

December 7, 2009

Board of Directors
Milford Council of Aging
City of Milford

Dear Board Members:

Please note time change.

The following is the agenda for the monthly meeting of the Board of Directors scheduled for Monday, December 14th at 5:00 p.m. Board and Staff Christmas Party will follow.

1. Roll Call
2. Approval of Minutes from the November 9th meeting
3. Chairman's Report and Correspondence
4. Treasurer's Report
5. Committee Reports
 - a. Report of Personnel Committee
 - b. Report of Finance Committee
6. Old Business:
 - a. Senior Center By-Laws
7. Executive Director's Report (see attached)
8. New Business:

A two-thirds (2/3) vote of those present and voting is required for any item to be considered in executive session. A two-thirds (2/3) vote of those present and voting is required to go into executive session.

The Chairman shall announce, in public session, those items to be covered in executive session and call for a vote to enter executive session. If a two-thirds (2/3) vote, to enter executive session, is obtained, the room shall be cleared and executive session declared.

Lillian A. Holmes
Chairman

