**CIVIL SERVICE COMMISSION**

**REGULAR MEETING**

**October 19, 2020**

The Civil Service Commission of the City of Milford held a regular meeting on Monday, October 19, 2020 at 5:00 p.m. via teleconference.

1. J. Haselkamp called the meeting to order at 5:00 p.m.
2. Roll Call:

Board Members Present: Also Present Absent

J. Haselkamp T. Barnes J. Baldwin

H. Healey J. Boanno

T. Holland B. Resnick

J. Tantimonico K. Malski

 D. Kelly

 D. Joseph

 J. Campbell

1. Minutes:

T. Holland made a motion to approve the minutes from the September 21, 2020 meeting and H. Healey seconded. All were in favor and J. Haselkamp abstained since he was not in attendance at the September meeting.

1. There was no old business.
2. New Business:

Labor Attorney Barbara Resnick and Union President of The Registered Professional Nurses Association, Kathy Malski, were in attendance and presented a grievance filed with the City on behalf of the Registered Professional Nurses Association (Union) claiming the city violated the Collective Bargaining Agreement (CBA) when it ordered employees to report to work earlier than the mandated start date. Assistant City Attorney Debra Kelly rebutted the Union’s argument stating that the CBA specifically defines the nurses’ school year to include professional development days, and thus the City was within its rights to order the employees to report to work. Health Director Deepa Joseph and Director of Nursing Joan Campbell provided additional information on behalf of the City. J. Haselkamp proposed that the grievance be tabled and for the two parties to have discussions over the next two weeks to reach a resolution. Both parties agreed. If a resolution has not been reached by October 29, 2020, the Commission will hold a special meeting on November 2, 2020 to put the grievance to a vote. H. Healey made a motion to table the grievance for a two-week period and T. Holland seconded. All in favor.

1. Approval of Qualifications:

T. Barnes requested the approval of revisions to the job description for Working Leader, Highway/Parks. T. Holland made a motion to approve and H. Healey seconded. All were in favor.

1. Report of Human Resources Director:

J. Haselkamp requested to table this item until the November 2020 meeting. Director T. Barnes will provide a report then.

1. Open Jobs Report:

J. Haselkamp requested to table this item until the November 2020 meeting. Director T. Barnes will review open jobs then.

1. H. Healey made a motion to adjourn and T. Holland seconded. The meeting adjourned at 6:04 p.m.

Attest:

John Boanno