

Milford Council on Aging Meeting Minutes
Monday June 12, 2017, 5:30 p.m.

Call to order: Meeting was called to order at 5:30pm by Lillian Holmes.

- 1. Roll Call:** Board Members Present: Lillian Holmes, Dr. Philip Caporusso, Cynthia DeLuca, Shirley Serrano, Richard Dowin, Doreen Fontana, Terry Nolan, and Gloria Lanna.

Absent: Judge Beverly Streit-Kefalas

BOA Liaisons: Bill Bevan, Ellen Beatty

Staff: Janice Jackson, Geri Dichkewich, Mary Allen Heerema, Elle Gilbertson,

- 2. Agenda:** Lillian entertained a motion to approve the agenda. Doreen made the motion and Phil seconded. The motion prevailed.
- 3. Minutes:** Lillian entertained a motion to adopt the May 8th meeting minutes. Phil made a motion, Doreen seconded. The motion prevailed.
- 4. Chairman's Report and Correspondence:** Lillian welcomed our new board member Gloria Lanna. She will be filling Mike Petrucelli's vacant position. Lillian asked the board members to introduce themselves. Lillian reminded the board that we do not meet in July and August. She wished the board and staff a wonderful summer.

Janice Jackson reported the following correspondence:

- Thank you card from a member for the get well card they received at Milford Hospital from our Friendly Visitor after a recent surgery.
 - Invoice from the United Way requesting \$65.00 from each agency for their Bronze Sponsorship for United Way's Golf Tournament.
 - Letter from the United Way asking for volunteers to contact businesses about contributing to the United Way of Milford.
 - Flyer from the Milford Police Department with information about a new drop box for expired medications.
 - Proclamation from Mayor Blake about the Creative Arts show held at the Center.
- 5. Treasurer's Report:** Doreen gave the report for May. Phil asked about the check for the new car? He recommended that the accounting report should reflect the donation we received for the purchase of the car and then paid out as an expense. A motion was made to refer the Treasurer's reports to the finance committee by Shirley. Doreen seconded. The motion prevailed.

6. Committee Reports:

- a. Personnel Committee: no meeting, no report.
- b. Finance Committee: no meeting, no report.
- c. Ad Hoc By Laws Committee: see Old Business

7. Old Business: By-Laws revision - There was some discussion about the By-Laws revisions. Janice sent all the information she gathered (with Mary Allen and Rose) about what type of entity the center/council is to Beverly. We will look into getting the changes to the By-Laws ready by our September meeting.

8. Executive Director's Report: Janice Jackson reviewed her written report furnished to the Board for March. Terry asked about the proposed budget now that we know there will not be an increase from the city. Phil asked if the staff would prepare a revised budget for our September meeting.

9. New Business: Shirley asked about volunteer opportunities at the Center for boy scouts. Janice said she will have the HR Manager, Liz Kassay contact Shirley.

Cynthia shared her experience volunteering for the Ahrens program and how well run it was.

The Chair entertained a motion to adjourn. Doreen made the motion, Phil seconded, the motion prevailed.

There being no other business before the Board, the meeting adjourned at 6:07 P.M.

Respectfully submitted,

Terry Nolan, Secretary
Milford Council on Aging
Board of Directors