

**CIVIL SERVICE COMMISSION
REGULAR MEETING
January 20, 2015**

The Civil Service Commission of the City of Milford held their regular meeting on Tuesday, January 20, 2015 at 5:00 PM in Conference Room C of the Parsons Government Complex.

1. Chairman T. Toohey, called the meeting to order at 5:03 p.m.

2. Roll Call

Board Members Present

J. Baldwin
J. Haselkamp
H. Healey
T. Toohey

Also Present

T. Barnes
L. Pisacane

Board Members Absent

J. Tantimonaco

3. H. Healey made a motion to once again elect Thomas Toohey as Chairman and Joel Baldwin as Vice Chairman. J. Haselkamp seconded the nomination and all were in favor.

4. Chairman Toohey asked for a motion to approve the minutes of the July 21, 2014 meeting, J. Baldwin made the motion and J. Haselkamp seconded the motion. All were in favor.

5. There was no old business.

6. There was no new business.

7. T. Barnes gave her report. She spoke about the Dependent Eligibility Audit being conducted by Stirling Associates was about 99% complete and that it was a success with over \$150,000 in savings realized because dependents who should not have been on the insurance were removed from the plan. J. Haselkamp asked if the Board of Education was included in the audit and T. Barnes said that it was. T. Barnes went on to say that she crafted a new policy and procedures to follow – that in the past documentation showing of the relationship of dependents was not always required.

T. Barnes stated that she also put in place a policy on FMLA that would make the procedures uniform among the departments.

She also spoke of the success of the Employee of the Month program and that January's Employee of the Month would be named at a celebration on Thursday.

T. Barnes spoke about the Wellness Committee and the health fair that was sponsored by the Committee and held in October. She stated that 125 employees attended. She added that based on the results of an employee survey sponsored by the Wellness Committee, Anthem would be holding a series of educational presentations in January, to allow employees and their spouses to get to know more about their health plan.

T. Barnes said that tentative agreements were reached with the Police and Fire unions that contain significant changes for new hires, including how benefits are calculated. She later mentioned that negotiations had begun with MEA and that the first on the record discussions would be held soon.

T. Barnes said that an RFP has gone out for health care consultants and that five candidates are to be interviewed.

8. A brief discussion was held regarding changes to job descriptions.

9. T. Barnes went over the Open Jobs Report.

9. Chairman Toohey asked for motion to adjourn. J. Baldwin made the motion and H. Healey seconded and the meeting adjourned at 5:27 PM.

Attest:

Lauren Pisacane