haven Avenue, Milford, CT
Tuesday, August 18, 2015

1. **Call to Order**: Chairman McGrath called the meeting to order at 19:06 hours. A quorum was present.

Roll Call: In addition to the Chairman, Commissioners Brennan, Weber and Stein were present. Also, present were Chief Douglas Edo and Assistant Chief Bernie Begley. Commissioners Riso, Smith and Sanner contacted the Chairman and indicated that they were unable to make the meeting.

2. **Public Statements limited to the function of the Board of Fire Commissioners**:

None.

3. **Consideration of Minutes**:

Regular Meeting - July 21, 2015

Chairman McGrath indicated that the quote in the minutes as originally published attributed to him in the 3rd paragraph of item 7 (Chief's Report), should read as follows: "Chairman McGrath also noted that he had received a telephone call from the press and told them that anyone can come and address the board at a fire commission meeting."

Commissioners Stein and Brennan made and seconded a motion to accept the minutes of the July 21, 2015 meeting subject to the above referenced amendment. Motion carried unanimously.

4. **Communications**:

Chairman McGrath reported that the Department received the following communications:

a. A \$25.00 donation was received from Marie Iadevia with a thank you note to the Fire Department for their assistance to her in the center at Carriage Green.

Commissioners Stein and Weber made and seconded a motion to deposit the aforementioned donation to the Good and Welfare Fund. Motion carried unanimously

b. A thank you letter from Asst. Fire Chief Daniel French of the Town of Manchester to Chief Edo for the assistance of Battalion Chief Wetmore as one of their expert evaluators in their promotional assessment center for Lieutenants in their department. His experience, insights and input were invaluable in their selection process.

c. A thank you letter from Mike DeGrego to Chief Edo for the assistance rendered to him at his home by the Milford Fire Department. The department acted with the utmost professionalism and as a citizen of Milford it's great to know how well trained the firefighters are in an emergency situation.

d. An email to Chief Edo from Mayor Blake thanking the Fire Department together with the Police Department for coordinating the honor guard for Alan Jepson's services.

e. A thank you note to Chief Edo from the Adams family for the Milford Fire Department's support at the funeral services for their father.

5. Chairman's Report:

Chairman McGrath and Asst. Chief Baker had a meeting on 8/14/2015 with Planning and Zoning members to discuss how the department's Fire Marshal's office evaluates and assesses applications of projects being built within the City. Chairman McGrath and Asst. Chief Baker explained that all applications are evaluated in accordance with state law and fire code and city ordinances. Asst. Chief Baker explained the guidelines and checklists used for each approval to P & Z members and advised them as to what paperwork was generated by this process and how that information is then transmitted to their Committee.

Chairman McGrath discussed holding future Commission Meetings at the West Side Station and the Wheeler's Farm Station in the Fall to view the other firehouses.

Commissioners Stein and Brennan made and seconded a motion that the September Regular Meeting of the Board of Fire Commissioners be published and held at the West Side Station (Station 8). Motion carried unanimously.

6. Committees Reports:

The Safety Committee has had two meetings. A third meeting is scheduled on 9/8/2015 at Fire Headquarters.

7. Chief's Report:

Chief Edo reported that the new Quint 5 estimated repair for the damage to the back of the truck is \$3,500.

Chief Edo reported that the Medic Box has been taken off the old chase and should be completed by the end of the year.

Chief Edo and Asst. Chiefs Baker and Begley met with the New England Fire Apparatus with regards to specking out a new truck to replace Engine 1.

Chief Edo reported there is a meeting this Thursday on CMED to finalize the last payments and the dissolve of South Central.

Chief Edo reported that the department is implementing a program called "Hands for Life." In September, the department will be teaching proper CPR hand placement and compressions to the timing beat of "Staying Alive" by the Bee Gees, to City employees working at the Parsons Complex. This will be in an educational format, not certification. The Parsons Complex often has non-employee visitors to the building (DMV and many City Agencies) and the department has responded to the Complex in the past for medical emergencies where this training would be beneficial. AED training will also be made available to any interested City Employees.

Chief Edo reported that Dispatcher Shaileen Morton has taken another job and that they are receiving applications to the position.

8. **New Business:**

None.

9. **Unfinished Business:**

EMS Hearing decision - Chief Edo reported that Attorneys are optimistic that they will hear by the end of August.

10. **New Equipment:**

None.

11. **Comments and Concerns of the Commissioners:**

Discussion on Swearing In and Department Awards for the Fall. Commissioner McGrath will get an Awards Subcommittee together. Chief Edo stated at this time there were no awards being presented to him. He further stated that there were the 4 new firefighters to swear in and a handful of promotions.

12. **Adjournment:**

Commissioners Stein and Brennan made and seconded a motion to adjourn at 7:44 hours. Motion carried unanimously.

Recorded by Diane Stein.