

**Milford Council on Aging Minutes**  
**June 8, 2009**

**Members Present:** Terri Amann, Karen Craig, Cynthia DeLuca, Lillian Holmes, and Joyce Elwell.

**Excused:** Phil Caporusso, Shirley Serrano, and Mike Petrucelli.

Also in attendance were Janice Jackson and other staff members. Aldermanic Liaisons Judith Toohey and Phil Vetro were also in attendance.

Chairman Lillian Holmes called the meeting to order at 5:55 p.m. Lillian entertained a motion for the adoption of the May 11, 2009 Minutes. Having heard no corrections or deletions the motion was seconded by Cynthia DeLuca and was adopted unanimously.

**Correspondence:** A thank you note was received from Alan and Patricia Wallin thanking the Center for help and service on the passing of Helen Wallin. Also received was a note from Madeline Salustri inviting the board members to a writers publishing event on June 9<sup>th</sup> at the Senior Center.

**Treasurer's Report:** In the absence of Treasurer, Mike Petrucelli, Bookkeepers Mary Allen Heerema and Elle Gilbertson reviewed the Treasurer's Report and discussed a \$6,000.00 surplus for the month of May. Lillian asked for questions and having heard none asked for a motion to adopt made by Cynthia DeLuca and seconded by Teri Amann.

**Committee Reports:** The Finance Committee and Personnel Committee held no meetings.

**Old Business:** Lillian Holmes discussed the edit of the By-Laws to reflect the new provision for out of town members. It was discussed that the By-Laws should be revised during the next few months in order to be ready for the fall. Janice Jackson reported that one receptionist resigned due to health reasons and a new receptionist was hired. She also reported that the new website is up and running as of June 1<sup>st</sup>.

Mary Steinmetz provided info to Janice Jackson regarding the following: Due to reminder cards 478 members paid their dues and 105 inactive members also paid their dues. The Volunteer Coordinator, Wilma Muldoon decided to contact inactive members who had not paid their dues since 2004 which resulted in additional payments of \$840.00.

**Executive Director's Report:** Janice noted that the \$20,000.00 decrease in the Center's budget request from the Board of Alderman will be absorbed by not replacing four employees. Cynthia DeLuca asked whether the Aldermen are aware of what funds are held and how that may affect the budget. Alderman Phil Vetro explained that it was a very difficult year concerning the budget and the Aldermen tried to treat all the City departments fairly. Alderman Judith Toohey noted that the Aldermen see the statistics provided by the Finance Department. Phil Vetro mentioned that some departments turned back funds. Lillian asked for further questions of Janice and thanked the Aldermen for all their work on the Center's budget request. Lillian also asked for any other questions on the remainder of the packet sent to the board for this evening's meeting. Cynthia DeLuca asked whether in the future the website address could be added to the Center's letterhead. Lillian and Janice commented that it was a good idea.

Having heard no other questions, comments, or suggestions Lillian commented, with respect to the Board's decision to not meet during the coming months of July and August, that if the business of the Center requires a meeting during those months it will be scheduled.

Lillian asked for a motion to adjourn. Karen Craig so moved, the motion was seconded by Cynthia DeLuca and the meeting adjourned at 6:17 p.m.

Respectfully submitted,

Joyce Elwell, Secretary  
Milford Council on Aging