

**East Side Fire Station Building Committee Regular Meeting**

**Fire Headquarters**

**72 New Haven Avenue, Milford, CT**

**Tuesday, August 17, 2010**

**Call to Order:** Chairman Healy called the meeting to order at 1804 hours. A quorum was present.

**1. Roll Call**

Committee members John Healy, Carmen Corvino, Alderman Bill Bevan, Judith Toohey, Alderman Phil Vetro, William Brennan, and John Jansen. Also present were Chief Louis LaVecchia, Assistant Chief Al Zingaro, Firefighter Eric Mohr, and from DeCarlo & Doll, Inc., Robert Grzywacz, Peter Burns, and Barry Froeberg.

**2. Consideration of Minutes**

**Regular Meeting - July 19, 2010**

*Committee members Corvino and Toohey made and seconded a motion to accept the minutes of the July 19, 2010, meeting as presented. Motion carried unanimously.*

**3. Report of Chairman**

Chairman Healy reported to the Committee that he, Committee Member Brennan, Chief LaVecchia, and Committee Member Jansen met at Stations 7 and 8 with members from DeCarlo & Doll. The Chairman said the tour was very informative. The Chief provided a floor plan of the stations, and from that, DeCarlo & Doll was able to construct a formal drawing.

**4. Meet with Architect**

Robert Grzywacz presented the Committee with the company's plan diagram, which was made based on the Department's needs assessment list and the floor plans from Stations 7

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and 8. The diagram was centered around a 3-bay apparatus floor, with two “wings” for residential/living quarters and common space. Mr. Grzywacz passed out copies of the diagram to the Committee.

Mr. Grzywacz then handed out to the Committee a “space sheet”, indicating the square footage of each room requested by the Department in the needs assessment, and then the conceptual plan’s square footage of each room. The space sheet gave the total area of the new station estimated at 16,423 square feet.

Mr. Grzywacz then presented to the Committee a budget sheet. He explained that the numbers were based on the Department’s original plan of a 12,500 square foot station. Based just on that plan, the total estimated cost is \$4,840,000.

Committee Member Brennan presented to the Committee his amended floor plan based on DeCarlo & Doll’s conceptual floor plan. He explained where he believed area cuts could be made. Discussion was held by all persons present about where cuts can and should be made.

Chairman Healy thanked the members of DeCarlo & Doll, Inc., for their presentation, and for giving the Committee what they had asked for. The Chairman mentioned that this is a great starting point and that they are moving rapidly. He suggested that the Committee hold all this information in abeyance until the land acquisition is completed.

The Committee then discussed the best way to make the cuts and present them to the architects.

Committee Member Toohey made a motion to go into executive session, with the exception that Chief LaVecchia remain in attendance. Committee Member Bevan seconded the motion. Motion carried unanimously.

The Committee went into executive session at 1923 hours.

The Committee came out of executive session at 2005 hours.

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**5. New Business**

The Committee decided that the next meeting would be on September 9<sup>th</sup> at 6:00 at Fire Headquarters; and that the following meeting would be on September 14<sup>th</sup> at 6:00 at Fire Headquarters.

**6. Adjournment**

*Committee Members Corvino and Toohey made and seconded a motion to adjourn at 2007 hours. Motion carried unanimously.*

Recorded by C. Birney