

ECONOMIC DEVELOPMENT COMMISSION

MINUTES of the Meeting of October 28, 2015

Present: Commissioners: John O'Neil, Chairman, Greg Harla, Vice Chair, Suzanne Cahill, John DePalma, and Victor Ferrante, Michael Lynch

Advisors: Julie Nash, Kathy Alagno

- I. **CALL TO ORDER** - Chair O'Neil called the meeting to order at 8:35 a.m.
- II. **APPROVAL OF THE MINUTES** – A motion was made by Greg Harla and seconded by Mike Lynch to approve the minutes of September 23, 2015.

APPROVED UNANIMOUSLY

- III. **CHAIRMAN'S REPORT** – Chair O'Neil stated his desire to move forward with the marketing campaign for the City of Milford. He confirmed his attendance at the downtown parking press conference and invited EDC members to attend. The current parking structure will remain in place for three months, the City will work through parking issues. It will be a minimum of three years before development begins.
- IV. **PUBLIC COMMENTS** – None
- V. **CORRESPONDENCE** – None
- VI. **ECONOMIC DEVELOPMENT ACTIVITY** – Ms. Nash shared information on business data, new businesses, Small Business Development Center assistance and the City's economic health. She also reported on the State Trade and Export Promotion initiative. The City will also start a Micro-Enterprise Assistance Program in conjunction with SBDC and CDBG. The business survey is ongoing and results will be available shortly.

VII. **STANDING ITEMS/COMMITTEE REPORTS**

- VIII. A. **DOWNTOWN PARKING** – The current parking structure will remain in place for three months, the City will work through parking issues. It will be a minimum of three years before development begins.

- A. CHAMBER – Ms. Alagno reported that restaurant week was a great success with over 27 restaurants participating. The Chamber is considering a similar event for April.
 - B. PERMIT & LAND USE – The committee discusses the continued presence of this item on the agenda and determined to keep the agenda item.
 - C. VISITATION REPORT – Mr. DePalma recently visited over 90 businesses and all reports were positive. The business in Milford are busy, doing well and enjoy the quality of Milford offers.
 - D. TOURISM – The DOT approved the historic downtown parking attraction sign for I-95.
 - E. OTHER AREAS/PROJECTS TO BE ADDED
- IX. EDC MISSION AND PLAN DEVELOPMENT/PROJECTS** – Marketing campaign.
- X. OLD BUSINESS** – None.
- XI. NEW BUSINESS** – None.
- XII. FOR THE GOOD OF THE CITY** – None.

The meeting was adjourned at 9:55 a.m. A motion was unanimously carried to finalize the meeting.

Respectfully submitted,
Julie Nash