

**BOARD OF FINANCE
SPECIAL MEETING
JANUARY 29, 2015**

The Milford Board of Finance held a Special Meeting on Thursday, January 29, 2015, in Conference Room B of the Parsons Complex. Acting Chairman Lema called the meeting to order at 6:34 p.m.

II. Roll Call

Board Members Present

Brian Lema
Joseph J. Fitzpatrick, Jr.
Joseph Castignoli
Scott Marlow

Also Present

Peter Erodici, Finance Director
Mayor Benjamin Blake

Excused: Mickel Montano

III. Election of Officers

Mr. Marlow and Mr. Fitzpatrick made and seconded a motion to nominate Mr. Lema to serve as the Chairman.

There being no further nominations, Mr. Castignoli and Mr. Fitzpatrick made and seconded a motion to close nominations for Chairman. Motion carried unanimously.

Mr. Fitzpatrick and Mr. Marlow made and seconded a motion to nominate Mr. Fitzpatrick as Vice Chairman.

There being no further nominations, Mr. Fitzpatrick and Mr. Marlow moved to close nominations. Motion carried unanimously.

IV. Consideration of Minutes of September 29, 2014

Mr. Marlow and Mr. Fitzpatrick made and seconded a motion to approve the minutes of the Regular Meeting held September 29, 2014, as presented. Motion carried unanimously.

V. Correspondence

None.

VI. Executive Session

A) Discussion concerning Indian River Interceptor Project.

Chairman Lema announced those individuals entering Executive Session would be the full Board, Mayor Blake, Finance Director Peter Erodici, City Attorney Jonathan Berchem and Ray Macaluso, Westcott and Mapes.

Mr. Castignoli and Mr. Marlow made and seconded a motion to go into Executive Session RE: Discussion concerning Indian River Interceptor project. Motion carried unanimously.

The Board adjourned to Executive Session at 6:37 p.m.

Chairman Lema reconvened the Board in public session at 6:57 p.m.

VII. New Business

- A. Mr. Marlow and Mr. Castignoli made and seconded a motion to approve Consideration of Budget Memo Transfer #3, Fund 10, FY15.

Mr. Fitzpatrick asked where the wages were being transferred from.

Mr. Saley explained the monies were from positions currently unfilled.

Mr. Castignoli asked if those unfilled positions were still in the proposed budget.

Mr. Saley replied yes. He went on to explain the procedure.

Mr. Castignoli asked how many positions were unfilled.

Mr. Saley replied five.

Motion carried unanimously.

- B. Mr. Castignoli and Mr. Fitzpatrick made and seconded a motion to approve Consideration of Budget Memo Transfer #4, Fund 10, FY15.

Mr. Fitzpatrick asked if this amount would cover this account until the end of the year.

Mr. Saley explained the investment into the current fleet of vehicles.

Mr. Fitzpatrick asked if they expected to spend any more money from that account.

Mr. Saley stated he hoped not to.

Mr. Castignoli asked what trucks.

Mr. Saley stated garbage trucks, plows, etc.

Motion carried unanimously.

- C. Mr. Castignoli and Mr. Marlow made and seconded a motion to approve the Regular Board of Finance Meeting Schedule for 2015. Motion carried unanimously.
- D. Mr. Marlow and Mr. Castignoli made and seconded a motion to approve Consideration of An Ordinance Appropriating \$10,390,000 For Various School Improvements and Authorizing the

Issuance of \$10,390,000 Bonds Of The City To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose.

Chairman Lema noted the presence of several Board of Education members, Dr. Feser, Mr. Richetelli and Board of Education Chairwoman, Susan Glennon.

Mr. Richetelli stated these are the projects that are on the Board of Education's Capital Improvement Plan. He thanked Mayor Blake for putting these projects forward for bonding.

Mr. Fitzpatrick asked why Harborside was not included with the elementary schools.

Mr. Richetelli explained the elementary schools would be done separately and that the Harborside Middle School roof would be done along with the window replacement.

Mr. Marlow asked about the roofs at Foran and Law.

Mr. Richetelli stated both school roof have been completed. He stated the life expectancy on a roof is generally 20 years.

Mayor Blake pointed out the reimbursement for some of the proposed projects. He explained the security upgrades were not reimbursable. He noted the current reimbursement rate is at about 50%.

Mr. Marlow asked about hazardous materials abatement project at Foran where they currently are at that school.

