

Approved

Milford Board of Education

Business Meeting and Live Streamed on YouTube

Meeting Minutes

October 10, 2022

Board members present:

Katherine Alling
Adam De Young
Meghan Doyle
Andrew Fowler
Tracey Irby
Susan Glennon (Board Chair)
Emily McDonough Souza
Una Petroske
Betsy Ratner
Cindy Wolfe Boynton

Administration present:

Dr. Anna Cutaia
Dr. Amy Fedigan
Jim Richetelli

I. CALL TO ORDER

Ms. Glennon called the board meeting to order at 7:00 p.m. in the Board of Education room at Parsons. By a roll call, 10 Board members were present.

II. STUDENT REPORTS

Venice Montanaro and Connor Nieman updated the Board on the activities at Joseph A. Foran. Aislinn Burns and Cole Pleimann updated the Board on the activities at Jonathan Law.

III. PUBLIC COMMENT

None.

IV. CHAIR'S REPORT

Ms. Glennon said the Board Governance Process GP-12 Board Operations had been updated to reflect legislative changes to allow Board of Education meetings to be held virtually. The Board reviewed the changes at the September 27, 2022 Board meeting and it will need to be approved by the Board.

Mrs. Petroske made a motion that the Milford Board of Education approves Board policy Governance Process GP-12 Board Operations as presented. Mr. Fowler seconded the motion. The motion passed unanimously.

Ms. Glennon told the Board the CABA/CAPSS Convention will be held on November 18 & 19, 2022.

Board members who wish to attend should contact Mrs. Griffin. She then announced Mrs. Ratner submitted her resignation effective October 25, 2022. Mrs. Ratner will be moving out of Milford to be closer to her family. She thanked Mrs. Ratner for her service to Milford. Mrs. Ratner has been a dedicated Board member since 2019.

Ms. Glennon asked for liaison reports. She told the Board she attended the PTA Council meeting. She shared with them the role of the Board.

V. SUPERINTENDENT'S REPORT

Instructional Highlight: Middle School Schedule/Programming

Dr. Fedigan, assisted by the middle school administration, provided a presentation of the plans for middle school scheduling and programming. First, the team gave an update on the work and progress of changes that were made to the middle school schedule. Staff and students shared their experiences with the new schedule. While there were intentional changes to the bell schedule including school counseling, opportunities for enrichment for all, and increased pathway opportunities, the committee continued to review the schedule (Phase 2). It was evident further changes would need to be made to offer more flexibility and better align to high quality instruction. The committee recommends the expansion of voice and choice electives that connect to career pathways, flexible furniture, and the expansion of world language (Phase 3). There are budget implications for making the shift. They will be discussed during the budget sessions with the Board.

The Administration answered questions from the Board.

2023-24 Budget Priorities & Assumptions for Second Reading

Dr. Cutaia presented the 2023-24 Budget Priorities and Assumptions, as a second reading and with the requested changes, for approval by the Board.

Mrs. Petroske made a motion that the Milford Board of Education approves the 2023-24 Budget Priorities and Assumptions as presented. Mr. Fowler seconded. The motion passed unanimously.

Policies for a Second Reading

Dr. Cutaia presented three policies to the Board for approval. The policies were submitted at the previous meeting, recommended changes were made and they are now ready for approval.

Mrs. Petroske made a motion that the Milford Board of Education approves Board Policy 1110.1 Communications with Parents/Guardians as presented. Mr. Fowler seconded. The motion passed unanimously.

Mrs. Petroske made a motion that the Milford Board of Education approves Board Policy 4113.12/4213.12 Minimum Duty-Free Lunch Periods for Teachers as presented. Mr. Fowler seconded. The motion passed unanimously.

Mrs. Petroske made a motion that the Milford Board of Education approves Board Policy 6111 School Calendar as presented. Mr. Fowler seconded. The motion passed unanimously.

Enrollment Report

Dr. Cutaia shared the October 1, 2022, Enrollment Report with the Board. Elementary enrollment numbers increased by 32, while middle school enrollment decreased by 13. High school enrollment is down by 28. The district has a total enrollment of 5,338 which is a decrease of 35 students from last year's official enrollment, but an increase of 47 over what was projected for the current budget.

Human Resources Report

Dr. Cutaia presented the Human Resources Report for October. Included in the report were the personnel changes, job postings, retirements, resignations/terminations, and stipend appointments.

Quarterly Budget Report

Mr. Richetelli reviewed the Quarterly Budget Report with the Board. The report includes the budget performance from July 2, 2022, through September 30, 2022. He reviewed specific areas of the budget that may be in jeopardy of becoming a deficit. However, transfers will balance the accounts throughout the year if it is needed. The Special Ed tuition and transportation accounts should balance out once the state reimbursement funds are received by the district. The Administration will continue to monitor the budget.

Mr. Richetelli answered questions from the Board.

Disbursement Report

Mr. Richetelli presented the Disbursement Report for September and answered questions from board members.

VI. CONSENT AGENDA ITEMS

Mrs. Petroske made a motion that the Milford Board of Education approves the Consent Agenda Items:

Consideration of Minutes:

September 12, 2022, Business Meeting

September 27, 2022, Committee of the Whole Meeting

Mr. Fowler seconded the motion. The motion passed unanimously.

VII. BOARD COMMENT

Mr. De Young thanked Mrs. Ratner for her service to Milford.

Mrs. Petroske echoed Mr. De Young's comments adding that Mrs. Ratner has been a valuable member of the Board.

Ms. Glennon attended the opening of the Planetarium. It is an incredible asset to the community.

VIII. ADJOURNMENT

Mrs. Petroske made a motion to adjourn. Mr. Fowler seconded. Seeing no objections, Ms. Glennon adjourned the meeting at 8:23 p.m.

Approved

Recording Secretary: _____
Mrs. Pam Griffin

Corresponding Secretary: _____
Ms. Una Petroske