

Milford Council on Aging Meeting Minutes

Monday November 14, 2016, 5:30 p.m.

Call to order: Meeting was called to order at 5:30pm by Chairman, Lillian Holmes.

- 1. Roll Call:** Board Members Present: Lillian Holmes, Dr. Philip Caporusso, Michael Petrucelli, Cynthia DeLuca, Judge Beverly Streit-Kefalas, Shirley Serrano, Richard Dowin, Doreen Fontana, Terry Nolan

BOA Liaisons: Bill Bevan, Ellen Beatty

Staff: Janice Jackson, Elle Gilbertson, Geri Dichkewich, Mary Allen Heerema, Jim Convery

- 2. Agenda:** Lillian entertained a motion to approve the agenda with one change, moving Item 11a to 3. Phil made the motion and Cynthia seconded. The motion prevailed.

- 3. New Business:** Michael Solakian, CPA presented his recent Audit of the Senior Center. There were no major items to report on. He thanked the staff for all their work in preparing materials for the Audit.

- 4. Minutes:** Lillian entertained a motion to approve the October 11th meeting minutes. Dick made a motion, Shirley seconded. The motion prevailed.

- 5. Chairman's Report and Correspondence:** Lillian had no report.

Janice Jackson reported on correspondence received including:

- Thank you for Amanda in regards to the Energy Assistance program
- Letter from the Department of Transportation with the Title for the 2011 bus that the Senior Center now owns.

- 6. Treasurer's Report:** The Treasurer's Report for October was presented by Phil. Mary Allen noted that the paperwork was complete for the new Milford Bank accounts. There was some discussion about the Food Bank accounts. A motion was made to refer the Treasurer's reports to the finance committee by Mike. Beverly seconded. The motion prevailed.

- 7. Committee Reports:**

- a. Personnel Committee:** no meeting, no report.
- b. Finance Committee:** Phil reported that the Finance committee met to review the budget for the next fiscal year. Phil thanked the staff for the work they did on the budget.

Phil reviewed the new budget. He noted that this was as accurate as we could be about the budget numbers, for example we don't know the impact if there are changes in healthcare costs. There was some discussion of the budget and approval process. The chair entertained a motion to approve the budget. Beverly made the motion, Shirley seconded. The motion prevailed.

8. Old Business: Discussion of increasing the number of non-resident members. Geri said they would like to increase the number to 50 (it is currently 35). Geri passed out comments they had collected from non-resident members. She stated that there are currently 179 people on the wait list. The chair entertained a motion to increase the number of non-resident members to 50 effective December 1, 2016. Cynthia made the motion, Doreen seconded. The motion prevailed.

9. Executive Director's Report: Janice Jackson reviewed her written report furnished to the Board for October.

Lillian noted that the December board meeting would start at 5pm with the Christmas gathering to start at 6pm.

The Chair entertained a motion to adjourn. Dick made the motion and Doreen seconded. The motion prevailed.

There being no other business before the Board, the meeting adjourned at 6:15 P.M.

Respectfully submitted

Terry Nolan, Secretary
Milford Council on Aging
Board of Directors