

MILFORD

School Readiness Council



In partnership with the
CT Office of Early Childhood

Milford School Readiness Council May 18, 2022 Minutes (Unapproved)

Members Presented

Dr. Amy Fedigan (Chair)
Lindsay Doyle
Nicole Flanagan
Lisa Streit
Gary Johnson
Andrea Giannattasio
Amy Donegan
Mary Kate Williams
Suzanne Thomas

Members Absent

Amanda Steigers
Joan Campbell
Christine Kennedy
Mariam Woli-Epps
Mayor Blake
Lesley Darling
Katina Marrone

Administrators Present

Carole Swift - Liaison

1. **Call to Order/Roll Call:** Dr. Fedigan called the meeting to order at 5:35.. Attendance was recorded. Christine Kennedy tendered her resignation from the SRC effective immediately.
2. **Consideration of Minutes:** Lisa Streit made a motion to accept the April 13, 2022 Meeting Minutes. Nicole Flanagan seconded the motion. Motion passed unanimously.
3. **Ready to Learn Program Coordinator update was read by Carole Swift.** Updates on Professional Learning (Intentional Planning using child observations to drive instruction and NAEYC site visit tool use and feedback to program), Staffing, Summer Programming (OAS B5 relocating to JFK for summer program, additional language added to Family Handbook detailing sites may have to be changed during the summer to accommodate facilities work, staffing issues, and or nursing support), Enrollment (all grant seats filled), and Food Services (RtL families may purchase lunch when school is in session. Meals and snacks cannot be provided when school is not in session and the program is open) were provided.
4. **Liaison Report:**
Grant Update - submitted, no feedback yet.
Supplemental Administrative Grant Update: Liaison Meetings, ECA Meetings on Mondays, SR funding of 30 million for stabilization, not for space funding increases.
Council tasks identified during the review and scoring of the community and local RFPs
Review of the 11 Quality Components (*Collaboration, Parent Involvement, Referrals to Health Services, Nutrition Services, Family Literacy, Admission Policy, Transition Plan, Professional Development, Sliding Fee Scale, Annual Evaluation, Serving Children with Special Needs*) Council will review one of the 11 quality components at each monthly meeting across the year. The review will include Council and Program efforts to

ensure the focus quality component is part of Milford Community School Readiness and determine ways to strengthen or improve the component.)

Subcommittee to develop a formal written process for resolving issues noted in by-laws.

By-laws reviewed by attorney: Dr. Fedigan will contact Mayor Blake on a review.

Pamphlets or flyers for pediatricians/obstetricians office for School Readiness Program(s) - discussion. The Responsibility of the Council is to support all kids and the Milford Community. This communication should be the work of the Council and include the Ready to Learn and other licensed programs. Perhaps a document that has a grid and shows the details of different licensed Milford programs (hours, accreditation, full year/school year, etc.) Some sort of statement that makes clear the listed programs are not endorsed by the SRC, but provided to the community to support family access to childcare and Preschool.

Other avenues were identified during the grant application review process: facebook, social media, and will be further reviewed at next month's meeting. (Milford Patch, DIAL screening, 211, enrollment letters to Council members for distribution to groups they are connected to (Social Services, Youth Service Networks))
Common Learning Experience Planning at Ready to Learn: It is a requirement of the grant process to include the teaching and assessment documents utilized in programs. The Ready to Learn program is not using a common plan. Plans are not posted for families and staff. The QE grant has focused on planning and assessment for several years now. The Liaison will monitor the program for use of a common learning experience plan and assessment documentation connected to the and update Council on the implementation of these plans.

Food Provisions post -Covid - this matter was addressed in the Coordinators report.

Care 4 Kids Ready Set Rebuild supplemental funding came in. \$4,262.40 will go toward the 5th teacher's salary.

5. **New Business:** None

6. **Adjournment:** Andrea Giannattasio made a motion to adjourn. Mary-Kate seconded the motion. All in favor. The meeting was adjourned at 6:09.