

East Side Fire Station Building Committee Regular Meeting

Fire Headquarters

72 New Haven Avenue, Milford, CT

Wednesday, February 1, 2012

Call to Order: Chairman Healy called the meeting to order at 1747 hours. A quorum was present.

1. Roll Call

Committee members John Healy, William Brennan, Bill Bevan, Alderman Phil Vetro, and Judith Toohey. Also present were Chief Louis LaVecchia and Battalion Chief William Healey; from DeCarlo & Doll, Inc., Emanuel Machado.

2. Consideration of Minutes Regular Meeting - January 18, 2012

Committee Members Toohey and Brennan made and seconded a motion to accept the minutes of the January 18, 2012, regular meeting as presented. Motion carried unanimously.

3. Report of Chairman

Chairman Healy noted that the date on the cornerstone should read 2011.

The Chairman reported he had been at the site earlier in the day and commented the progress looks nice. He said the metal deck roof installation should be completed the next day. Committee Member Vetro also commented the site looks nice. Chairman Healy also noted that the mason contracted to work on the project has been excellent. He said there is a scheduled job site meeting on February 2nd. Committee Member Vetro stated he'd like to attend a job site meeting; the Chairman informed him he's more than welcome to attend and the meeting is scheduled to begin at 8:30 am.

The Chairman thanked Battalion Chief Healey for obtaining and distributing the WB Mason furniture packages to the Committee.

4. Architect Report

Mr. Machado reported he was in receipt of a payment application from Salce Contracting on January 23rd. He noted that although the site has notably more progress on it than in previous months, the payment application is smaller than others. Mr. Machado stated he analyzed this payment application and explained some of the items to the Committee. He recommended the Committee approve the payment application for \$174,897.85.

Committee Members Bevan and Vetro made and seconded a motion to approve and pay the payment application to Salce Contracting in the amount of \$174,897.85, as recommended by DeCarlo & Doll. Motion carried unanimously.

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Mr. Machado informed the Committee he received three Change Order Proposals earlier that day. He stated that the change orders are for work that was performed in the spring and the fall by the excavator. The Chairman commented that these change orders seem a bit tardy. Mr. Machado stated there is a procedure that is followed with change order requests, and it was not followed in this case.

Mr. Machado reported the gable end/roof truss issue has been resolved. He added that a lot of material is on-site waiting to be installed, and the brick, roof, and windows should be completed by March.

Mr. Machado stated there are three meetings scheduled for the following day. One meeting is with O&G to discuss the building signage. Mr. Machado stated the sign would be made from limestone, and commented the Committee is getting a good product. He said there is also a traffic meeting regarding the proposed traffic signal that had been previously denied by the State Department of Transportation. He noted that drawings had been submitted to the State and he would inform the Committee of the outcome of the meeting. The third scheduled meeting is the job site meeting, as was previously discussed.

5. Battalion Chief Healey

Battalion Chief Healey opened the floor for questions regarding his submitted furniture package from WB Mason.

Committee Members Vetro and Toohey made and seconded a motion to allow Battalion Chief Healey to order the complete furniture package, in the amount of \$24,890.89, as presented.

Committee Member Bevan commented he has a problem with the Department ordering chairs at \$1100 apiece. Battalion Chief Healey stated they cost \$593 with the discount. Chief LaVecchia stated in prior years, the Department has purchased cheaper, lower-quality furniture and has had to replace them shortly thereafter, due to the 24/7 nature of the life in a firehouse. The Chief added the budget this year does not allow for replacement furniture. Battalion Chief Healey stated WB Mason would honor all warranties for the furniture. Committee Member Toohey commented that she agrees that they must think of the long-term life of the product, versus just looking at the initial price. Motion carried.

Committee Member Bevan opposed.

Invoices

Committee Members Corvino and Bevan made and seconded a motion to pay the invoice in the amount of \$50 to Recording Secretary Colleen Birney from account 0040-4320-5527-4168-0000 (secretary). Motion carried unanimously.

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Committee Members Bevan and Vetro made and seconded a motion to pay the invoice to Connecticut Materials Testing in the amount of \$923.35 for concrete testing from account 0040-4320-5527-4994-0000 (construction). Motion carried unanimously.

Committee Members Brennan and Bevan made and seconded a motion to pay the invoice to DeCarlo & Doll, Inc., in the amount of \$3,000 for construction administration from account 0040-4320-5527-4993-0000 (architect). Motion carried unanimously.

Battalion Chief Healey presented an invoice from DeCarlo & Doll regarding the resubmitted traffic drawings. The Committee decided to table this matter until the next meeting, as the traffic meeting would be the next day.

Committee Members Bevan and Vetro made and seconded a motion to pay the invoice to DeCarlo & Doll, Inc., in the amount of \$7,992.50 for services performed by Mr. Troy Dixon (\$115) and Mr. Machado(\$7,877.50) during the time period December 26, 2011, to January 20, 2012, from account 0040-4320-5527-4993-0011(construction administration). Motion carried unanimously.

Report on IT equipment, Water Service Charge, and Diesel tank

Battalion Chief Healey reported that the final water installation invoice from Regional Water Authority is \$20,424.34, which is \$6,000 less than originally anticipated.

Battalion Chief Healey said he is in receipt of a final quote of \$11,600 from Quick Pick for moving the tank on the site. He stated he would investigate further on this issue before requesting the Committee for approval.

6. New Business

Battalion Chief Healey stated he had given the Committee Members a packet with information regarding the dedication plaque. He asked the Members to please review the information. Chairman Healy commented the estimate for the plaque is \$1,400, which is within the allowance for the plaque.

7. Adjournment

Committee Members Bevan and Brennan made and seconded a motion to adjourn at 1836 hours. Motion carried unanimously.

Recorded by C. Birney