

Approved

Milford Board of Education

Business Meeting and Live Streamed on YouTube

Meeting Minutes

June 12, 2023

Board members present:

Katherine Alling
Meghan Doyle
Andrew Fowler
Susan Glennon (Board Chair)
Emily McDonough Souza
Gary Peluchette
Una Petroske

Administration present:

Dr. Anna Cutaia
Jim Richetelli
Chris Brown
Wendy Kopazna

Board members absent:

Adam De Young (excused)
Tracey Irby (excused)
Cindy Wolfe Boynton (excused)

I. CALL TO ORDER

Ms. Glennon called the board meeting to order at 7:00 p.m. in the Board of Education room at Parsons. By a roll call, seven (7) Board members were present.

II. 2023 MILFORD PUBLIC SCHOOLS RETIREES

Dr. Cutaia recognized the 2023 MPS retirees and wished them well in their retirement years. In attendance were Charles Phillips, Bob Melita, Gail Urban, Chris Brown, and Jim Richetelli.

III. PUBLIC COMMENT

None.

IV. CHAIR'S REPORT

Ms. Glennon reminded the Board of the high school graduation dates. There will not be a second meeting in the months of June, July, and August. There will be an executive session on June 26.

Ms. Glennon wished Dr. Fedigan well in her new job.

Mr. Fowler shared an update on Pumpkin Delight renovations from the recent Permanent Facilities School Building Committee meeting.

V. SUPERINTENDENT'S REPORT

Introduction of New Administrators

Dr. Cutaia introduced Mrs. Jennifer Stewart and Mr. Sean Brennan to the Board. Mrs. Stewart will replace Chris Brown when he retires at the end of June and will serve as the Director of Pupil Personnel Services.

Mr. Sean Brennan replaces Mr. Richetelli who will retire at the end of June. He will serve as the Assistant Superintendent of Business and Operations.

Dr. Cutaia also congratulated Dr. Fedigan on her new job in Darien.

Instructional Highlight: Strategy Map/Milford Measures

Dr. Cutaia provided the Board with an update on the long-term planning and progress that has been made. She explained how the strategy map and the measures are aligned with the district's goals and commitments. The measures work will show the degree to which the district supports learners in their growth and development in the competencies and indicators as articulated in the four pillars of the Vision of the Learner. Some work has included very deliberate student and staff surveys to provide feedback on belonging, HQI, relationships, and non-typical assessments and evaluation tools. The work being done will inform the areas for which the district will be developing measures for leading and lagging indicators and will be of assistance in shaping the strategy map.

Dr. Cutaia also shared that a community conversation will be scheduled later in the year. She will continue to keep the Board updated on the work.

Board Policies

Dr. Cutaia presented six policies for approval and one policy that will need to be rescinded. The policies were discussed at the previous meeting, edits were made at the request of the Board, and are ready for adoption.

Mrs. Petroske made a motion that the Milford Board of Education approves Board Policy 5114 Suspension and Expulsion/Due Process as presented by the Administration. Mr. Fowler seconded. The motion passed unanimously.

Mrs. Petroske made a motion that the Milford Board of Education approves Board Policy 5144 Discipline as presented by the Administration. Mr. Fowler seconded. The motion passed unanimously.

Mrs. Petroske made a motion that the Milford Board of Education approves Board Policy 6120 Learning as presented by the Administration. Mr. Fowler seconded. The motion passed unanimously.

Mrs. Petroske made a motion that the Milford Board of Education approves Board Policy 6146.11 Weighted Grades as presented by the Administration. Mr. Fowler seconded. The motion passed unanimously.

Mrs. Petroske made a motion that the Milford Board of Education approves Board Policy 6172 Alternative Education Programs as presented by the Administration. Mr. Fowler seconded. The motion passed unanimously.

Mrs. Petroske made a motion that the Milford Board of Education approves Board Policy 6172.6 Remote/Online Learning as presented by the Administration. Mr. Fowler seconded. The motion passed unanimously.

Mrs. Petroske made a motion that the Milford Board of Education rescinds Board Policy 4118.239/4218.239 Required COVID-19 Vaccinations. Mr. Fowler seconded. The motion passed unanimously.

Capital Improvement Plan

Mr. Richetelli provided the Board with an overview of the Capital Improvement Plan (CIP) and the process. Each year the Board of Education submits a five-year Capital Improvement Plan (CIP) to the Mayor. This plan is a planning tool that identifies the basic capital needs of the school system. It does not carry any funding commitment. Each year the Mayor and the Board of Aldermen determine which projects are able to be funded.

Mr. Richetelli reviewed the 2022-23 requests, which were funded by the city, and the changes. Some adjustments were made to allow time for the results of the space utilization audit to be conducted. Changes included several educationally based programs that were approved in the budget (high school technical education facility and equipment improvements, space for a child learning center, and high school and middle school culinary program space and equipment) that will be implemented in two phases; 2023-24 and 2024-23. He also reviewed the ongoing CIP items.

Mrs. Petroske made a motion that the Milford Board of Education approves the 2024-2028 Capital Improvement Plan as recommended by the administration and forward the plan to the Mayor for consideration and funding. Mr. Fowler seconded. The motion passed unanimously.

2022-23 Proposed Budget Transfers

Mr. Richetelli presented the budget transfers to the Board. The administration is recommending the transfers in the amount of \$1,185,955, be taken to balance the budget.

Mrs. Petroske made a motion that the Milford Board of Education approves the administration's recommended 2022-2023 Budget Transfers as presented. Mr. Fowler seconded. The motion passed unanimously.

Human Resources

Ms. Kopazna presented the Human Resources Report for May. The report included personnel changes, job postings, retirements, resignations/terminations, and stipend appointments. The district has received nine retirements to date.

Disbursements Report

Mr. Richetelli presented the Disbursement Report for May.

VI. CONSENT AGENDA ITEMS

Mrs. Petroske made a motion that the Milford Board of Education approves the Consent Agenda Items:

Consideration of Minutes:

May 8, 2023 Business Meeting

May 22, 2023 Committee of the Whole Meeting

Mr. Fowler seconded the motion. The motion passed unanimously.

VII. BOARD COMMENT

None.

VIII. ADJOURNMENT

Mrs. Petroske made a motion to adjourn. Mr. Fowler seconded. Seeing no objections, Ms. Glennon adjourned the meeting at 8:53 p.m.

Recording Secretary:

Mrs. Pam Griffin

Approved

Corresponding Secretary: _____
Mrs. Una Petroske