

**Milford Board of Education**

**Business Meeting and Live Streamed on YouTube**

**Meeting Minutes**

December 12, 2022

**Board members present:**

Katherine Alling  
Adam De Young  
Meghan Doyle  
Andrew Fowler  
Tracey Irby  
Susan Glennon (Board Chair)  
Gary Peluchette  
Cindy Wolfe Boynton

**Administration present:**

Dr. Anna Cutaia  
Dr. Amy Fedigan  
Jim Richetelli  
Wendy Kopazna  
Chris Brown

**Board members absent:**

Emily McDonough Souza (excused)  
Una Petroske (excused)

**I. CALL TO ORDER**

Ms. Glennon called the board meeting to order at 7:01 p.m. in the Board of Education room at Parsons. By a roll call, eight Board members were present.

**II. STUDENT REPORTS**

Venice Montanaro and Connor Nieman updated the Board on the activities at Joseph A. Foran. Aislinn Burns and Skylar Johnson updated the Board on the activities at Jonathan Law.

**III. PUBLIC COMMENT**

None.

**IV. APPROVAL OF THE WORKING AGREEMENT BETWEEN THE MILFORD BOARD OF EDUCATION AND THE UNITED PUBLIC SERVICE EMPLOYEES UNION (UPSEU) - MILFORD CAFETERIA WORKERS**

Mr. Fowler made a motion that the Milford Board of Education approves the settlement agreement between the Milford Board of Education and The United Public Service Employees Union (UPSEU) - Milford Cafeteria Workers for the period retroactive to July 1, 2022 through and including June 30, 2026. Mr. Peluchette seconded. The motion passed unanimously.

**V. APPROVAL OF THE WORKING AGREEMENT BETWEEN MILFORD BOARD OF EDUCATION AND MILFORD SCHOOL CUSTODIAN AND MAINTAINERS UNION, LOCAL 2018, COUNCIL #4 - AFSCME, AFL-CIO**

Mr. Fowler made a motion that the Milford Board of Education approves the settlement agreement between the Milford Board of Education and the Milford School Custodian and Maintainers Union, Local 2018, Council #4 - AFSCME, AFL-CIO for the period retroactive to July 1, 2022 through and including June 30, 2026. Mr. Peluchette seconded. The motion passed unanimously.

## **VI. CHAIR'S REPORT**

Ms. Glennon reminded the Board there will not be a committee of the whole meeting in December. The budget will be presented to the Board at its January 9, 2023 meeting. The budget workshops will be held virtually on the 11th and 12th, however, the Board will meet in person on the evening of the vote, January 18, 2023. Board members should continue to hold January 19th, if the need arises.

Ms. Glennon asked everyone to keep Julie Minogue's family in mind.

Mr. Fowler provided an update on the Permanent School Facilities Building Committee. The Pumpkin Delight construction has begun. The project is going along slowly. More ledge has been found during construction.

## **VII. SUPERINTENDENT'S REPORT**

### **2023 Board of Education Schedule of Meetings**

Dr. Cutaia presented the 2023 Board of Education Schedule of Meetings for the Board's approval.

Mr. Fowler made a motion that the Milford Board of Education approves the 2023 Board of Education Meeting Schedule. Mr. De Young seconded. The motion passed unanimously.

### **Academic Calendar 2023-24**

Dr. Cutaia presented the 2023-24 Academic Calendar to the Board. Two additional professional learning early dismissal days have been noted.

There was discussion about the April break. Dr. Cutaia said it is customary to attach break to Good Friday. She reminded the Board of a survey that was conducted that confirmed it is the desire of the school community. The Board asked the Administration to check the April break in surrounding towns. The calendar will be submitted for approval at the January meeting.

### **Policies for a Second Reading**

Dr. Cutaia presented three policies to the Board for approval. Additionally, a policy will need to be rescinded. The policies were submitted at the previous meeting, recommended changes were made and they are now ready for approval.

Mr. Fowler made a motion that the Milford Board of Education approves Board Policy 6140 Curriculum as presented. Ms. Wolfe Boynton seconded. By a roll call vote of 7-1 (Fowler), the motion passed.

Mr. Fowler made a motion that the Milford Board of Education approves Board Policy 6141.51 Student Success Plans, Challenging Curriculum and Enrollment in Advanced Course or Programs of Study. Mr. De Young seconded. By a roll call vote of 7-1 (Fowler), the motion passed.

Mr. Fowler made a motion that the Milford Board of Education rescinds Board Policy 6141.51 Advanced Courses or Programs. Mr. Peluchette seconded. By a roll call vote, the motion passed unanimously.

Mr. Fowler made a motion that the Milford Board of Education approves Board Policy 6172.1 Gifted and Talented Identification and Programming as presented. Mr. De Young seconded. By a roll call vote, the motion passed unanimously.

### **Human Resources Annual Report**

Ms. Kopazna gave her annual summary of the work of the human resources department. Staff, employee benefits, labor/employee relations, employee services, record keeping, training, research and reporting for the past year were reviewed during the report.

### **Human Resources Report**

Ms. Kopazna presented the Human Resources Report for November. Included in the report were the personnel changes, job postings, retirements, resignations/terminations, and stipend appointments. To date, she has received four retirement announcements.

### **Disbursement Report**

Mr. Richetelli presented the Disbursement Report for November.

## **VIII. CONSENT AGENDA ITEMS**

Mr. Fowler made a motion that the Milford Board of Education approves the Consent Agenda Items:

Consideration of Minutes:

November 14, 2022, Business Meeting

November 28, 2022, Committee of the Whole Meeting

Mr. De Young seconded the motion. The motion passed unanimously.

## **IX. ADJOURN TO EXECUTIVE SESSION: SUPERINTENDENT'S MID-YEAR UPDATE**

Mr. Fowler made a motion to adjourn to Executive Session for the Superintendent's Mid-Year Update. Dr. Cutaia is invited into the session. Mr. Peluchette seconded. The motion passed unanimously.

## **X. RECONVENE**

Ms. Glennon called the meeting back to order at 9:20 p.m..

## **XI. BOARD COMMENT**

Ms. Doyle congratulated Jonathan Law and Foran on a great Thanksgiving Day game.

## **XII. ADJOURNMENT**

Approved

Mr. Fowler made a motion to adjourn. Mr. De Young seconded. Seeing no objections, Ms. Glennon adjourned the meeting at 9:21 p.m.

Recording Secretary: \_\_\_\_\_  
Mrs. Pam Griffin

Corresponding Secretary: \_\_\_\_\_  
Mr. Andrew Fowler