Mr. Richetelli stated the proposed project would complete Foran. He stated they estimated Law to be two or three phases.

Mr. Fitzpatrick asked if the phases would then complete the abatement work.

Mr. Richetelli stated only areas in the school that had been previously renovated were done.

Mr. Castignoli stated he would like to have a list of all the schools and what work has to be done.

Mayor Blake stated there is a general outline in the Capital Improvement Plan.

Mr. Fitzpatrick asked if every project goes out to bid and how it is advertised.

Mr. Richetelli stated by law all projects have to be advertised with the State and also the local newspaper. He stated the newspaper they use varies as to the cost of the ad. He stated once the projects are advertised there is a tremendous interest from contractors to bid.

Mr. Fitzpatrick asked for a list of each project that is reimbursable.

Mr. Richetelli stated all the projects are reimbursable except for the traffic project at Meadowside Elementary School and the intercom system at Harborside and West Shore Middle Schools.

Mr. Fitzpatrick asked where the reimbursed money goes when the city receives it.

Mr. Erodici explained the process when the money is received.

Motion carried unanimously.

- E. Mr. Fitzpatrick and Mr. Castignoli made and seconded a motion to approve Consideration of An Ordinance Appropriating \$10,262,230 For Various Public Improvements and Authorizing the Issuance Of \$10,262,230 For Various Public Improvements And Authorizing The Issuance Of \$10,262,230 Bonds Of The City To Meet Said appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose.

Mr. Fitzpatrick asked for an explanation of “CDBG.”

Mayor Blake explained Milford is an entitlement city and receives community development disaster relief monies. He also went on to explain the HUD monies. He stated these are post storm Sandy relief grants. He stated the grants are reimbursable, but that they have to put up the money in advance. He stated the City will recoup the vast majority of expenditures they are putting out. Mayor Blake also explained these are projects the City had previously identified. He added the whole bonding package tonight is one-third to one-half reimbursable.

Mr. Fitzpatrick asked if the city would be reimbursed for the library roof.

Mr. Blake stated no. He explained the solar roofing grant the City had received. He also explained the cost efficiency in doing the roof now.

Mr. Saley stated the library roof is the original roof along with the heating and cooling units.

Mr. Fitzpatrick asked if the bond request would pay for the solar package.

Mr. Saley explained they entered into an agreement with a secondary company. He stated there are no capital outlay costs and explained the benefits of doing the project.

Mr. Castignoli asked if the Wepawaug River project was reimbursable.

Mayor Blake explained this area has been an issue for numerous years with flooding and as well as some environmental issues. He spoke of the silt sediment that flows down into the harbor which then requires dredging. He stated as part of the project the walls of the duck pond which are eroding as well as environmental, health and safety reasons would be done. He stated they have applied for every grant opportunity, but have not been successful. He stated it is more inland so it is not something necessarily looked at as to resiliency. He added Mrs. Palumbo and Mr. Johnson have been successful in applying for some smaller grants.

Mr. Marlow asked how long the project would take.

Mayor Blake stated the most challenging part of the project is the permitting process.

Mrs. Palumbo stated the permitting could take as long as one year, the project itself would be much shorter, but they also had to put together the design work.

Mr. Johnson addressed some of the issues with the area.

Mayor Blake pointed out the situation on the pond has exacerbated over the years.

Motion carried unanimously.

- F. Mr. Castignoli and Mr. Marlow made and seconded a motion to approve Consideration of An Ordinance appropriating \$8,250,000 For the Design and Construction of Sanitary Sewers and Authorizing the Issuance of \$8,250,000 Bonds Of The City To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose.

Mayor Blake provided a brief background. He stated there may not be reimbursement, but there are low interest bonds.

Chairman Lema asked if High Street and New Haven Avenue are complete.

Mr. Macaluso replied yes. He went on to explain the work on infill 2 and number 1 (Kerry Court) and that he expected both would be completed this year.

Mr. Fitzpatrick asked how much of the city is on septic.

Mr. Macaluso stated mostly everything north of the parkway. He explained the infill work from River Street.

Motion carried unanimously.

VII. Staff Report – none.

IX. Adjourn

Being no further business, Mr. Marlow and Mr. Castignoli made and seconded a motion to adjourn. Motion carried unanimously. The Board adjourned at 7:37 p.m.

Respectfully submitted,

Kathleen Kennedy Huber
Recording Secretary