

**BOARD OF FINANCE
REGULAR MEETING
JUNE 30, 2014**

The Milford Board of Finance held their Regular Meeting on Monday, June 30, 2014, in Conference Room B of the Parsons Complex. Chairman Lema called the meeting to order at 6:30 p.m.

Board Members Present

Brian Lema
Joseph J. Fitzpatrick, Jr.
Joseph Castignoli
Scott Marlow

Also Present

Peter Erodici, Finance Director
Mayor Benjamin Blake

Absent: Mickel Montano

Consideration of Minutes of May 19, 2014

Mr. Marlow and Mr. Fitzpatrick made and seconded a motion to approve the minutes of the Regular Meeting held May 19, 2014, as presented. Motion carried unanimously.

Correspondence

None.

New Business

- A. Mr. Marlow and Mr. Castignoli made and seconded a motion to approve Budget Memo Transfer #11, Funds 10 & 12 (FY14).

Mr. Fitzpatrick asked about the wages and if it was a result of the open positions.

Mayor Blake explained the spending freeze that had been in place which included a hiring freeze. He stated at that time there were a few vacancies. He stated the public works director position was unfilled for several months as well as a position in the office and highway department.

Mr. Castignolis asked if the office position and highway position had been filled.

Mayor Blake stated the job requisitions went out today.

Mr. Fitzpatrick asked about the electricity account and if it had been underfunded.

Mr. Cooper stated it was his recollection the account had been funded, however, it was cut back for next year.

Motion carried unanimously.

- B. Mr. Marlow and Mr. Fitzpatrick made and seconded a motion to approve Budget Memo Transfer #12, Funds 10 & 12 (FY14).

Mr. Castignoli asked if the overtime was for the solid waste pickup or just regular pickup.

Mr. Saley stated it is both, but also pointed out it is contractual. He explained how positions are filled by overtime due to vacations, sick time and workers compensation. He also stated if a truck is out of service due to mechanical or otherwise, overtime is also required. Mr. Saley stated there are also a number of employees who hold vacation time to the end of the fiscal year, so he has a lot of people out during the month of June. He stated basically for every truck that is down, it incurs overtime costs.

Mr. Fitzpatrick asked how much notice is needed to take a vacation day.

Mr. Saley stated usually a day or two.

Mr. Cooper added that contractually 24 hours is needed to take a vacation day.

Mr. Saley stated they are looking at the contract down the road regarding this issue and that he has already spoken with the union.

Mr. Castignoli asked about Waste removal/CRRA.

Mr. Cooper explained it is the sludge hauling and cleaning of the pump wet station.

Mayor Blake stated they are also looking at add an organic mix which could effectively change the way it is hauled.

Mr. Fitzpatrick asked about the cell phones and if the transfer was necessary because the account was under budget.

Mr. Saley stated he would be taking a hard look at all line items moving forward. He stated the first question is whether they can get a better plan. He stated all of this would be happening in the next few weeks and that he is making every effort to move the department forward in the 21st century. He cited some common sense things that need to be addressed such as light fixtures, turning off lights, installing light sensors, etc. He also commented about the fans at city hall.

Mr. Castignoli asked about the sludge and if there has been more in recent years.

Mr. Cooper stated it varies. He explained they should be better moving it forward. He stated currently it is hauled to Waterbury.

Motion carried unanimously.

Staff Report

Mr. Erodici reported Sandy Marren in the Assessor's Office retired after 32 years of service to the city.

Mayor Blake stated he was happy to announce the city once again received the GFOA award, the highest honor a city can receive. He stated the city has received this award the last 6 years.

Mr. Erodici acknowledged it has been many years and thanked the Mayor for his kind words.

Being no further business, Mr. Marlow and Mr. Fitzpatrick made and seconded a motion to adjourn. Motion carried unanimously. The Board adjourned at 6:46 p.m.

Respectfully submitted,

Kathleen K. Huber
Recording Secretary