



# City of Milford, Connecticut

- Founded 1639 -

70 West River Street - Milford, CT 06460-3317  
Tel 203-783-3220 FAX 203-783-3294

Office of the  
Director of Finance

---

## AGENDA BOARD OF FINANCE MEETING MONDAY, MAY 24, 2021 – 5:30 P.M.

Virtual / Telephonic Meeting  
Dial-in Number: 1 929 205 6099  
Conference ID: 922 3629 8871  
Password: 407551

OR

Computer Access

<https://zoom.us/j/92236298871?pwd=THISQWdXRFPQSzgzUE9KVktYM1pnUT09>

Password: 407551

- I. Call to Order
- II. Roll Call
- III. Consideration of Minutes of the Regular Meeting of 4/26/21
- IV. Correspondence
- V. New Business
  - A. Consideration of Budget Memo Transfer #7, Fund 1005, FY21
  - B. Consideration of Budget Memo Transfer #8, Fund 1005, FY21
- VI. Staff Report
- VII. Adjourn

*Brian A. Lema / mwc*

Brian A. Lema  
Chairman

Distribution: Mayor Benjamin Blake  
Justin Rosen, Chief of Staff  
P. Erodici, Jr., Finance Director  
Board of Finance Members  
City Clerk

**BOARD OF FINANCE  
REGULAR MEETING  
APRIL 26, 2021**

The Milford Board of Finance held a Special Meeting via Zoom video/telephonic conferencing on Monday, April 26, 2021. Chairman Lema called the meeting to order at 5:32 p.m.

**II. Roll Call**

Board Members Present

Brian Lema, Chairman  
Lauren Ranges  
Raymond Arnold  
Benjamin Gettinger

Also Present

Mayor Benjamin G. Blake  
Peter Erodici, Finance Director

Excused

Scott Moulton

**III. Consideration of Minutes**

Ms. Ranges and Mr. Arnold made and seconded a motion to approve the minutes of the Regular Meeting held March 29, 2021. Motion carried unanimously.

**IV. Correspondence**

None

**V. New Business**

- A. An Ordinance appropriating \$12,915,000 for improvements to Pumpkin Delight Elementary School and authorizing the issuance of \$12,915,000 bonds of the City to meet said appropriation and pending the issuance thereof the making of temporary borrowings for such purpose.

Ms. Ranges and Mr. Arnold made and seconded a motion to approve an Ordinance appropriating \$12,915,000 for improvements to Pumpkin Delight Elementary School and authorizing the issuance of \$12,915,000 bonds of the City to meet said appropriation and pending the issuance thereof the making of temporary borrowings for such purpose.

James Richetelli, Chief Operations Officer Milford Public Schools, listed Permanent Schools Committee and Milford Public Schools staff present. He stated the architects for the project are also present to answer any questions. Mr. Richetelli provided a brief overview. He stated the project has been on the capital improvement plan for many years and is one of the oldest schools. Mr. Richetelli

stated this project will bring Pumpkin Delight in parity with other elementary schools in Milford. He stated he believes this is a project the City will be proud of and respectfully requests approval.

Chairman Lema asked if elevations and floor plans are available for viewing. Mayor Blake discussed capital projects and approvals by the Board of Aldermen and the urgency for approval. He discussed financing and construction costs. Ed Widofsky, Tecton Architects, shared his screen and discussed design plans. Mr. Richetelli explained that what is being viewed and discussed is an early conceptual plan and is subject to change.

Mr. Arnold asked if there will be new classroom space. Mr. Richetelli stated there will be no additional classroom space. Mr. Arnold asked if at the end will the building be up to code and roof in good condition. Mr. Richetelli stated the roof is newer and the remainder of the building will be refurbished similar to other schools. Mr. Arnold asked if there will be an increase in parking. Mr. Richetelli stated the parking will be matched and outside of events there is not a need for additional parking.

Motion carried unanimously.

**VI. Staff Report**

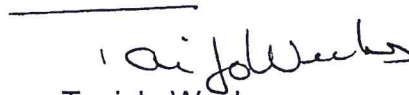
None

**VII. Adjourn**

Being no further business, Mr. Arnold and Ms. Ranges made and seconded a motion to adjourn.  
Motion carried unanimously.

The Board adjourned at 5:50 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Toni Jo Weeks", written over a horizontal line.

Toni Jo Weeks  
Recording Secretary

## City of Milford


City Hall, 110 River Street, Milford, CT 06460

Phone 203 783 3201, Fax 203 783 3329

Website [www.ci.milford.ct.us](http://www.ci.milford.ct.us)

E-mail [mayor@ci.milford.ct.us](mailto:mayor@ci.milford.ct.us)

# Memorandum

**To:** Board of Finance  
**From:** Benjamin G. Blake, Mayor   
**Date:** May 19, 2021  
**Re:** Budget Memo Transfers

---

I hereby recommend approval of Budget Memo Transfers #7 and #8, Fund 1005, FY21, at the Board of Finance meeting to take place on Monday, May 24, 2021 via Zoom.

**Virtual / Telephonic Meeting**  
**Dial-in Number: 1 929 205 6099**  
**Conference ID: 922 3629 8871**  
**Password: 407551**

**OR**

**Computer Access**

<https://zoom.us/j/92236298871?pwd=THISQWdXRFpQSzgzUE9KVktYM1pnUT09>

**Password: 407551**

bgb/lmm  
cc: City Clerk  
Press





8

FISCAL YEAR 2020-2021

8,000

2

MGAT

[illegible]

Contingency balance if this transfer is approved

I hereby certify that in accordance with budgetary procedure, the above transfer is recommended by the Mayor and certify that subject to approval of Transfer No. \_\_\_\_\_ the amount recommended for transfer is unexpended and unencumbered.

Chairman, Board of Finance

Finance Director

7

**CITY OF MILFORD, CONNECTICUT**  
**GENERAL FUND**  
**TRANSFERS 7 & 8**  
**FISCAL YEAR 2020/2021**  
**JUSTIFICATION**

1. To cover filming costs, related equipment, etc. for the remainder of the fiscal year for MGAT (Milford Government Access Television)