

## **East Side Fire Station Building Committee Regular Meeting**

### **Fire Headquarters**

**72 New Haven Avenue, Milford, CT**

**Tuesday, July 24, 2012**

**Call to Order:** Chairman Healy called the meeting to order at 1904 hours. A quorum was present.

1. **Roll Call**

Committee members John Healy, Carmen Corvino, William Brennan, Bill Bevan, Alderman Phil Vetro, Judith Toohey, and Jack Jansen. Also present were Chief Louis LaVecchia, Retired Battalion Chief William Healey and Battalion Chief Dan DelVecchio; from DeCarlo & Doll, Inc., Emanuel Machado.

2. **Consideration of Minutes**

**Regular Meeting - June 26, 2012**

Committee Members Corvino and Toohey made and seconded a motion to accept the minutes of the June 26, 2012, regular meeting as presented. Motion carried unanimously.

Committee Member Jansen abstained as he was not present at the last meeting.

3. **Report of Chairman**

Committee Members Brennan and Bevan made and seconded a motion to enter executive session to discuss a legal matter. Motion carried unanimously.

The Committee invited Chief LaVecchia, Battalion Chief DelVecchio, and Ret. Battalion Chief Healey to remain during executive session.

The Committee entered executive session at 1906 hours.

Committee Members Brennan and Jansen made and seconded a motion to return to open session. Motion carried unanimously.

The Committee returned to open session at 1916 hours.

Chairman Healy informed the Committee that the project is not where it should be on the timeline. He stated the Committee would need to get an updated end date from Salce Contracting. Mr. Machado explained that on July 16<sup>th</sup>, there appeared to be about five weeks left of work. At the last job meeting, he asked Salce to give an estimated end date; they replied they would not commit to any date.

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Committee Member Jansen inquired about the status of the glass storefront. The Chairman said it had been delivered to Norwalk Glass as expected but was ten days late on delivery to the site. He added that the storefront would be on-site by the 25<sup>th</sup>.

Committee Member Brennan commented that he did not understand why it seemed all worked had stopped on the site recently, and why things like toilet installation, sink installation, etc., were not being done, and that it might be due to non-payment of the subcontractors. The Chairman added that as of two weeks ago, work was happening on the site. Mr. Machado said the last payment application that was approved confirms a slowdown in the schedule pace. Committee Member Brennan suggested calling a meeting together with Salce Contracting and all the subcontractors to get to the bottom of the issue.

Chairman Healy informed the Committee Members that the steel manufacturer was not paid in full for his work on the new station by the contractor.

Mr. Machado suggested that if the Committee discusses matters with the bond company, they should inform them that this lack of manpower by the contractor is causing more delays. Committee Member Brennan added there have been additional costs incurred due to the contractor.

Chairman Healy told the Committee that the metal stair shop drawings have been delivered back to DeCarlo & Doll for final authorization.

The traffic light pole construction has been cleared to start. Committee Member Vetro asked if the Chairman had had an appointment with the City Attorney to discuss any recourse the City might have due to the long approval process by DOT and STC. The Chairman said he had a meeting scheduled for the next day. Committee Member Brennan explained that the meeting had been scheduled when it was thought that the project was winding down, so the purpose of the meeting was originally to narrow down the remaining issues regarding financial obligations the contractor might have to the City. However, the appointment will also now include any recourse regarding the traffic signal approval process.

Mr. Machado stated he learned that Permits for telecommunications and the fire alarm had not been pulled by the electrician. Chairman Healy said the permits are now formally addressed.

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Mr. Machado commented that Mr. Tom Raucci has a list of 31 items that are required before the building receives its CO. Salce Contracting told Mr. Machado that they have been in contact with Mr. Raucci regarding this list, however, when Mr. Machado asked Mr. Raucci if the Building Department had received the documents Salce Contracting claimed to submit, Mr. Raucci replied that the documents had not been submitted.

#### **4. Architect Report**

Mr. Machado reiterated that an updated completion date has not been provided. He added that the project is about 90 percent complete, but at the current pace the project could take another two to three months.

All the rough-ins and materials are on-site. Committee Member Vetro stated the building just needs workers at this point.

Mr. Machado told the Committee that Salce Contracting did not submit a "Pencil Req" for review and consideration at the Committee Meeting. It was determined that the Committee should consider holding another meeting to discuss the forthcoming Payment Application. Committee Member Toohey commented she does not feel comfortable authorizing a payment without an application.

Mr. Machado said the Committee has approved 18 of the 35 Change Order Proposals on the project to date. The total amount requested for those change orders was over \$476,000; the Committee approved \$216,536.00, which includes a \$50,000.00 Construction Directive. He added that outstanding Change Order Number 8 regarding Additional Time still needs to be processed. He further noted that the original amount requested for the Change Directive was over \$125,000. Chairman Healy noted that at the last job site meeting, Salce Contracting suggested splitting that cost with the Committee.

Mr. Machado said Salce Contracting informed him that additional time delays would be submitted. Mr. Machado stated Salce would have to prove it suffered unforeseen delays related to the project's critical path. Committee Member Toohey noted that the Committee is not holding up any of the process; she said she is concerned about the lack of work being done at this point, especially when so much money has been paid out.

Mr. Machado presented a Change Order for the additional concrete sidewalk in the back of the building. He reminded the Committee this item was discussed at their previous meeting.

