

CIVIL SERVICE COMMISSION
December 17, 2007

A regular meeting of the Civil Service Commission was held on Monday December 17, at 7:00 p.m. in Conference Room C. Present were Commissioners Coffey, Dowin, Healey, Toohey, and Winfield. Also present was John Boland, Personnel Director.

The meeting was called to order at 7:01 p.m.

The minutes of October 15, 2007 were considered and Mr. Healey made a motion to approve them. The motion was seconded by Mr. Coffey and was approved unanimously.

Mrs. Dowin made a motion to approve the hiring of a HVAC Mechanic above the minimum due to his exceptional qualifications and a lack of applicants at the minimum rate. The motion was seconded by Mr. Toohey and carried unanimously.

Mr. Healey made a motion to approve the hiring of the Night Custodial Foreman at a salary level above that of the Custodians, due to his exceptional qualifications. The motion was seconded by Mr. Coffey and carried unanimously.

The Open Jobs list was reviewed and discussed.

Mr. Toohey made a motion to adjourn the meeting. The motion was seconded by Mrs. Dowin and was carried unanimously. The meeting adjourned at 7:15 p.m.

Attest: _____
John Boland