

East Side Fire Station Building Committee Regular Meeting

East Side Fire Station

980 New Haven Avenue, Milford, CT

Wednesday, January 15, 2014

Call to Order: Chairman Healy called the meeting to order at 1805 hours. A quorum was present.

1. **Roll Call**

Committee Members John Healy, Carmen Corvino, William Brennan, Jack Jansen, and Bill Bevan. Also present were Ret. Battalion Chief William Healey and Attorney Jeff Donofrio.

2. **Minutes from January 9, 2014 Meeting**

Regular Meeting - January 9, 2014

Committee Members Corvino and Bevan made and seconded a motion to accept the minutes of the January 9, 2014, regular meeting as presented. Motion carried unanimously.

3. **Report of the Chairman**

Chairman Healy suggested moving to Item V, Open Invoices.

Open Invoices

Retainage

Attorney Donofrio reminded the Committee Members at the last meeting they had requested that DeCarlo & Doll provide the Committee with a payment application consisting of the retainage for Salce Contracting's subcontractors, excluding the mechanical subcontractor. He explained holding off on the mechanical subcontractor's portion of the retainage is required until the requested as-built drawings regarding the plumbing components are provided. He further explained that DeCarlo & Doll has provided a marked-up payment application where the November 19, 2013, payment application submitted by Salce Contracting is revised to reflect a revised payment requisition amount of \$86,672.13. He said that number reflects both the retainage in the amount of \$81,672.13, and a \$5,000 payment for Construction Change Directive #2, regarding the house "trip lights". Attorney Donofrio further stated that although Salce Contracting did not agree to the \$5,000 payment for CCD#2, the Committee had previously voted.

Attorney Donofrio summed up by saying this payment application represents the final retainage payment to all the remaining subcontractors, excluding the mechanical subcontractor for the reasons previously stated.

Committee Members Corvino and Jansen made and seconded a motion to accept and affirm the release of \$86,672.13 as final retainage payment and CCD#2 payment. Motion carried unanimously.

Committee Member Brennan inquired if this payment goes to the bonding company directly; Attorney Donofrio confirmed that it does, as has been the practice for the past year. He noted it

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might be a good idea for the City to send a copy of the revised payment application with the check to ensure that the payment is applied correctly. He added the payment application had been revised by DeCarlo & Doll because the original payment application had requisitioned unused allowances, which were not an appropriate request.

Secretarial Fees

Committee Members Jansen and Corvino made and seconded a motion to pay the invoice in the amount of \$50 to Recording Secretary Colleen Birney from account 0040-4320-5527-4168-0000 (secretary). Motion carried unanimously.

Report of the Chairman

Chairman Healy informed the Committee the TVSS installation is pending. Ret. Battalion Chief Healey received communication from Harborview Electric stating the work is scheduled for this coming Friday and is expected to be completed in one day.

Chairman Healy stated Battalion Chief Wassmer has been in contact with Salce Contracting regarding the overhead doors. He noted everything has been documented in emails to show what is being requested of the subcontractor.

4. Executive Session

- a. Report from Attorney Donofrio on the status of legal claims.

Committee Members Bevan and Jansen made and seconded a motion to enter executive session. Motion carried unanimously.

The Committee invited Ret. Battalion Chief Healey and Attorney Donofrio to remain during executive session.

The Committee entered executive session at 1813 hours.

The Committee returned to open session at 1841 hours.

Committee Members Jansen and Bevan made and seconded a motion to transfer \$150 from the construction account to the secretary account. Motion carried unanimously

5. Adjournment

Committee Members Corvino and Bevan made and seconded a motion to adjourn at 1842 hours. Motion carried unanimously.

Recorded by C. Birney