

Approved

Milford Board of Education

Business Meeting and Live Streamed on YouTube

Meeting Minutes

June 13, 2022

Board members present:

Katherine Alling
Adam De Young (left at 8:45 p.m.)
Meghan Doyle
Andrew Fowler
Tracey Irby
Susan Glennon (Board Chair)
Emily McDonough Souza
Una Petroske
Betsy Ratner
Cindy Wolfe Boynton

Administration present:

Dr. Anna Cutaia
Dr. Amy Fedigan
Jim Richetelli
Wendy Kopazna
Chris Brown

I. CALL TO ORDER

Ms. Glennon called the board meeting to order at 7:01 p.m. in the Board of Education room at Parsons. By a roll call, 10 Board members were present. Ms. Wolfe Boynton arrived after the roll call.

II. STUDENT REPORTS

David Gaetano and Arezoo Ghazagh presented the report for Foran. Jackson Warters and Aidan King presented the student report for Law. The student liaisons for the 2022-23 school year were introduced.

III. STUDENT RECOGNITION

Dr. Cutaia recognized 12 students for being named as recipients of the CABA Student Leadership Award. Students that demonstrate leadership skills as well as community service are likely to receive this award.

Ms. Glennon offered her appreciation to the four 2021-22 student representatives for keeping the Board informed of the school happenings and welcomed the incoming student representatives.

IV. PUBLIC COMMENT

None.

V. CHAIR'S REPORT

Ms. Glennon told the Board that the May 23, 2022 committee of the whole meeting minutes would need to be moved to New Business due to a correction that will need to be made. A motion is needed.

Mrs. Petroske made a motion to move the May 23, 2022 meeting minutes as New Business. Mr. Fowler seconded. The motion passed unanimously.

Ms. Glennon informed the Board that the budget was adopted by the Board of Alderman. Mr. Fowler and Meghan Doyle will sit on the MEA Negotiations Committee. She then reminded the Board of the summer meeting schedule.

There were no liaison reports.

VI. SUPERINTENDENT'S REPORT

Instructional Highlight: Strategy Map

Dr. Cutaia provided the Board with an overview on the progress of the district's work on the strategy map. The strategy map will serve as a multi-year plan for continuous improvement.

During the presentation, Dr. Cutaia explained how the strategy map is the tool that defines what actions will need to be taken to attain the Board of Education goals (Vision of the Learner/outcomes). The process includes educators developing the improvement plan around each of the nine Board commitments. The improvement plans will then be shared out with various stakeholder groups for feedback.

Board Policies for a 2nd Reading

Dr. Cutaia presented Board policies for approval.

Board policy 5134, Married/Pregnant Students was presented as a third reading for approval. Dr. Fedigan spoke to the recommended changes to the policy.

Mrs. Petroske made a motion that the Milford Board of Education approves Board Policy 5134, Married/Pregnant Students as amended. Mr. Fowler seconded. The motion passed unanimously.

Dr. Fedigan then spoke about the changes made to four more instructional policies that were presented for approval.

Mrs. Petroske made a motion that the Milford Board of Education approves Board Policy 6141.51, Advanced Courses or Programs, Eligibility Criteria for Enrollment as amended. Mr. Fowler seconded. The motion passed unanimously.

Mrs. Petroske made a motion that the Milford Board of Education approves Board Policy 6146, Graduation Requirements as amended. Mr. Fowler seconded. The motion passed unanimously.

Mrs. Petroske made a motion that the Milford Board of Education rescinds Board Policy 6146.3, Fifth Year Students. Mr. Fowler seconded. The motion passed unanimously.

Mrs. Petroske made a motion that the Milford Board of Education approves Board Policy 6172, Remote/Online Learning as amended. Mr. Fowler seconded. The motion passed unanimously.

Approved

Mr. Richetelli reminded the Board of the minor changes made to Board Policy 6153.2 Use of Private Automobiles.

Mrs. Petroske made a motion that the Milford Board of Education approves Board Policy 6153.2 Use of Private Automobiles on School Trips as presented. Mr. Fowler seconded. The motion passed unanimously.

Human Resources Report

Ms. Kopazna presented the Human Resources Report for May. Included in the report were the personnel changes, job postings, retirements, resignations/terminations and stipend appointments. She noted 14 retirements have been received to date.

2021-22 Budget Transfers

Mr. Richetelli presented the transfers to the Board. Funds in the amount of \$205,000 will be transferred from BC/BS (2006) to the following accounts:

Homebound Tutors (1112)	\$83,000
Substitute Teachers (1117)	\$73,000
Cafe Aides (1126)	\$25,000
Transportation (5100)	\$24,000

Mr. Richetelli said the transfers were needed mostly due to the pandemic. He answered board questions.

Mrs. Petroske made a motion that the Milford Board of Education approves the administration's recommended 2021 – 2022 Budget Transfers as recommended by Administration. Mr. Fowler seconded. The motion passed unanimously.

Disbursement Report

Mr. Richetelli presented the Disbursement Report for May and answered board questions.

VII. CONSENT AGENDA ITEMS

Mrs. Petroske made a motion that the Milford Board of Education approves Consent Agenda Item:

Consideration of Minutes:

May 9, 2022 Business Meeting

Mr. Fowler seconded the motion. The motion passed unanimously.

VIII. NEW BUSINESS

Mrs. Petroske made a motion that the Milford Board of Education approves the minutes from the May 23, 2022 committee of the whole meeting as amended, with the correction that the meeting adjourned at 9:07 p.m. Mr. Fowler seconded. The motion passed unanimously.

IX. BOARD COMMENT

None.

X. ADJOURNMENT TO EXECUTIVE SESSION: DISCUSSION OF SALARY FOR CHIEF OPERATIONS OFFICER & ASSISTANT SUPERINTENDENT

Approved

Mrs. Petroske made a motion that the Milford Board of Education adjourns to Executive Session to discuss the salary for the Assistant Superintendent and the Chief Operations Officer. Dr. Cutaia is invited into the session. Mr. Fowler seconded. The motion passed unanimously. (8:44 p.m.)

XI. RECONVENE

Ms. Glennon called the meeting back to order at 9:18 p.m.

XII. ACTION: SALARY FOR CHIEF OPERATIONS OFFICER & ASSISTANT SUPERINTENDENT

Mrs. Petroske made a motion that the Milford Board of Education approves the salaries for the Chief Operations Officer and the Assistant Superintendent as discussed in executive session. Mr. Fowler seconded. The motion passed unanimously.

XIII. ADJOURNMENT

Mrs. Petroske made a motion to adjourn. Mr. Fowler seconded. Seeing no objections, Ms. Glennon adjourned the meeting at 9:19 p.m.

Recording Secretary: _____
Mrs. Pam Griffin

Corresponding Secretary: _____
Ms. Una Petroske