AGENDA

CIVIL SERVICE COMMISSION

REGULAR MEETING

 **MONDAY**

December 19, 2016 – 4:30 p.m.

Conference Room “C”

Parsons Government Complex

1. Call to Order

2. Roll Call

3. Approval of minutes of September 19, 2016

4. Old Business

5. New Business – Request to Extend Truck Driver/Laborer list to 01/05/18

6. For Notation Only:

* Chief Building Inspector – revised job description
* Public Works Office Manager – re-titled and revised job description

7. Report of the Human Resources Director

8. Open Jobs Report

7. Adjourn

Executive Session:

* A two-thirds (2/3) vote of those present and voting is required for any item to be considered in executive session.
* A two-thirds (2/3) vote of those present and voting is required to go into executive session.
* The Chairman shall announce, in public session, those items to be covered in executive session and call for a vote to enter executive session.

If a two-thirds (2/3) vote, to enter executive session is obtained, the room shall be cleared and executive session declared.

Any individual with a disability who needs special assistance to participate in the meeting should contact the Director of Community Development, 783-3230, five days prior to the meeting if possible.