

East Side Fire Station Building Committee Regular Meeting

Fire Headquarters

72 New Haven Avenue, Milford, CT

Wednesday, February 29, 2012

Call to Order: Chairman Healy called the meeting to order at 1732 hours. A quorum was present.

1. Roll Call

Committee members John Healy, Carmen Corvino, William Brennan, Bill Bevan, Alderman Phil Vetro, Jack Jansen, and Judith Toohey. Also present were Chief Louis LaVecchia and Battalion Chief William Healey; from DeCarlo & Doll, Inc., Emanuel Machado.

2. Consideration of Minutes Regular Meeting - February 1, 2012

Committee Members Brennan and Toohey made and seconded a motion to accept the minutes of the February 1, 2012, regular meeting as presented. Motion carried unanimously.

Committee Members Corvino and Jansen abstained from voting as they were not present at the February 1st meeting.

3. Report of Chairman

Chairman Healy showed the Committee Members a sample of the panel product covering the fire station roof. He explained to the Committee that according to the specs, this product should not get wet. During the recent snowfall, the installed panels were exposed to moisture. The Chairman stated that an Atlas Roofing representative visited the site and concluded that the product had not been compromised. Chairman Healy said that once the panels dried out, Pioneer Roofing covered the roof to prevent further exposure to weather. He also stated that a CertainTeed representative inspected the roof prior to the installation of the roofing felt paper.

Committee Member Vetro inquired as to when the roofing felt was installed; the Chairman reported yesterday and earlier today. The Chairman further noted that a number of roof panels still need to be delivered and installed.

Chairman Healy informed the Committee Members there would be a job site meeting the next day, March 1st, at 1:30 pm.

Chairman Healy said the electrician is working at the site, and the interior metal studding is nearly completed. He told the Committee Members the HVAC subcontractor would be at the site the next day, March 1st.

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The Chairman passed out to the Committee Members the Building Sign shop drawing. He explained the sign, to be fabricated by O&G Industries, Inc., consists of five limestone panels with incised black lettering and a relief panel of the Milford Fire Department insignia. He added the sign will be framed by a brick soldier course.

Chairman Healy then passed out to the Committee Members two samples for the layout/wording of the bronze dedication plaque. Mr. Machado told the Committee the spacing on the two samples is not perfect. Mr. Sign will be submitting shop drawings with the correct spacing.

Committee Members Toohey and Corvino made and seconded a motion to accept the landscape design for the bronze dedication plaque, pending the submittal of the shop drawings.

The Committee Members discussed and edited the dedication plaque's wording and format.

Motion carried unanimously.

Battalion Chief Healey informed the Committee Members that just about all the furniture and equipment has been ordered. He said the IT equipment has been received, as well as the gear dryer. He stated these line items all come in under the allowances, and he does not anticipate having to return to the Committee for approval on additional items. Battalion Chief Healey also stated the generator is on-site.

4. Architect Report

Mr. Machado informed the Committee that the contractor has not submitted an updated construction schedule. We are still working with the schedule submitted last fall. He stated that based on the fall schedule, it's possible the project has fallen behind an additional four to five weeks, although time may be made up during the upcoming HVAC system and plumbing installation work. Mr. Machado noted that the station's two separate HVAC zones may allow the contractor greater scheduling flexibility.

Chairman Healy stated the City Attorney is aware that Salce Contracting has not submitted the requested updated schedule. The attorney recently submitted a reminder letter to Salce Contracting. Committee Member Bevan inquired as to the project's completion date; Mr. Machado answered the current schedule shows April 16th as the Substantial Completion date; however, given that the project is about 60 percent complete, he wouldn't be surprised if Substantial Completion isn't achieved until mid- to late-May. Committee Member Bevan also inquired if liquidated damages would begin on

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February 14th. The Chairman commented they have a clear record of loss due to the contractor's actions and the City Attorney has been made aware of the current issues.

Mr. Machado continued his report stating that the building's exterior should be completed in the next two to three weeks. Chairman Healy noted that the building's corner overhangs were shortened to structurally help the framing. He believes that the 2' overhang looks better than the 4' overhang.

Mr. Machado and Battalion Chief Healey discussed the apparatus bay overhead doors. Mr. Machado said two door options had been submitted in October, but only one met the building's design requirements. Battalion Chief Healey requested the doors come from the same company as others used for the other Milford Fire Stations. With this option, the top steel channel will have to be dropped down a few inches. Battalion Chief Healey stated the operating mechanism for the doors would be housed on top of the steel channel.

Mr. Machado further reported that winter conditions were adhered to when it was needed during the masonry installation.

Mr. Machado reviewed select items from the "pencil req" submitted yesterday with the Committee. He said he had just received the payment application recently and had not had time to analyze and review it. He informed the Committee some of the charges are for stored materials that he has to verify prior to approving the payment, including \$8,800 for hollow metal doors and \$24,000 for door hardware. Chairman Healy suggested suspending payment on this payment application until an updated construction schedule is submitted and until Mr. Machado has had the opportunity to analyze the application.

Mr. Machado said that Salce Contracting has not submitted additional back-up for the change orders discussed at the previous meeting for work performed last year.

Mr. Machado explained a change order for \$623 for Newton Drywall regarding the soffit framing is still being investigated and discussed.

Mr. Machado informed the Committee there is a requested change order for the cornerstone in the amount of \$1,158. He said the quote from Rex Precast for the stone is \$736. The Chairman inquired if another vendor would be cheaper; Mr. Machado said he would ask Salce Contracting for alternate cost proposals.

Mr. Machado explained to the Committee a proposed change order with Newtown Framing regarding framing exercise room south wall. The requested amount is \$2,493. He said this is still being discussed and he would report back to the Committee with more information.

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5. Battalion Chief Healey

Invoices

Committee Members Toohey and Jansen made and seconded a motion to pay the invoice in the amount of \$50 to Recording Secretary Colleen Birney from account 0040-4320-5527-4168-0000 (secretary). Motion carried unanimously.

Committee Members Corvino and Toohey made and seconded a motion to pay the invoice to DeCarlo & Doll, Inc., in the amount of \$900 for construction administration from account 0040-4320-5527-4993-0000 (architect). Motion carried unanimously.

Committee Members Bevan and Corvino made and seconded a motion to pay the invoice to DeCarlo & Doll, Inc., in the amount of \$16,105 for services performed by Mr. Troy Dixon, Mr. Robert Grzywacz, and Mr. Emanuel Machado from account 0040-4320-5527-4993-0011 (construction administration). Motion carried unanimously.

Battalion Chief Healey presented an invoice from DeCarlo & Doll, Inc., regarding the redesign of the traffic light in the amount of \$4,657.50. He suggested the Committee table the issue until the project is complete.

Committee Members Vetro and Bevan made and seconded a motion to table the traffic light redesign issue until the project's completion. Motion carried unanimously.

6. New Business

The Committee agreed to meet next on March 8th at 5:30 at Fire Headquarters to address the Payment Application and any other items that may come up this week.

7. Adjournment

Committee Members Bevan and Corvino made and seconded a motion to adjourn at 1852 hours. Motion carried unanimously.

Recorded by C. Birney