

February 6, 2017

Board of Directors  
Milford Council on Aging  
City of Milford

Dear Board Members:

The following is the Agenda for the monthly meeting of the Board of Directors scheduled for **Tuesday, February 14, 2017 at 5:30 p.m. Finance and Personnel Committee to meet at 5:15 p.m.**

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes for the January 9<sup>th</sup> meeting
4. Chairman's Report and Correspondence
5. Treasurer's Reports
6. Committee Reports
  - a. Finance meeting on February 14<sup>th</sup>
  - b. Personnel meeting on February 14<sup>th</sup>
  - c. (Ad-Hoc) By-Laws revision
7. Old Business:
  - Discussion of new van
8. Executive Director's Report (see attached)
9. New Business:
  - Recommendation regarding employee hours

A two-thirds (2/3) vote of those present and voting is required for any item to be considered in Executive Session. A two-thirds (2/3) vote of those present and voting is required to go into Executive Session.

The Chairman shall announce, in public session, those items to be covered in Executive Session and call for a vote to enter Executive Session. If a two-thirds (2/3) vote, to enter Executive Session, is obtained, the room shall be cleared and Executive Session declared.

Lillian A. Holmes  
Chairman, Board of Directors  
Milford Council on Aging