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*Committee Members Corvino and Toohey made and seconded a motion to approve and pay the Change Order for the additional concrete sidewalk in the amount of \$3,094. Motion carried unanimously.*

Mr. Machado presented a Change Order for the work performed surrounding the Traffic Signal plan. He assured the Committee the amounts requested had been analyzed thoroughly. He said the work done by KTM is worth \$23,000, plus overhead and profit; Salce Contracting requested \$27,226, which Mr. Machado believes is a fair charge. Committee Member Vetro inquired as to why this work should be a Change Order if the Traffic Signal was bid on the original plans. Mr. Machado explained that the final, DOT-approved traffic signal included an additional signal and other modifications to existing signals which necessitated the additional \$27,000 over the original \$50,000 bid for this work. Committee Member Vetro asked how any of the contractors were able to bid on the line item if the plans had not been approved; Mr. Machado informed him that it is not unusual to bid work before DOT approvals.

Chairman Healy added the additional drawings that were required are now DOT and STC approved; he commented this traffic light was the last approved light of the STC.

Committee Member Brennan stated the plan had been approved for three weeks prior to the permit being issued because DOT delayed it.

Mr. Machado said the Change Order request could have been worse if not for the project being able to use materials already purchased.

*Committee Members Corvino and Vetro made and seconded a motion to approve and pay the change order for the traffic signal in the amount of \$27,226. Motion carried unanimously.*

Mr. Machado presented a Change Order regarding the swing-down grab bars for the restrooms. Committee Member Bevan said he understood the bars are required by code, but why would they be needed throughout the station and not just in the areas where the general public would visit; Mr. Machado said the Code considers temporary disability. For example, a firefighter might be temporarily disabled and assigned to desk duties until he achieves a full recovery.

*Committee Members Corvino and Bevan made and seconded a motion to approve and pay the change order for the swing-down grab bars in the amount of \$1,205. Motion carried unanimously.*

Mr. Machado presented a Change Order regarding the bollards and gates on the dumpster pad. He explained the gates were added for aesthetics and practicality, and the bollards to

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protect the fencing when the dumpster is being placed into its spot. Committee Member Jansen commented that per city code, all dumpsters have to be screened from the road. Ret. Battalion Chief Healey informed the Committee the curb will not interfere with the opening of the gates.

Committee Members Bevan and Jansen made and seconded a motion to approve and pay the Change Order for the dumpster gates and bollards in the amount of \$1,728. Motion carried unanimously.

Mr. Machado presented a Change Order regarding the change from vinyl tile to ceramic tile in the pantry in the kitchen. Chairman Healy added he believes the cost to be fair and worth the change.

Committee members Vetro and Bevan made and seconded a motion to approve and pay the Change Order for the pantry floor tile in the amount of \$876. Motion carried unanimously.

Committee Member Jansen complimented the designer of the building sign for its size. He said he had been against the larger size of the sign, but the end product looks great.

#### **5. Battalion Chief DelVecchio**

Battalion Chief DelVecchio informed the Committee that the UI rebate is in processing. He said the rebate check in the amount of \$3,690 will be made out to the City of Milford. Mr. Machado reminded Battalion Chief DelVecchio that copies of all UI paperwork should go to Mr. Raucci to demonstrate compliance with the Energy Codes.

Committee Members Vetro and Toohey made and seconded a motion to pay the invoice in the amount of \$50 to Recording Secretary Colleen Birney from account 0040-4320-5527-4168-0000 (secretary). Motion carried unanimously.

#### **6. Committee Reports: Dedication Ceremony**

Ret. Battalion Chief Healey informed the Committee that the Dedication Ceremony Committee met and elected Committee Member Toohey as Chairman. Committee Member Toohey stated they are still getting their ideas together and can report at the next Building Committee Meeting. She stated the sub-committee has an agenda and lots of ideas, and that the planning will progress well.

#### **7. Monument Movement from Station 6, Bill Healey**

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Ret. Battalion Chief Healey reported he had spoken with Rob Lynch at St. Mary's Cemetery, who then referred him to Milford Monument. Salce Contracting will pour the footing for the monument stone on the site, and Milford Monument will move the monument at little to no charge.

Ret. Battalion Chief Healey passed out his report on the project allowances to the Committee. He explained that the City MIS Department required \$10,000-worth of additional equipment that was not originally planned for. He and Department EOC Coordinator Dan Worroll analyzed the equipment list and were able to reduce the list down to \$8,100.

Ret. Battalion Chief Healey further explained that several items on the Allowances were not fully utilized, as outlined in his report. He suggested using the leftover allowances to fund the \$8,100 IT equipment by moving it into the phone account.

Committee Member Bevan inquired if this additional equipment is really needed. He said if the City MIS Department is requesting this equipment, the MIS Department should be responsible for payment. Ret. Battalion Chief Healey informed him the MIS Department does not pay for Fire Department equipment. Committee Member Toohey asked who would be doing the installation of the equipment; Ret. Battalion Chief Healey said he and EOC Coordinator Worroll would handle installation of any equipment being moved from Stations 5 and 6. The Chairman noted that the \$8,100 price includes installation on the new equipment.

#### **8. New Business**

The Committee decided to meet next on August 7<sup>th</sup> at 7:00 at Fire Headquarters.

Committee Member Jansen complimented Dispatcher Tibor for the photo updates of the site.

#### **9. Adjournment**

Committee Members Vetro and Corvino made and seconded a motion to adjourn at 2018 hours. Motion carried unanimously.

Recorded by C. Birney