

**Board of Fire Commissioners Regular Meeting
Commissioner's Conference Room
At Fire Headquarters
72 New Haven Avenue, Milford, CT
Tuesday, June 19, 2018**

1. **Call to Order:** Chairman McGrath called the meeting to order at 19:12 hours. A quorum was present.

Roll Call: In addition to the Chairman, Commissioners Smith, Stein, Brennan, Stanford, Weber and Riso were present. Also, present was Chief Douglas Edo and Assistant Chiefs Baker and Begley.

2. **Public Statements limited to the function of the Board of Fire Commissioners:**

None.

3. **Consideration of Minutes:**

Regular Meeting – May 15, 2018

Commissioners Riso and Smith made and seconded a motion to accept the minutes of the May 15, 2018, Regular Meeting as presented. Motion carried unanimously.

4. **Communications:**

Commissioner Smith reported that the Department received the following communication:

i) A thank you note from Robert Fiore of The Connecticut Epilepsy Advocate for the service provided to him on May 4, 2018.

5. **Chairman's Report:**

The Chairman indicated that he wanted to wish former union President Todd Ricci, the best of luck with the upcoming fund raisers to benefit his daughter with a necessary medical procedure. He indicated that his thoughts and prayers would be with Todd and his family during this difficult time.

Chairman McGrath also indicated that he spoke with Dan Preston from the United Way who offered his thanks to the Department for their assistance during the recent Duck Race fund raising event.

Finally, the Chairman asked the Commissioners to review their personal schedules for August to see whether an August board meeting was viable with Commissioners summer

vacation plans and commitments. He indicated that he would revisit this issue at the conclusion of tonight's meeting.

6. **Committees Reports:**

a) Personnel Committee: Commissioner Stein noted that the sub-committee met one time since May's meeting to discuss the recently completed Entry Level Firefighters testing process. He noted that it was the intention of the sub-committee to meet again in the coming weeks.

b) Maintenance & Equipment Committee - Commissioner Brennan indicated that it was his intention to convene the sub-committee on a more frequent basis to get it more involved in the oversight and purchasing of department buildings and equipment. He indicated that the department was contemplating disposing or repurposing a former out of service ambulance. He requested that no action be taken with regard to this former ambulance until the sub-committee could get involved in the decision making process.

7. **Chief's Report:**

Chief Edo indicated that he and Asst. Chief Baker attended the recent fire academy graduation. Kerry Warren was awarded the Instructors Award.

Chief Edo reported that on May 29th the 2018 entry level testing was completed. The final list is before the board tonight for approval.

Chief Edo reported that the department teamed up with the Red Cross this past weekend at Simon Lake School to give away free smoke detectors. The chief noted that the detectors were funded by the department and the Red Cross. Additionally a donor who wished to remain anonymous donated 65 CO detectors which were also distributed.

8. **New Business**

- a) Discussion & Summary on Physical Testing
- b) New Eligibility List Approval

Commissioners Stein and Riso made and seconded a motion to table these matters over to the next regularly scheduled meeting on July 17, 2018.

Commissioner Brennan asked Chief Edo if this action would cause any problems? Chief Edo indicated that it would not cause any problems. It would put the department into the new fiscal year so there would be more money after July and that it would pick up another academy class.

Motion carried unanimously.

9. **Unfinished Business:**

None.

10. **New Equipment:**

None.

11. **Comments and Concerns of the Commissioners:**

Commissioner Smith indicated that on the 2nd Sunday of June every year, there is an event to remember the former volunteers of the Milford Fire Department. Commissioner Smith noted that he attends every year. He stated that this year's event was a very nice but unfortunately it gets smaller and smaller every year.

Commissioner Brennan indicated that the Board is still not getting the monthly report from all department officers. He added that important information is missing from the reports that are being submitted and he would like the Chief to address it. He indicated that he would like to see a monthly report from Nelson's Ambulance breaking down their monthly responses.

12. **Adjournment:**

Commissioners Smith and Webber made and seconded a motion to adjourn at 19:32 hours. Motion carried unanimously.

Recorded by Diane Stein