

East Side Fire Station Building Committee Regular Meeting

Fire Headquarters

72 New Haven Avenue, Milford, CT

Tuesday, June 26, 2012

Call to Order: Chairman Healy called the meeting to order at 1906 hours. A quorum was present.

1. **Roll Call**

Committee members John Healy, Carmen Corvino, William Brennan, Bill Bevan, Alderman Phil Vetro, and Judith Toohey. Also present were Retired Battalion Chief William Healey and Battalion Chief Dan DeVecchio; from DeCarlo & Doll, Inc., Ronald Nault and Emanuel Machado.

2. **Consideration of Minutes**

Regular Meeting - May 30, 2012

Committee Members Corvino and Bevan made and seconded a motion to accept the minutes of the May 30, 2012, regular meeting as presented. Motion carried unanimously.

3. **Report of Chairman**

Chairman Healy reported that Ret. Battalion Chief Healey will continue to monitor all site progress as needed. He added that Newtown Framing has completed work on the drywall installation; no invoices have been generated yet, but the monitoring of time and material ensures a known amount. Ret. Battalion Chief Healey stated the electrician still has a few things to finish.

The Chairman informed the Committee that the storefronts will be delivered on July 7th to Norwalk Glass and will arrive at the station the following week. Chairman Healy said Salce Contracting commissioned the CMU wall in the station lobby to be sheet-rocked as well at no extra cost to the City.

Chairman Healy said the traffic plan has been approved. He stated the power for the traffic light will come from a pole on the station side of the street with the lines running underground so no trenching of the road is required.

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The building sign has been completed and will be on the site by June 29th with a possible installation date of June 30th. The landscaping is complete; the Chairman commented the warranty with the landscaper is standard but good.

Chairman Healy stated there have been no more issues with the CMU wall cracks. He reported that DeCarlo & Doll, Inc., are absorbing the cost of the report that was done on the cracks. He commented that this is a good gesture by DeCarlo & Doll, Inc. Chairman Healy said he is confident the report speaks to a resolution and the issue can be put aside.

The Chairman stated the exterior paint is complete and the interior paint is close to completion. He said the proper prep work is being done and the small details are presently being focused on. The gutters are on the building and are working well.

The overhead doors are installed. The stairway drawings will be submitted to DeCarlo & Doll for approval by Salce Contracting. The Chairman added that the ceramic tile floors and bathroom tile installations are complete. The exercise room floor is not yet installed.

The apparatus bay floor will be covered with an "orange peel" epoxy, which is easy to keep clean and also prevents slips from occurring when wet.

Chairman Healy reported that UI will be issuing a rebate to the City for the Energy Star program. He said the rebate will be deposited into the construction account.

Committee Member Brennan donated a steel sink to the station for the gear locker room.

Chairman Healy said the dedication plaque is in production. The interior doors are currently being installed, and the window blinds measurements were taken.

The Chairman informed the Committee that the electrical rough-ins are complete, including an additional shut-off for the generator, which was required after a conference with multiple City agents at the site. The additional shut-off will be in the northeast corner of the day room in a closet.

The water supply test by Lametta & Sons was successful.

The gear lockers are on order and will be delivered by mid-July. The "Light the Night" site fixtures are installed and working properly.

Chairman Healy stated the Station 6 monument to firefighters fallen in the line of duty will be moved to the new station. Ret. Battalion Chief Healey had photos taken of the

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new station and superimposed the monument in a variety of different places for the Committee to choose.

The Chairman reported that DeCarlo & Doll, Inc., will not be billing the Committee for the month of June and thereafter. Additionally, the \$1,800 consultant report regarding the CMU wall cracks is being absorbed by them. He stated that DeCarlo & Doll would like to see this project to the end. He said he is grateful and pleased by this gesture by DeCarlo & Doll, Inc. He then presented final invoices for DeCarlo & Doll.

Committee Members Vetro and Corvino made and seconded a motion to pay the invoice to DeCarlo & Doll, Inc., for work performed by Mr. Dixon and Mr. Emanuel Machado for \$1,380 and \$11,615, respectively, totaling \$12,990, for the time period March 26, 2012, through April 20, 2012. Motion carried unanimously.

Committee Members Vetro and Corvino made and seconded a motion to pay the invoice to DeCarlo & Doll, Inc., for work performed by Mr. Emanuel Machado for \$17,250, for the time period April 23, 2012, through May 31, 2012. Motion carried unanimously.

Chairman Healy noted there was an outstanding charge for work done by Mr. Troy Dixon for \$1,150 that has been discharged by DeCarlo & Doll, along with the \$1,800 consultant report regarding the CMU wall cracks. He thanked DeCarlo & Doll again for these discharges.

The Chairman informed the Committee of an invoice for the traffic signal redesign by Jeff Hopper, totaling \$11,212.50. Mr. Machado stated there was a lot of back and forth with DOT and STC regarding this issue. In the end, it is a “win/win” for everyone with a nicer streetscape. The Traffic Commission added the station’s traffic plan to their agenda at the last minute; the Chairman noted Senator Slossberg aided in the process.

Committee Members Vetro and Corvino made and seconded a motion to pay the invoice to DeCarlo & Doll, Inc., for work performed by Mr. Jeff Hopper for \$11,212.50, for services rendered December 23, 2012, through May 25, 2012. Motion carried unanimously.

