

Milford Council on Aging Meeting Minutes
Monday April 11 2016, 5:30 p.m.

Call to order: Meeting was called to order at 5:30pm by Lillian Holmes.

- 1. Roll Call:** Board Members Present: Lillian Holmes, Dr. Philip Caporusso, Michael Petrucelli, Cynthia DeLuca, Judge Beverly Streit-Kefalas, Terry Nolan, Shirley Serrano, Doreen Fontana

Absent: Richard Dowin

BOA Liaisons: Bill Bevan, Ellen Beatty

Staff: Janice Jackson, Amanda Berry, Geri Dichkewich, Jim Convery, Elle Gilbertson, and Mary Allen Heerema.

Lillian welcomed our new Board of Alderman liaison Ellen Beatty.

- 2. Agenda:** Lillian entertained a motion to approve the agenda. Mike made the motion and Doreen seconded. The motion prevailed.

- 3. Minutes:** Lillian noted that any corrections to the minutes should be specified. Lillian entertained a motion to approve the March 14th meeting minutes. Mike made a motion, Cynthia seconded. The motion prevailed.

- 4. Chairman's Report and Correspondence:** Lillian had no chairman's report

Janice Jackson shared the recent issue of Milford Living Magazine which had an article about the Senior Center.

Lillian mentioned that the staff did a great job with the Volunteer Awards Brunch.

- 5. Treasurer's Report:** The Treasurer's Report for March was presented by Phil and Mike. Phil noted that they paid out the money for the flu vaccines which will be given in October. Cynthia asked about two unemployment items in the reports and Mary Allen explained those figures. Bill Bevan asked about the interest rates we are getting on our various accounts. Mary Allen gave those rates. A motion was made to refer the Treasurer's reports to the finance committee by Mike. Doreen seconded. The motion prevailed.

6. Committee Reports:

- a. Personnel Committee: No meeting, no report.
- b. Finance Committee: No meeting, no report.

7. Old Business:

- a. Safety at the Senior Center - Judge Beverly reported that Safety Officer Joseph Dempsey will make a presentation at our next meeting on May 9th. We can then evaluate and see if this can be expanded for the center members.

8. Executive Director's Report: Janice Jackson reviewed her written report furnished to the Board for March. Janice reported that the center was asked by a member to provide a sign language interpreter. She called a few organizations to get information on the services they use. She spoke with United Way and they suggested she call the 211 service. The class the member wanted to attend was cancelled due to the Volunteer Awards Brunch. There was some discussion on finding a sign language interpreter to be available for this member if she requests one again.

Janice also reported that they had started using City Line to deliver food. She also mentioned that the Kitchen Supervisor said the Center needs a new food processor. A new one would cost approximately \$980.00. It was determined that there is money in the budget for this purchase. There was a brief discussion about the accident between a Senior Center bus and one of the Milford Transit buses. The front fender on the Senior Center vehicle was damaged. Jim Convery said there have not been any previous issues regarding vehicle accidents with the driver.

9. New Business: No New Business.

There being no other Business before the Board, the meeting adjourned at 6:05 P.M.

Respectfully submitted

Terry Nolan, Secretary
Milford Council on Aging
Board of Directors