

**CIVIL SERVICE COMMISSION  
REGULAR MEETING  
JANUARY 22, 2013**

The Civil Service Commission of the City of Milford held their regular meeting on Tuesday, January 22, 2013 at 5:00 PM in Conference Room C of the Parsons Government Complex.

1. Chairman R. Winfield called the meeting to order at 4:55 p.m.

2. Roll Call

Board Members Present

R. Winfield

J. Baldwin

R. Dowin

H. Healey

Also Present

J. O'Connell

L. Pisacane

J. Law Honors Students

Board Members Absent

T. Toohey

3. J. O'Connell requested nominations for Chairman. H. Healey nominated R. Winfield, J. Baldwin seconded and the motion passed unanimously. R. Winfield requested nominations for Vice Chairman. J. Baldwin nominated R. Dowin, H. Healey seconded and the motion passed unanimously.

4. R. Winfield requested a motion to approve the minutes of the meeting of June 18, 2012. J. Baldwin made the motion, R. Dowin seconded and the motion passed unanimously.

5. J. O'Connell requested permission to extend the list for Public Health Nurse. He stated that there may be one or two upcoming openings and that the list compiled last August had many good candidates. J. Baldwin made a motion to extend the Public Health Nurse list for another 6 months. R. Dowin seconded and the motion passed unanimously.

6. J. O'Connell discussed the Personnel Department budget and how in this year's budget he included money for a dependent eligibility audit. He said firms that conduct these audits report finding 15 – 20% of dependents are ineligible for health insurance benefits. He stated that our figures would probably be more in the neighborhood of 2 to 3%, or about 100 ineligibles.

At this point, a group of J. Law honor students entered the room and stated their intention to observe the meeting. J. O'Connell spent a few minutes telling the students about the Civil Service Commission. J. Baldwin told the students what had taken place so far in the meeting.

J. O'Connell resumed his discussion of what a dependent eligibility audit entails and added that the audit makes for stronger standards going forward. J. Baldwin asked if the audit would include retirees and J. O'Connell said that it would.

7. J. O'Connell reported that a tentative agreement had been reached with the Fire union and that the agreement was signed and passed by the Board of Aldermen. He added that the collective bargaining agreement has not yet been signed because some of the language is still being decided.

He stated that the reason the Nurse's haven't reached an agreement yet was because the parties had difficulty finding mutually agreeable meeting times. He said that he expected them to settle within the next couple of months.

J. O'Connell discussed strategies and goals to lengthen contracts and that it probably won't be known for a least a year or two if cost share measures were effective in reducing costs.

J. Baldwin asked if the new spouses of retired police and fire who marry after their retirement would be covered under the City's health insurance and J. O'Connell said that they would not be following changes in the working agreements.

8. J. O'Connell discussed the open jobs report. He discussed the Nurse Administrator position and said that a panel was chosen and that they had met last week to go over the materials submitted by the applicants and that six were chosen to be interviewed. He said that the top three would be referred to Dr. McBride for consideration and that it was a long process and that it may be March before a new Administrator is chosen.

J. Baldwin asked if the students had any questions. J. O'Connell answered a few questions from the students and J. Baldwin explained how all cities do not have Civil Service Commissions. J. O'Connell explained how jobs are filled through Civil Service and that the intent is to find the best person for the job.

9. J. Baldwin made a motion to adjourn the meeting. H. Healey seconded the motion and the meeting adjourned at 5:25 PM.

Attest:

Lauren Pisacane