Chairman Healy said there are two outstanding invoices from Connecticut Materials Testing that were resolved in the job meeting. The first is for structural steel inspection done on January 9, 2012. The Chairman stated that Salce Contracting will reimburse the Committee for this bill, totaling \$2,283.38. Committee Member Toohey inquired if this issue, along with any other monies due and owing by Salce Contracting to the Committee, is guaranteed by holding back some of Salce Contracting’s payments.

East Side Fire Station Building Committee Regular Meeting

Fire Headquarters

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Tuesday, June 26, 2012

Committee Member Brennan informed her that it is all in the retainage. Mr. Machado stated this is why substantial completion is so important; once the retainage is released, there is no longer any standing by the Committee. He added that there is currently \$149,000 in the retainage fund, which represents 5 percent of the completed work to-date.

Committee Members Vetro and Brennan made and seconded a motion to pay the invoice to Connecticut Materials Testing in the amount of \$2,283.38, for testing performed on January 9, 2012. Motion carried unanimously.

Committee Members Corvino and Vetro made and seconded a motion to pay the invoice to Connecticut Materials Testing in the amount of \$301.68 for a report generated on January 12, 2012. Motion carried unanimously.

Committee Members Corvino and Toohey made and seconded a motion to pay the invoice in the amount of \$50 to Recording Secretary Colleen Birney from account 0040-4320-5527-4168-0000 (secretary). Motion carried unanimously.

Chairman Healy presented an invoice from Quick Pick Crane Service for moving the fuel tank onto the site. Committee Member Brennan facilitated having the tank emptied, and Ret. Battalion Chief Healey had it cleaned. The efforts by both men saved the several thousand dollars.

Committee Members Vetro and Bevan made and seconded a motion to pay the invoice to Quick Pick Crane Service in the amount of \$2,547.25. Motion carried unanimously.

Committee Members Brennan and Vetro made and seconded a motion to pay the invoice to Environmental Tank Technology for the fuel tank cleaning in the amount of \$1,572. Motion carried unanimously.

Ret. Battalion Chief Healey reported that the IT equipment would be installed professionally and the cost would come out of the surplus of the phone allowance. He added that the City MIS Department requested a number of items for the new station; he said many of the requested items would be retrieved from Stations 5 and 6.

Committee Member Vetro thanked DeCarlo & Doll for their overwhelming generosity. He said the job could not have been completed without their assistance, which speaks highly of the company. He said the City should be proud of the new station.

East Side Fire Station Building Committee Regular Meeting

Fire Headquarters

72 New Haven Avenue, Milford, CT

Tuesday, June 26, 2012

4. **Architect Report**

Mr. Nault expressed his gratitude and appreciation for the words spoken by the Chairman and Committee Member Vetro. He said he hopes the Committee appreciates the time and care Mr. Machado has put in and will put into the project. He added that the Committee has seen the last of the billing from DeCarlo & Doll, Inc. He commented that the City owes the Committee gratitude for the time they have put into this project; the City will have a beautiful facility.

Mr. Machado reported that to-date, the project has spent \$29,000 out of the \$86,000 in allowances. He stated that the work done by Ret. Battalion Chief Healey has saved a lot of money in the allowances.

Mr. Machado commented that what has happened in the last six months has been a miracle. There is very little site work left and all remaining items have been scheduled.

Mr. Machado presented the current payment application. He commented that the application is for about half of what they usually are. He added that more analysis is needed but recommended the Committee approve the application for payment in a timely manner.

Committee Members Vetro and Corvino made and seconded a motion to approve the payment application to Salce Contracting, not to exceed \$132,642.81, pending verification by DeCarlo & Doll, Inc. Motion carried unanimously.

Mr. Machado suggested having another Committee Meeting to discuss change order proposal #33; Chairman Healy said further review is needed and the Committee would discuss it at a later time.

5. **Battalion Chief DelVecchio/Ret. Battalion Chief Healey**

Ret. Battalion Chief Healey verified with the Committee Members that they are all receiving the updates photos of the station.

Ret. Battalion Chief Healey reported there is a three- to four-page to-do list; he stated he is at the site monitoring progress daily. He said there won't be an extensive punch list. Ret. Battalion Chief Healey reported that he has been closely monitoring the time spent by all workers regarding work related to recent Proposed Change Orders.

East Side Fire Station Building Committee Regular Meeting

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Tuesday, June 26, 2012

Ret. Battalion Chief Healey presented to the Committee the pictures of the monument from Station 6 inserted in several places at the new station. The Committee chose the front east side of the building under the officers' quarters for the placement of the monument. Committee Member Vetro informed the Committee the monument honors two fallen firefighters from Station 6. Ret. Battalion Chief Healey said the surviving members of the families of the fallen firefighters to the dedication of the building.

6. New Business

The Committee decided to meet next on July 24th at 7:00 at Fire Headquarters.

Chairman Healy presented the dedication letter for the dining table to the Committee for everyone to sign.

Ret. Battalion Chief Healey suggested starting to plan the dedication of the building. Chairman Healy asked Committee Members Vetro, Toohey, Corvino, and Ret. Battalion Chief Healey to form a sub-committee to begin discussing dedication plans.

Committee Members Bevan and Brennan made and seconded a motion to approve the sub-committee for the building dedication ceremony. Motion carried unanimously.

7. Adjournment

Committee Members Bevan and Corvino made and seconded a motion to adjourn at 2023 hours. Motion carried unanimously.

Recorded by C. Birney