

MILFORD

## School Readiness Council



In partnership with the  
CT Office of Early Childhood

### Milford School Readiness Council April 13, 2022 Minutes (Unapproved)

#### Members Present

Dr. Amy Fedigan (Co-chair)  
Mayor Ben Blake (Co-Chair)  
Lesley Darling  
Lindsay Doyle  
Nicole Flanagan  
Katina Marrone  
Lisa Streit  
Gary Johnson  
Andrea Giannattasio  
Amy Donegan  
Mary Kate Williams

#### Members Absent

Amanda Steigers  
Joan Campbell  
Christine Kennedy  
Mariam Woli-Epps  
Suzanne Thomas

#### Administrators Present

Carole Swift

1. **Call to Order/Roll Call:** Mayor Blake called the meeting to order at 5:34. Attendance was recorded.
2. **Consideration of Minutes:** Gary Johnson made a motion to accept the 3/16/2022 Meeting Minutes. Nicole Flanagan seconded the motion. Motion passed unanimously.
3. **Election of Co-Chairs:** Mayor Blake called for nominations for the position of Co-Chair. Dr. Fedigan was elected to serve as Chair. The election of a Co-Chair will occur in the future when all members have a stronger understanding of Council and School Readiness.

**Updating By-Laws:** The By-Laws were reviewed by Council members. Andrea Giannattasio made a motion to accept the By-Law Revisions, as presented. Nicole Flanagan seconded. Discussion followed. The by-laws will likely be updated again when the revised general policies are released.

4. **RFP review and approval:**
  - **Local RFP Review Committee** met on April 5, 2022 from 5:00 - 7:00 p.m. at the Milford Public Library. Committee members: Amy Donegan, Suzanne Thomas, Christine Kennedy and Andrea Giannattasio. Andrea Giannattasio reviewed commendations and recommendations about the two programs submitting applications for grant funding. Mayor Blake made a motion to approve 56 seats for Ready to Learn conditioned upon awarding a limited number of seats to Good Child if the application is resubmitted and scored at an acceptable level. Andrea Giannattasio seconded the motion. Carole Swift will contact the program director to convey Council's determination. If the Good Child application is resubmitted and is viable, Council will vote electronically on approval and number of seats awarded. All in favor.

- **Community RFP Review Committee** met on April 6th from 4:00-8:00/ Mary Kate Williams, Lesley Darling, Nicole Flanagan and Amanda Steigers, and Lindsay Doyle reviewed this RFP. Lindsay Doyle reported commendations and recommendations to Council. Nicole made a motion to approve the application. Amy Donegan seconded. No discussion. All in favor.

5. **Liaison Report:** Carole Swift presented the Liaison Report.

**Update from Coordinator of Early Childhood Programs:** The Ready to Learn program was awarded NAEYC accreditation until 2027. Care 4 Kids inspections took place and both sites passed with ease. Live Oaks School will receive a DCEX number for having Care 4 Kids children in the program.

**Supplemental Administrative Grant Update:** Carole Swift reported on the meetings attended this month.

**Cost of Care/Fee Schedule Review:** The committee reviewed the updated *Cost of Care/Fee Schedule* for 2022-23. The Mayor signed the Fee Schedule. Carole Swift will get the document to the Superintendent to sign. The Fee Schedule will be attached to the Milford Community RFP.

6. **New Business:** The monthly report that goes to the state was shared with Council. This review will be added to the monthly agenda so Council is aware of the details of the grant seats.
7. **Adjournment:** Nicole Flanagan made a motion to adjourn. Andrea Giannattasio seconded the motion. Meeting was adjourned at 6:43