

**ETHICS COMMISSION
REGULAR MEETING
FEBRUARY 15, 2007**

MEMBERS PRESENT

James Perrotti
Barbara Berkovich
Marcia Swan Doran
Lisa Bull

Chairman Perrotti called the meeting to order at 6:18 p.m.

Acceptance of Minutes of the January 18, 2007 meeting

Mrs. Berkovich and Mrs. Doran moved to accept the minutes of the January 18, 2007 meeting as presented.
Motion carried unanimously.

Old Business

(a) Education

Mrs. Doran distributed and explained an information form as an overview that possibly could be sent to all City employees.

Mrs. Berkovich commented this form could be something that could also be saved and if someone needed to use the process they could initially utilize this form.

Ms. Bull suggested this could go out to all outside companies doing work in Milford through the Purchasing Agent.

Mrs. Berkovich added this could possibly cover the required education piece and it is much less expensive.

Mrs. Doran suggested this could also be posted on each City department bulletin board.

Chairman Perrotti suggested a cover letter go out with this form and stated he would send something to the Purchasing Agent. He also stated he would contact the city attorney and run this by her. He asked if there was anything further on training.

Ms. Bull stated there is an individual in North Haven who may be willing to do a training session however she did not know about a fee. She stated he is well versed in municipal ethics and that she would be willing to contact him as to his availability.

Mrs. Doran stated she would contact Ms. Korenowski with CCM and let her know where the Commission stands with regard to a training session.

Chairman Perrotti reported he received information from the Mayor's Office regarding a training seminar, "Ethics and Conflicts of Interest" to be held on March 7, 2007 in New Britain. He noted it is being sponsored by CCM. He also noted other upcoming classes through CCM. A brief discussion ensued with regard to training and a possible list of invitees as well as the recent training this Commission attended this past November in Stratford.

Ms. Bull stated she would contact two of the speakers that spoke in Stratford at their training session and gather information as to availability, cost, etc.

Mrs. Doran suggested keeping the training seminar to the same date as this Commission's regular meeting dates, i.e. the third Thursday of the month.

Ms. Bull stated she would gather the information and forward it on.

Mrs. Doran added it might be worthwhile to mention having some kind of scenarios that could be shared the evening of the training.

Ms. Bull asked if this would only be open to city employees or if they would open it up to the general public as well.

New Business

Chairman Perrotti distributed correspondence he received from City Clerk Alan Jepson.

Mrs. Berkovich asked about the Ordinance Committee of the Board of Aldermen and if there were any changes forthcoming.

Chairman Perrotti responded he had not heard of anything.

The next meeting of the Ethics Commission will be March 15, 2007 at 6:15 p.m.

Being no further business to discuss Mrs. Berkovich and Mrs. Doran moved to adjourn.

The Commission adjourned at 6:57 p.m.

Respectfully submitted,

Kathleen K. Huber
Commission Secretary