

**Milford Board of Education**

**Virtual Business Meeting and Live Streamed on YouTube**

**Meeting Minutes**

September 13, 2021

**Board members present:**

Adam De Young  
Meghan Doyle  
Andrew Fowler  
Susan Glennon (Board Chair)  
Rita Hennessey  
Emily McDonough Souza  
Warren Pawlowski  
Una Petroske  
Betsy Ratner  
Cindy Wolfe Boynton

**Administration present:**

Dr. Anna Cutaia  
Dr. Amy Fedigan  
Wendy Kopazna  
Jim Richetelli  
Chris Brown

**I. CALL TO ORDER**

Ms. Glennon called the virtual board meeting to order at 7:01 p.m. By a roll call, ten Board members were present. Ms. Glennon then led the Board in the reciting of the Pledge of Allegiance.

**II. PUBLIC COMMENT**

Ms. Glennon read the Public Comment statement.

The following residents offered comments of concern about students wearing masks.

Dr. Matt Paterna - 57 Harborview Avenue

Tori and Madison Lawlor - 68 Green Street

Mike Jesse - 67 Kohary Drive - Mr. Jesse expressed his concerns with comments regarding unmasking the kids. He would like to see the Board follow the executive orders and listen to the experts.

Ms. Glennon thanked the speakers for their comments. She then called for the student reports.

**III. STUDENT REPORTS**

David Gaetano and Arezoo Ghazagh presented the report for Foran. Jackson Wartens and Aidan King presented the report for Law.

#### **IV. CHAIR'S REPORT**

Ms. Glennon told the Board the budget books were delivered. Contact Ms. Griffin if you did not receive one. The Committee of the Whole meeting will be held on September 27. At the committee of the whole meeting, policy work will begin as well as routine reporting.

She turned the meeting over the Superintendent for her report.

#### **V. SUPERINTENDENT'S REPORT**

Dr. Cutaia asked to reorder the agenda moving the Instructional Highlight before the Back to School Report as staff and students were attending for the highlight.

Dr. Cutaia introduced the following administrators to the Board.

Ms. Liz Gaffney, Early Childhood Coordinator

Dr. Christianne Golesky, Instructional Supervisor of Student Development and Wellness

Mrs. Elba Llantín-Cruz, Instructional Supervisor of Equity and Engagement

Ms. Sarah Harris, Instructional Supervisor for Humanities

Mr. Rick Raucci, Director of Adult Education

Dr. Danyelle Williams, Principal of The Academy

Dr. Cutaia turned the meeting over to Dr. Fedigan for the instructional highlight.

##### **Instructional Highlight - High Quality Instruction LIVE (HQI LIVE)**

Dr. Fedigan said HQI promotes adult learning of instructional practice towards improving student learning outcomes. Dr. Fedigan then explained how our district focuses on HQI (High Quality Instruction), aligns to the Vision of Learner (scholarship, personal development, citizenship and creativity/innovation). She told the Board a group of staff and students are in attendance to share their details about the HQI professional learning experience they encountered over the summer. This year, our very own Milford teachers taught two classes of elementary and two classes of high school grade students, for a week. Approximately 70 administrators and teachers observed, then debriefed on what they saw. At the end of the week, students shared their personal highlights of the week. The presentation is on file.

Board members thanked the administration for the presentation.

##### **Back to School Report**

Dr. Cutaia gave a brief update on the opening of schools. She provided highlights on building renovations, including storm damage, technology department changes and more than 14,000 meals served over the summer at no cost to families. She further highlighted the grant work done on ARP and Teaching and Learning work done over the summer. She also talked about classes being held full time in person vs distance learning. Only covid related quarantine will have asynchronous remote learning and it will look different from last year without live streaming. Remote learning teachers will check in with quarantined students two times per day.

### **Human Resources Report**

Ms. Kopazna presented the Human Resources Report for August. Included in the report were the personnel changes as well as stipend appointments. The district hired 63 new teachers over the summer.

### **Disbursement Report**

Mr. Richetelli presented the Disbursement Report for the month of August. The report continues to call attention to COVID related expenses in yellow.

Ms. Doyle asked for clarification on the disbursement report item that refers to the kilns. Mr. Richetelli will follow up with the Board.

## **VI. NEW BUSINESS**

Mr. Richetelli told the Board two security upgrade projects have been accepted by the Permanent Schools Facilities Building Committee as complete. The Board will need to take action to receive final state grant reimbursement.

Ms. Glennon called for the motions.

Mrs. Petroske made a motion that the Milford Board of Education approves the security upgrade project - hardened entranceway at Meadowside School as 100% complete (State Project #084-0202-A). Mr. Fowler seconded. By a roll call vote of 10-0, the motion passed unanimously.

Mrs. Petroske made a motion that the Milford Board of Education approves the security upgrade project - hardened entranceway at Harborside Middle School as 100% (State Project #084-0203-A). Mr. Fowler seconded. By a roll call vote of 10-0, the motion passed unanimously.

## **VII. CONSENT AGENDA ITEMS**

Mrs. Petroske made a motion that the Milford Board of Education approves Consent Agenda Items:

Consideration of Minutes:

August 23, 2021 Business Meeting

Mr. Fowler seconded the motion. By a roll call vote of 10-0, the motion passed unanimously.

## **VIII. BOARD COMMENT**

Ms. Glennon told the Board members to share liaison reports if anyone has one.

Mr. Fowler reported on the Permanent School Facilities Building Committee. The committee met on September 2nd with architects. Phase III may be closed out in two to

three months. Tecton architects will be conducting a survey with staff at Pumpkin Delight.

Mrs. Ratner reported on a vaping prevention video made by Milford Prevention Council.

Mr. De Young reported on the Milford Education Foundation. The annual Chairity auction was held online this year. Monies raised from the auction go right back into the schools to be used for teacher mini grants.

Mrs. Petroske said she was a high bidder and the quality of the chairs was outstanding.

## **VIII. ADJOURNMENT**

Ms. Petroske made a motion to adjourn. Mr. Fowler seconded. Seeing no objections, Ms. Glennon adjourned the meeting at 9:20 p.m.

Recording Secretary: \_\_\_\_\_  
Mrs. Pam Griffin

Corresponding Secretary: \_\_\_\_\_  
Mrs. Una Petroske