

Approved

**Milford Board of Education**

**Business Meeting and Live Streamed on YouTube**

**Meeting Minutes**

September 27, 2022

**Board members present:**

Katherine Alling  
Meghan Doyle  
Andrew Fowler  
Tracey Irby  
Susan Glennon (Board Chair)  
Emily McDonough Souza  
Una Petroske  
Betsy Ratner  
Cindy Wolfe Boynton

**Administration present:**

Dr. Anna Cutaia  
Dr. Amy Fedigan  
Jim Richetelli  
Chris Brown

**Board members absent:**

Adam De Young (excused)

**I. CALL TO ORDER**

Ms. Glennon called the board meeting to order at 7:00 p.m. in the Board of Education room at Parsons. By a roll call, nine Board members were present.

**II. INTRODUCTION OF ADMINISTRATOR**

Dr. Cutaia introduced Mr. James Genova who is the new assistant principal at East Shore Middle School. He brings over 18 years of educator experience to this position. Dr. Cutaia and the Board welcomed Jim to Milford.

**III. BOARD POLICY – GOVERNANCE PROCESS GP-12 BOARD OPERATIONS**

Ms. Glennon reviewed the changes made to the Board Operations Policy GP-12 with the Board. The changes reflect Public Act 22-3, An Act Concerning Remote Meetings Under the Freedom of Information Act that was executed on April 28, 2022. The policy will now align with state statute and allow the Board to use a virtual meeting where appropriate. The provisions for having a virtual meeting have been outlined in the policy changes. There were no suggested revisions from board members. The policy will be presented for approval at the October business meeting.

**IV. MPS STUDENT ACHIEVEMENT RESULTS (2021-22)**

Dr. Fedigan shared a presentation (on file) on the 2021-22 student achievement results with the Board. She reviewed the various standardized assessments and their subject areas. The district scores remain flat and some have dipped but the pandemic was still causing an interruption to education. She shared the Advanced Placement and Early College Experiences course offerings. Dr. Fedigan highlighted student accomplishments in the fine arts, graduation rates for the district, and top-tier college

acceptance. She then explained the efforts the district will continue to work on to move the students forward which include curriculum work.

## **V. PROPOSED 2022-23 BUDGET PRIORITIES AND ASSUMPTIONS**

Dr. Cutaia presented the 2022-23 Budget Priorities to the Board. The priorities align with the Vision of the Learner, the model for High Quality Instruction, and the Developmental Relationships Framework and strive for continuous improvement. The Board discussed the priorities and offered one change.

Mr. Richetelli presented the 2022-23 Assumptions to the Board. The assumptions are a tool to assist with forecasting some financials and constraints. Items may include enrollment, special education costs, transportation, security, energy costs, and the effect the pandemic has had on the district. The Board discussed them and asked questions of the Administration. There was a change requested in the language of the SRO bulleted item. Healthcare insurance will be added to the list.

The 2022-23 Budget Priorities and Assumptions will be presented for approval by the Board at the October business meeting.

## **VI. BOARD POLICIES FOR A FIRST READING**

Dr. Cutaia presented three policies to the Board for its review (1110.1 Communications with Parents/Guardians, 4113.12 Minimum Duty-Free Lunch Periods for Teachers, and 6111 School Calendar). The Board requested the first paragraph of the School Calendar be rewritten for better clarity. The policies will be presented for approval by the Board at the October business meeting.

## **VII. PUBLIC COMMENT**

None.

Dr. Cutaia introduced her mentee, Dana Parades. She is an aspiring administrator with hopes of becoming a Superintendent in the future.

## **VIII. ADJOURNMENT**

Mrs. Petroske made a motion to adjourn. Mr. Fowler seconded. Seeing no objections, Ms. Glennon adjourned the meeting at 8:50 p.m.

Recording Secretary: \_\_\_\_\_  
Mrs. Pam Griffin

Corresponding Secretary: \_\_\_\_\_  
Mrs. Una Petroske