

East Side Fire Station Building Committee Regular Meeting

Fire Headquarters

72 New Haven Avenue, Milford, CT

Thursday, June 8, 2011

Call to Order: Chairman Healy called the meeting to order at 1800 hours. A quorum was present.

1. Roll Call

Committee members John Healy, Carmen Corvino, Judith Toohey, Alderman Phil Vetro, William Brennan, Alderman Bill Bevan, and John Jansen. Also present were Chief Louis LaVecchia, Assistant Chief Al Zingaro, and Battalion Chief William Healey; from DeCarlo & Doll, Inc., Manuel Machado, Fred Clark, and Ronald J. Nault.

2. Consideration of Minutes

Regular Meeting - May 4, 2011

Committee members Vetro and Brennan made and seconded a motion to accept the minutes of the May 4, 2011, meeting as presented. Motion carried unanimously.

Special Meeting - March 10, 2011

Committee Members Vetro and Brennan made and seconded a motion to accept the minutes of the March 10, 2011, special meeting as presented. Motion carried unanimously.

3. Report of Chairman

Chairman Healy reported that quite a bit had happened since the time the Committee last met. He commented that there had been a change order request that seems unreasonable from a subcontractor.

The Chairman explained that the site had an issue regarding erosion and run-off. Mary Rose Palumbo of the City of Milford Inland Wetlands Commission visited the site and called in Regional Authority for a suggestion on how to mitigate the run-off. The Chairman further explained the problem arose because the subcontractor, Vincent Lametta & Sons Construction, hadn't followed DeCarlo & Doll's specs for the erosion control during initial excavation. Chairman Healy reported that the issue has been resolved.

The Chairman turned the floor over to Mr. Machado for further explanation.

East Side Fire Station Building Committee Regular Meeting

Fire Headquarters

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Thursday, June 8, 2011

4. Architect Report

Mr. Machado reported that the project had hit a rough patch, but that the weather was to blame for a lot of it. He passed out to the Committee a package summarizing the two job meetings that have been held thus far.

Mr. Machado presented to the Committee Payment Request #2. He commented that the prices quoted are not excessively high. The payment request encompasses Change Orders 1 and 2.

Committee Members Vetro and Bevan made and seconded a motion to pay the bill in the amount of \$104,062.05 out of account number 0040-4320-5527-4994 (construction). Motion carried unanimously.

Mr. Machado noted that one RFI (request for information) had been received from the contractor and that it had been handled expeditiously.

Mr. Machado then explained that the construction schedule is not on par with where it is supposed to be. He commented that he had included a timeline in the packets he had previously handed out. He explained that until May 16th, all work was being completed on schedule. On May 17th and 18th, there was record rainfall. DeCarlo & Doll had been told that no work could be completed during this time on the site; however, there were still workers on the site doing excavation during that time.

On May 23rd, Ms. Palumbo attended the job meeting to express her concern about the issue with the erosion and run-off. Mr. Machado commented that Mike Vitello of Salce Contracting was adhering to all requests of Ms. Palumbo.

On May 26th, Mr. Roman Mrozinski of the Southwest Conservation District visited the site at the invitation of Ms. Palumbo. He expressed his dissatisfaction with the erosion control. Mr. Mrozinski submitted to DeCarlo & Doll a storm water erosion and sedimentation control diagram and map, highlighting his recommendations on how to mitigate the erosion and run-off. Committee Member Toohey inquired as to who gave Mr. Mrozinski authorization to perform this service; Chairman Healy informed her that no one had give authorization; he was requested to come by Ms. Palumbo. The Chairman again commented that the subcontractor in charge of the excavation hadn't followed the specs given by DeCarlo & Doll during the start of excavation. Also, Mr. Lametta then submitted a change order bill for his work to do erosion control required to be done in the amount of \$18,000. This included all the measures specified by Mr. Mrozinski, and the bill from the subcontractor is being reviewed.

Mr. Machado reported that the water table had been breached during excavation. He added that it is possible to raise the floor elevation of the station two feet to avoid hitting the water table. Committee Member Brennan commented that raising the floor elevation

East Side Fire Station Building Committee Regular Meeting

Fire Headquarters

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Thursday, June 8, 2011

eliminates the need for dehumidifiers because there will no longer be dampness under the floors of the station. Mr. Machado stated that this will also help reduce cost by cutting the need for a retaining wall by two-thirds.

Mr. Machado presented Change Orders 3 through 5 to the Committee. Change Order #3 is for the removal of the buried stumps. During the stump removal, other debris and concrete foundations were also discovered buried. DeCarlo & Doll has asked for proof of the other debris that was found buried on a day they were not on the site.

Documentation requested has not yet been supplied. Committee Member Bevan inquired if a representative from DeCarlo & Doll had been at the site during the removal of the debris, as was discussed in a previous meeting. Mr. Machado answered there was someone there for three days, up until the weather event of May 17th and 18th. He added that they had been informed that no work would be done during that time.

