

East Side Fire Station Building Committee Regular Meeting

East Side Fire Station

980 New Haven Avenue, Milford, CT

Thursday, January 9, 2014

Call to Order: Chairman Healy called the meeting to order at 1806 hours. A quorum was present.

1. **Roll Call**

Committee Members John Healy, Carmen Corvino, William Brennan, Jack Jansen, and Bill Bevan. Also present were Chief Douglas Edo, Battalion Chief Dan Wassmer, and Ret. Battalion Chief William Healey; and Attorney Jeff Donofrio.

2. **Minutes from September 24, 2013**
Regular Meeting - September 24, 2013

Committee Members Corvino and Vetro made and seconded a motion to accept the minutes of the September 24, 2013, regular meeting as presented. Motion carried unanimously.

3. **Report of the Chairman**

Chairman Healy reminded the Committee of their approval of the two TVSSs to be installed in the station. He said they have been waiting on parts for installation, and so as of yet have not been installed. He noted the UPS has been installed and the invoice has been paid. Ret. Battalion Chief Healey added the parts needed for the TVSSs have been on backorder, hence the delay.

The Chairman noted there are some technical issues in the station that the firefighters have been trying to correct. He said he will communicate these issues to the contractor. There has been a report that the heat is not working properly. The overhead doors still need some repair for proper operation.

Chairman Healy said he requested a payment application from DeCarlo & Doll so the retainage can be paid; he has yet to receive a payment application.

4. **Executive Session**

- a. Report from Attorney Donofrio on the status of legal claims

The Committee invited Chief Edo, Battalion Chief Wassmer, Ret. Battalion Chief Healey, and Attorney Donofrio to remain during executive session.

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The Committee entered executive session at 1811 hours.

The Committee returned to open session at 1912 hours.

5. **Old Business**

- a. Report from Ret. BC Healey on contracted work from meeting 9/24

None.

6. **New Business**

None.

7. **Open Invoices**

- a. Secretarial Fees

Committee Members Bevan and Toohey made and seconded a motion to pay the invoice in the amount of \$50 to Recording Secretary Colleen Birney from account 0040-4320-5527-4168-0000 (secretary). Motion carried unanimously.

- b. Retainage

Chairman Healy stated that since there is no payment application submitted, this item cannot be acted on at this time, and so the Committee will have to reconvene to review and decide on approval of the payment application once it is submitted.

8. **Adjournment**

Committee Members Bevan and Vetro made and seconded a motion to adjourn at 1913 hours. Motion carried unanimously.

Recorded by C. Birney