

**Minutes of the
The Conservation Commission Meeting – City of Milford
Tuesday, November 20, 2018– 6 p.m.
Conference Room C**

1. Call to Order/Roll Call - The meeting was called to order at 6:05 p.m.

Members Present:, Janet McAllister, Howard Haberman, Ryan Keeler, Carolyn Alling, Diana Bytell, Claire Casey, and Gayle Hoffman

Absent: Keith Dunn, Oden Seaholm

Staff Liaison – Steve Johnson, Open Space & Natural Resource Agent

2. Public Comments - none

3. Minutes

- a) October 16, 2018 Meeting- Howard Haberman motioned to approve the minutes, Gayle Hoffman seconded. No discussion, motion approved 7:0.

4. Unfinished Business Updates

Johnson reviewed the following updates on the Walnut Beach construction project.

- a) Eco-Collaboration- Janet McAllister shared written brainstorming notes from last meeting. Commissioners agreed the past Eco-Collaboration gathering was a valuable way to connect with other City groups learning what they are focused on and what projects they are looking to implement. Janet asked for members to form a sub-committee to craft an invite to other groups. This draft invite will be reviewed at the next Conservation Commission meeting December 18, 2018. Ryan Keeler, Gayle Hoffman and Diana Bytell agreed to work on this draft. It will focus common goals, activities, building on what project efforts already exists.
- b) Recycling Task Force – no update. Last week’s meeting cancelled due to snow.
- c) P&Z Electronic Billboards – Janet McAllister shared the information that this agenda item was withdrawn from tonight’s meeting.
- d) Sustainable CT – Johnson attended the workshop on 10/22/18 with Alan Brewster and Claire Kramer. Mayor Blake received the Bronze award at the 10/30/18 CCM Conference.
- e) Walnut Beach – Johnson updated the CIRCA Dune Grant final report, invoice. Johnson will work to confirm the available funding for the berm area.
- f) 701 North Street – Howard Haberman will forward Mayor Blake’s email response to Janet McAllister and Steve Johnson.

5. Commission Liaisons – the following liaisons were identified: (no updates)

- a) Board of Alderman
- b) Open Space Advisory Committee (inactive) Alling & Johnson
- c) Milford Land Conservation Trust – Johnson
- d) P&Z –Haberman
- e) Inland Wetlands Agency – McAllister
- f) Flood Control and Erosion Board – Johnson
- g) Tree Commission – Dunn
- h) Harbor Management – Johnson

- i) Park, Beach and Recreation - McAllister
- j) Board of Education – Casey
- k) Economic & Community Development – Keeler
- l) Sustainable CT, Milford – Johnson

6. New Business:

- a) Updates from McAllister, Alling and Johnson. Alling shared the EpicCollect 5 and Track Kit GPS Apps for filed data collection and documentation. Johnson will try to demo next meeting.
 - b) Johnson shared the CT DOT Permit Application for the replacement of the box culvert under the rail road tracks between Research Drive off of Woodmont Road and Pepes Farms Road (New Haven Avenue area). Johnson explained the reasons for this project to mitigate flooding. No need to respond if in agreement.
 - c) **CT DOT Boston Post Road flooding** – Johnson updated the commission on the recent flooding of the Post Road near Woodruff Road caused by blockages of the Tumble Brook stream flowing under the Milford Marketplace parking lot. CT DOT removed cut branches and debris from the Smashburger catch basin. PW helped remove debris at inlet.
- 7. Motion to adjourn by Howard Haberman at 7:25 p.m. Seconded by Ryan Keeler, there was no discussion. Passed 7:0**

Respectfully Submitted,

Steve Johnson
Open Space and Natural Resource Agent
These minutes have not been accepted or approved.