

Approved

**Milford Board of Education**

**Business Meeting and Live Streamed on YouTube**

**Meeting Minutes**

August 22, 2022

**Board members present:**

Katherine Alling  
Meghan Doyle  
Andrew Fowler  
Tracey Irby  
Susan Glennon (Board Chair)  
Emily McDonough Souza  
Betsy Ratner  
Cindy Wolfe Boynton

**Administration present:**

Dr. Anna Cutaia  
Dr. Amy Fedigan  
Jim Richetelli  
Wendy Kopazna  
Chris Brown

**Board Members Absent**

Adam De Young (excused)  
Una Petroske (excused)

**I. CALL TO ORDER**

Ms. Glennon called the board meeting to order at 7:00 p.m. in the Board of Education room at Parsons. By a roll call, all eight Board members were present.

**II. PUBLIC COMMENT**

None.

**III. CHAIR'S REPORT**

Ms. Glennon welcomed staff back to school. She told the Board the meeting schedule will return to its regular schedule. The next Board meeting will be held on September 12. She called for liaison reports.

Mr. Fowler provided an update on the Permanent School Facilities Building Committee which included various school projects.

Mrs. Ratner provided an update on the Milford Prevention Council.

**IV. SUPERINTENDENT'S REPORT**

**HQI Live- Season 3! (Curriculum & Prof. Learning)**

Dr. Fedigan told the Board the District held HQI Live-Season 3! in July, a six-day professional learning series in which teachers had the opportunity to view live instruction and then the opportunity to engage in debriefs with our guest teachers. This year, the district was able to create an HQI Live experience for

kindergarteners. The kindergartners learned about the community while other elementary students experienced an elementary STEM lesson focusing on mathematics. Middle schoolers experienced a co-taught series of STEM lessons in which they built seaworthy vessels that competed in a regatta as a culminating learning activity. High school students participated in a STEM lesson in which they explored how systems of equations are used in data analysis and prediction- even in the world of video game consoles and technology. Administrators and teachers were on hand to share their experiences.

### **Board Policies for a 2nd Reading**

Dr. Cutaia presented three health policies for a 1st reading at the July meeting Those policies were: 5141 Health and Health/Medical Records, 5141.3 Health Assessments and Immunizations and 6142.10 Health Education Program. The policies were reviewed by the Board and are now being presented for approval. Dr. Carlson, Ms. Campbell and Attorney Dugas were present to answer any questions.

Mr. Fowler made a motion that the Milford Board of Education approves Board Policy 5141 Student Health Services as presented. Mrs. Ratner seconded. The motion passed unanimously.

Mr. Fowler made a motion that the Milford Board of Education approves Board Policy 5141.3 Health Assessments and Immunizations as presented. Mrs. Ratner seconded. The motion passed unanimously.

Mr. Fowler made a motion that the Milford Board of Education approves Board Policy 6142.10 Health Education Program. Mrs. Ratner seconded. The motion passed unanimously.

### **Preliminary Enrollment Report**

Dr. Cutaia gave a breakdown of the preliminary enrollment increases and decreases by grade level. Administration will continue to monitor the enrollment numbers. It is the October 1 enrollment report that is submitted to the state as the official report. The Administration uses the October 1 report when developing the budget.

### **Human Resources Report**

Ms. Kopazna presented the Human Resources Report for July. Included in the report were the personnel changes, job postings, retirements, resignations/terminations and stipend appointments. The district has hired 35 teachers. There are currently five open teaching positions.

### **Foodservice Financial Report**

Mrs. Faustich reported on the 2021-22 year end foodservice financials. During the 2021-22 school year, meals were provided to students at no cost. The fiscal year ended with a profit of \$475,000 to the Foodservice Department. Additionally, free meals will be provided to students again this year due to a federal grant that was issued. A new program, referred to as School Meals Assistance Revenue for Transition (SMART), is to continue providing school meals at no cost to students for as long as possible in 2022-23, as schools transition back to operating the traditional National School Lunch Program (NSLP) and School Breakfast Program (SBP). There are hopefully enough funds to cover expenses through November. Mrs. Faustich also mentioned the cost of meals will most likely increase due to the increases in supply and demand. She shares some of the improvements that have been made to the cafeterias.

**Disbursement Report**

Mr. Richetelli presented the Disbursement Report for July and answered questions from the board.

**V. CONSENT AGENDA ITEMS**

Mr. Fowler made a motion that the Milford Board of Education approves Consent Agenda Item:

Consideration of Minutes:

July 11, 2022 Business Meeting

Mrs. Ratner seconded the motion. The motion passed unanimously.

**VI. BOARD COMMENT**

Mrs. Ratner was happy to hear about the grant to provide free meals to kids

Ms. Doyle congratulated the Girls Little League Softball Team for making it to the World Series.

**VII. ADJOURNMENT**

Mr. Fowler made a motion to adjourn. Mrs. Ratner seconded. Seeing no objections, Ms. Glennon adjourned the meeting at 8:42 p.m.

Recording Secretary: \_\_\_\_\_  
Mrs. Pam Griffin

Corresponding Secretary: \_\_\_\_\_  
Mr. Andrew Fowler