

**BOARD OF FINANCE  
REGULAR MEETING  
JANUARY 31, 2011**

The Milford Board of Finance held their Regular Meeting on Monday, January 31, 2011 in Conference Room B of the Parsons Complex. Chairman Lema called the meeting to order at 6:31 p.m.

**II. Roll Call**

**Board Members Present**

Brian Lema, Chairman  
Scott Marlow  
Joseph M. Agro, Jr.

**Also Present**

Mayor James L. Richetelli, Jr.  
Judy Doneiko, Finance Director

Excused: Paul Beckwith, Joseph J. Fitzpatrick, Jr.

**II. Election of Officers**

Mr. Agro stated it was with great pleasure he wished to nominate Mr. Lema as Chairman. Mr. Marlow made seconded the motion.

Mr. Lema stated he would be pleased to serve again this year, however he wished to note this would be the last year since he will have completed two years as chairman when the term is completed.

There being no further nominations, motion carried unanimously.

Mr. Agro and Mr. Marlow made and seconded a motion to nominate Mr. Beckwith as Vice Chairman.

There being no further nominations, motion carried unanimously.

**III. Consideration of Minutes of November 29, 2010**

Mr. Marlow and Mr. Agro made and seconded a motion to approve the minutes of the Regular Meeting held November 29, 2010 as presented. Motion carried unanimously.

**IV. Correspondence**

None.

**V. New Business**

- A. Mr. Agro and Mr. Marlow made and seconded a motion to approve Budget Memo Transfer #6 (FY11). Motion carried unanimously.

B. Mr. Agro and Mr. Marlow made and seconded a motion to approve Budget Memo Transfer #7 (FY11).

Mr. Agro asked Mayor Richetelli if he could comment on this action.

Mayor Richetelli explained the transfer was for two printers, one in the Registrar's Office and one for the Civil Preparedness Department. He went on to explain the new FCC regulations requiring changes to certain bans of frequency. He stated this would include several departments in the City such as animal control, public works, to name a few. He also explained they are looking to transfer the balance of monies from the fire department's early warning system.

Mr. Agro noted the presence of Chief LaVecchia and asked if this is something that would be done in pieces.

Chief LaVecchia stated they are starting with the portable radios. He went on to explain the multiple bands the department uses and also noted they would be upgrading the radios as well.

Mr. Agro asked the overall cost.

Chief LaVecchia responded the total with everything including trucks, stations, etc would be around \$1,000,000.

Mayor Richetelli stated the public works department is a big user of this type of equipment, but that it would not be nearly that amount. He stated they would be addressing it at some point during the year because they still had time to get it done.

Mr. Marlow asked what is done with the old equipment.

Ms. Doneiko stated some of the equipment is so old it can't be used.

Motion carried unanimously.

C. Mr. Agro and Mr. Marlow made and seconded a motion to Consideration of an Ordinance Appropriating \$5,630,000 For Various School Improvements And Authorizing The Issuance Of \$5,630,000 Bonds Of The City To Meet Said appropriation And Pending The Issuance Thereof the Making Of Temporary Borrowings For Such Purpose.

Mr. Agro commented it has looked at the proposed budget and noted overall the bond situation looks good. He asked what bonds they may sell and where the city stood.

Mayor Richetelli responded overall the city has a low to moderate debit bond and that they are nowhere near capacity. He stated the items being considered tonight have been in the Capital Improvement Plan for some time. He also noted most of the items are for the infrastructure of the city buildings. He stated this was a good time to do this work.

Ms. Doneiko added you never want to go more than a year without working on your buildings and that it was important to do it in a progressive manner. She stated the city currently has a 5-6% debt. She also spoke regarding OPED and went on to explain where the city stands.

Mr. Agro pointed out with the exception of the work at East Shore Middle School, most of the work is much needed maintenance and that it was very practical to get it done. He stated the school has been lacking for many years.

Mayor Richetelli explained the background of East Shore Middle School formerly Seabreeze Middle School and the conversion some years ago.

Chairman Lema asked about the roof work at Law and commented the projected figure seemed high.

Mr. Agro noted Law is a monstrous building and also that the pitch requirements have changed. Discussion ensued.

Ms. Doneiko also commented regarding the reimbursement ratio and pointed out they are still waiting for approvals for the Law and Foran projects.

Mayor Richetelli added he has spoken with Milford's legislative delegation, specifically regarding ECS.

Mr. Agro commented they may want to be more conservative regarding expansion work until they have a better understanding as to State reimbursements.

Motion carried unanimously.

D. Mr. Marlow and Mr. Agro made and seconded a motion to approve consideration of An Ordinance Appropriating \$4,625,000 For the Construction of Sanitary Sewers And Authorizing The Issuance Of \$4,625,000 Bonds Of The City To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings for Such Purpose.

Mr. Agro asked for input from the Mayor.

Mayor Richetelli explained the items are following the Capital Improvement Plan. He went on to explain the number one priority of the Sewer Commission as well as the other items on the list for the sewer commission. Discussion ensued.

Mr. Agro stated it was his understanding interest was not included in the numbers.

Ms. Doneiko replied yes, that he was correct.

Mr. Agro spoke regarding the amount of bonds that would be retired this year and the rotation of implementation is in line and adjusted with inflation at this time.

Motion carried unanimously.

E. Mr. Marlow and Mr. Agro made and seconded a motion to approve consideration of An Ordinance appropriating \$6,588,000 For Various Public Improvements and Authorizing the Issuance Of \$6,588,000 Bonds Of The City To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose.

Mayor Richetelli stated he would be happy to address any questions the Board had.

Mr. Marlow asked about single stream recycling.

Mayor Richetelli explained currently the City picks up #1 & 2 glass, aluminum, etc and some junk mail and papers which has to be separated. He stated single stream which the Board of Aldermen previously approved means you put it all together and additionally they are able to pick up #'s 1-7 glass, etc. as well as any kind of paper and cardboard, i.e. cereal boxes, juice cartons, etc. Mayor Richetelli stated they would need to invest in new bins. He explained the details of the equipment that would be needed as well as education, etc.

Mr. Marlow asked when it would be implemented.

Mayor Richetelli stated they are hoping for sometime in the spring.

Chairman Lema asked about the Milford Harbor dredging and if the funds included the mouth of the harbor.

Mayor Richetelli replied it did not include the head of the harbor. He stated it included four ponds (Eisenhower Park, North Street, City Hall and Prospect Street). He also noted they may be eligible for some reimbursement.

Mr. Agro commented the preliminary environmental and designs are very expensive. He asked if the Board could hear from Chief LaVecchia regarding the fire equipment.

Chief LaVecchia explained the request for equipment is a new Quint. He stated they currently have two Quints (Tower 1 and Engine 3).

Mr. Agro asked about water capacity.

Chief LaVecchia stated Tower 1 is 1500 gpm and Engine 3 is 1200 gpm.

Mr. Agro asked about the affect of manpower.

Chief LaVecchia responded none.

Mr. Marlow asked the size of the apparatus.

Chief LaVecchia replied 75'.

Mr. Agro asked about the town dock.

Mayor Richetelli explained the bulk head needs to be replaced. He stated the work would be consistent with what was done at the landing. He stated they were hoping to go out to bid in early April.

Motion carried unanimously.

VI Staff Report

No report.

VII. Adjournment

Being no further business, Mr. Agro and Mr. Marlow made and seconded a motion to adjourn. Motion carried unanimously.

The Board adjourned at 7:22 p.m.

Respectfully submitted,

Kathleen K. Huber  
Recording Secretary