

Board of Fire Commissioners Regular Meeting
Commissioner's Conference Room
At Fire Headquarters
72 New Haven Avenue, Milford, CT
Thursday, February 22, 2018

1. **Call to Order:** Chairman McGrath called the meeting to order at 19:15 hours. A quorum was present.

Roll Call: In addition to the Chairman, Commissioners Smith, Stein, Brennan, and Weber were present. Also, present was Chief Douglas Edo and Assistant Chiefs Gary Baker and Bernie Begley. Commissioner Riso was out of town and Commissioner Stanford was unable to make the meeting.

2. **Public Statements limited to the function of the Board of Fire Commissioners:**

Firefighter Jason Stacoffe, of the Local 944, addressed the Commission requesting permission to co-sponsor the Muscular Dystrophy Association of Connecticut 5K race at Walnut Beach on 4/4/18 and title it the "Firefighter 5K" with all profits being donated to MDA CT.

3. **Consideration of Minutes:**

Regular Meeting – January 16, 2018

Commissioners Brennan and Smith made and seconded a motion to accept the minutes of the January 16, 2018, Regular Meeting as presented. Motion carried unanimously.

4. **Communications:**

Commissioner Smith reported that the Department received the following communications:

- i) A thank you note from Michelle & Stephen Hill thanking specific members of the Milford Fire Department for their life saving work during two incidents that saved her husband's life. They are true heroes.
- ii) A letter from Sandra Simone thanking the department in their help and care of her husband during a very difficult time. She called them "Knights in Shining Armor." Their help and compassion were above and beyond what they would have ever expected.
- iii) A letter to Chief Edo from Diane Connolly thanking the department for all they do for the City of Milford and most recently their professionalism, kindness and care during a recent incident.

iv) The department received a Christmas card from the DeCarvalho family with a check for \$35.00

v) Firefighter Jason Stacoffe wrote a letter to the Fire Commissioners outlining the details of the upcoming 5K race at Walnut Beach on 4/14/18 with the Muscular Dystrophy Association of Connecticut.

Commissioners Stein and Smith made and seconded a motion to accept the above-referenced donation of \$35 and deposit it into the "good and welfare" fund. Motion carried unanimously.

Commissioners Stein and Smith made and seconded a motion to allow the Milford Professional Firefighters Association to co-sponsor the 5K race at Walnut beach on 4/14/2018 with the MDA of CT. Motion carried unanimously.

5. **Chairman's Report:**

Chairman McGrath wished the department well on the race.

Chairman McGrath wanted to congratulate and thank Milford FF (M.Sgt.) Zachary Daniel for his recent military service overseas and his safe return back home.

6. **Committees Reports:**

a) Personnel Committee: Commissioner Stein had nothing to report.

b) Maintenance & Equipment Committee - Commissioner Brennan met with Chief Edo and Asst. Chief Begley to discuss the specs on the new engine. They also discussed the need for another engine and ambulance in the near future.

7. **Chief's Report:**

Chief Edo reported on the bond packet. Money for the new Engine that is currently out to bid was approved, however, the ambulance that was also requested was not approved. The Chief indicated that the department is currently exploring alternative sources for the necessary funds for a new ambulance.

Chief Edo met with the Board of Finance on February 12, 2018 and all went well. It was commented by the board that the department was looking for increases. Chief Edo reminded them that the department took a 2% decrease last year due to State's budget cuts.

Chief Edo told the Commission that 2 applicants were offered positions with the department. One accepted and started the Fire Academy on February 13th.

Chief Edo said that the 2018 Entry Level Firefighter applications are available at headquarters. To date, the department has received 22 applications. The last date for the

applications to be turned into the department is February 28, 2018 at noon. Last time the testing occurred the department received 80 applications.

8. **New Business:**

a) Executive Session (Personnel Matter)

Commissioners Stein and Brennan made and seconded a motion to enter into Executive Session for the purpose of discussing a personnel matter. Motion carried unanimously.

The Commission went into Executive Session at 7:30.

The Commission invited Chief Edo, Assistant Chiefs Baker and Begley and City Attorney Jonathan Berchem into Executive Session at 7:40

The Commission came out of Executive Session at 8:35. Commissioner Stein noted that no votes were taken while in Executive Session.

9. **Unfinished Business:**

None.

10. **New Equipment:**

None.

11. **Comments and Concerns of the Commissioners:**

None.

12. **Adjournment:**

Commissioners Smith and Brennan made and seconded a motion to adjourn at 8:48 hours. Motion carried unanimously.

Recorded by Diane Stein