

BOARD OF FINANCE
REGULAR MEETING
JUNE 29, 2009

The Board of Finance held their regular meeting on Monday, June 29, 2009, in Conference Room B of the Parsons Complex. Chairman Skudlarek called the meeting to order at 6:30 p.m.

Board Members Present

S. Skudlarek, Jr., Chairman
J. Agro
J. Fitzpatrick
P. Smith

Also Present

Peter Erodici, Jr., City Accountant
Mayor Richetelli

Board Members Not Present

B. Lema – due to business considerations

Consideration of Minutes of May 26, 2009

Mr. Fitzpatrick and Ms. Smith made and seconded a motion to approve the minutes of the Regular Meeting held May 26, 2009 as presented. Motion carried unanimously.

Correspondence – none

Unfinished Business – none

New Business

- A. Mr. Fitzpatrick and Mr. Agro made and seconded a motion to approve Budget Memo Transfer #19, Fund 10, in the amount of \$211,456 from accounts listed into contingency. Motion carried unanimously.

Chairman Skudlarek asked if there were any questions. He then asked if most of the transfers were intra-departmental. The Mayor explained that these were end of the year transfers for the Fire Department and Public Works. He discussed how the Solid Waste Department had to pay the contract the City had for CRRA. He explained that the old contract ended on December 31, 2008 and the new contract began January 1, 2009. The fees that Solid Waste has to pay are for closing fees on the contract.

Mr. Agro asked about the new contract being on a calendar year basis, and if it would pose any difficulties for the City since the City is on a fiscal year basis. The Mayor replied that it would not. He explained the last contract with CRRA was a 20-year contract that ended on December 31, 2008. He said the new contract is for five years and six months so this won't happen again.

Mr. Fitzpatrick asked about the transfers of wage amounts and if the money was from positions that went unfilled. The Mayor replied that was a reason. He also said that other reasons could be due to a hiring freeze that took effect last year as well as retirements. He added that some employees might be out on workers' compensation and, if so, they would be paid from the workers' compensation fund rather than the regular wage account.

Ms. Smith added that she spoke with Kelly Hammill, Public Works Administrator, who concurred with the above scenarios in addition to the unfortunate passing of John Malin, Garage Supervisor, in December.

Mr. Fitzpatrick asked if the Garage Supervisor position had been filled. The Mayor said that it had not yet been filled, but that it was posted and the hiring process had begun. The Mayor then spoke about that process.

Motion carried unanimously.

- B. Mr. Fitzpatrick and Mr. Agro made and seconded a motion to approve Budget Memo Transfer #20, Fund 10, with an adjusted account number from 0010.4331.0000.4790.0000 to 0010.4431.0000.4790.9950 City Waste Removal Costs, in the amount of \$211,456 from contingency into accounts listed.

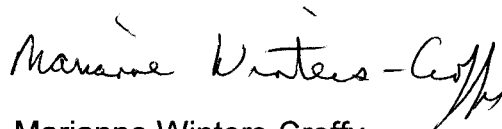
Chairman Skudlarek asked if there was any discussion. There was none.

Motion carried unanimously.

Staff Report – None

Being no further business to discuss, the meeting adjourned at 6:40 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Marianne Winters-Croffy".

Marianne Winters-Croffy
Acting Recording Secretary