Change Order #4 has to do with the sedimentation work; Mr. Machado explained that some of the numbers seem reasonable, but that more negotiation needs to be done.

Change Order #5 is the drawings to raise the floor elevation by two feet. To achieve this, gravel would have to be poured into the footing trenches already excavated on the west side of the site. Mr. Machado commented that the initial numbers he got from the contractor are very high and unreasonable. Mr. Machado asked for an adjusted estimate in writing from the contractor, which has been received and an analysis had been done on, showing less than a \$500 difference in price. Mr. Machado commented there is much more room for negotiation. Committee Member Brennan added that DOT had given approval for the raising of the floor elevation.

Mr. Machado then informed the Committee that at the bi-weekly job meetings, the need for a revision to the construction schedule is always stressed. Mr. Vitello promised at the May 23rd meeting that a revised schedule would be completed and delivered the following day. Mr. Machado informed the Committee that he had just received such revised schedule that afternoon, and that the job schedule submitted extends out to February. Mr. Machado noted that at the May 23rd meeting, he had asked for a submission on the cause of all the delay. He added that the contractor must justify the extension of the completion date for approval. Chairman Healy suggested that Mr. Machado schedule a job meeting for Monday, June 13th, to iron out change order details and scheduling.

Mr. Machado presented to the Committee three brick options for their choosing; namely, Heritage, Princess Royal, and Salem. Mr. Machado commented that all three choices meet the spec standards.

Committee Members Corvino and Vetro made and seconded a motion to choose Salem brick for the station.

Committee Members Healy, Corvino, Brennan, and Vetro voted in favor of Salem.

East Side Fire Station Building Committee Regular Meeting

Fire Headquarters

72 New Haven Avenue, Milford, CT

Thursday, June 8, 2011

Committee Members Bevan, Toohey, and Jansen opposed.

Motion carried.

Mr. Machado mentioned there would also be choices on the mortar, but that he would collect samples and have them available for the next meeting.

Mr. Machado then informed the Committee that the job meeting minutes are at present being prepared by DeCarlo & Doll. Committee Member Toohey commented that the preparation of the job meeting minutes is in the contract signed by Salce Contracting Associates and it is built into their contract cost. Committee Member Vetro suggested the contractor should reimburse DeCarlo & Doll for the preparation of such minutes. Chairman Healy suggested the Committee find what the customary fee is for preparing the minutes, which will then be discussed at a later meeting.

5. Battalion Chief Healey

Invoices Received

Battalion Chief Healey presented invoices to the Committee:

- a. Mallico Paving for concrete block removal, in the amount of \$1965, to be paid out of account number 0040-4320-5527-4994-0000 (construction).

Committee Members Bevan and Brennan made and seconded a motion to pay the invoice to Mallico Paving in the amount stated. Motion carried unanimously.

Committee Member Toohey abstained from voting as she was not present for the discussion.

- b. A Quick Pick Crane Service for the moving of the fuel tank, in the amount of \$2454, to be paid out of account number 0040-4320-5527-4994-0000 (construction).

Committee Members Vetro and Corvino made and seconded a motion to pay the invoice to A Quick Pick Crane Service in the amount stated. Motion carried unanimously.

Committee Member Toohey abstained from voting as she was not present for the discussion.

- c. Service Point Printing, two invoices, \$1252.56 and \$994.82, totaling \$2247.38, to be paid out of account number 0040-4320-5527-4994-0000 (construction).

East Side Fire Station Building Committee Regular Meeting

Fire Headquarters

72 New Haven Avenue, Milford, CT

Thursday, June 8, 2011

Committee Members Corvino and Toohey made and seconded a motion to pay the invoice to Service Point Printing in the amount stated. Motion carried unanimously.

- d. DeCarlo & Doll, Inc., for professional services rendered from April 25 through May 20, 2011, in the amount of \$3600, to be paid out of account number 0040-4320-5527-4993-0000 (architect).

Committee Members Corvino and Vetro made and seconded a motion to pay the invoice to DeCarlo & Doll, Inc., in the amount stated. Motion carried unanimously.

- e. DeCarlo & Doll, Inc., for site work supervision hours for Manuel Machado and James Wilson, in the amount of \$2907.50, to be paid out of account number 0040-4320-5527-4993-0000 (architect).

Committee Members Vetro and Corvino made and seconded a motion to pay the invoice to DeCarlo & Doll, Inc., in the amount stated. Motion carried unanimously.

6. New Business

The Committee decided to meet again on June 20th at 6:00 at Fire Headquarters.

7. Adjournment

Committee Members Corvino and Vetro made and seconded a motion to adjourn at 1935 hours. Motion carried unanimously.

Recorded by C. Birney