

Milford Council on Aging  
Minutes of Board Meeting held February 10, 2014

Call to Order: Meeting was called to order at 5:32 PM by Chair Lillian Holmes.

1. Roll Call: Board Members Present: Lillian Holmes, Dr. Philip Caporusso, Michael Petrucelli, Cynthia DeLuca, Shirley Serrano, Doreen Fontana, Richard Dowin, Terry Nolan, and Judge Beverly Streit-Kefalas.  
Aldermanic Liaisons: None present  
Staff: Geri Dichkewich, Elle Gilbertson, Jim Convery and Amanda Berry.
2. Motion made by Phil Caporusso, seconded by Mike Petrucelli to approve the stated Agenda. Motion passed.
3. Motion to approve the minutes of the January 13<sup>th</sup> meeting was made, seconded, and approved with the following corrections: Dick Dowin was present, not absent; Transportation Supervisor James Convery was also present.
4. Chairman's Report: a) United Way Donation Cards and Gary Johnson's request for support was discussed; b) Expression of condolences to Dick Dowin on the loss of his wife, Ruth; c) Welcome to the new Board Member, Terry Nolan. All members introduced themselves; d) Chair announced the appointment of Terry to the Personnel Committee.

Correspondence: Donation of \$250.00 for the Milford Food Bank from the Milford Oyster Festival; Donation from the Senior Center Quilting Club, \$60 to the Food Bank; Article and picture on the Milford Senior Center Transportation Department in the Milford Mirror.

5. Treasurer's Report: presented by Michael Petrucelli as prepared by the Center staff. Motion made by Cynthia DeLuca, seconded by Mike Petrucelli to refer the Treasurer's report to the Finance Committee. Motion passed unanimously.
6. Committee Reports:  
Personnel Committee: No report  
  
Finance Committee: No meeting, but Chair Phil Caporusso plans to schedule a meeting prior to our March meeting to discuss ways of possibly raising money for the Center.
7. Old Business: Vacation days for 2014 and the approval of closing the Center for December 26, 2014 were discussed. Motion was made by Cynthia DeLuca to keep the Center open on December 26, 2014, seconded by Phil Caporusso. All voted in favor; no opposition nor abstentions. Motion was approved.

8. Executive Director's Report: presented by Janice Jackson as more detailed in the written report included in the Board package. On a Sunday evening in early January, she received a call from Public Works Superintendent of Building Maintenance Supervisor that a pipe had burst in the Center. In addition to PW employees who came to clean up and fix the problem, Rick George also volunteered to check on the train room.

President of the Mens' Club, Sebastiano "Bosco" Boscarino reported to her that the Club was disbanding due to low attendance. All accumulated funds will be donated \$150.00 to the Center Program Department and \$150.00 to the Milford Senior Wish Society.

Wifi was installed by the Milford Technology Advisory Group for use by the VITA Program (Volunteer Income Tax Assistance).

The grant request to the United Way of Milford was prepared and submitted.

A Social Work student intern from Sacred Heart University started on January 28, 2014 and she will be volunteering in the Ahrens Program.

The Milford Oyster Festival donated \$250.00 to the Milford Food Bank.

The Milford Food Bank manager remains out on leave. Center volunteers and employees continue to meet the needs of clients in his absence.

9. New Business: None.

Meeting adjourned at 6:20 P.M.

Respectfully submitted,

Hon. Beverly K. Streit-Kefalas  
Secretary to the Board